

Alibaba Cloud ICP

FAQ

Issue: 20190226

Legal disclaimer

Alibaba Cloud reminds you to carefully read and fully understand the terms and conditions of this legal disclaimer before you read or use this document. If you have read or used this document, it shall be deemed as your total acceptance of this legal disclaimer.

1. You shall download and obtain this document from the Alibaba Cloud website or other Alibaba Cloud-authorized channels, and use this document for your own legal business activities only. The content of this document is considered confidential information of Alibaba Cloud. You shall strictly abide by the confidentiality obligations. No part of this document shall be disclosed or provided to any third party for use without the prior written consent of Alibaba Cloud.
2. No part of this document shall be excerpted, translated, reproduced, transmitted, or disseminated by any organization, company, or individual in any form or by any means without the prior written consent of Alibaba Cloud.
3. The content of this document may be changed due to product version upgrades, adjustments, or other reasons. Alibaba Cloud reserves the right to modify the content of this document without notice and the updated versions of this document will be occasionally released through Alibaba Cloud-authorized channels. You shall pay attention to the version changes of this document as they occur and download and obtain the most up-to-date version of this document from Alibaba Cloud-authorized channels.
4. This document serves only as a reference guide for your use of Alibaba Cloud products and services. Alibaba Cloud provides the document in the context that Alibaba Cloud products and services are provided on an "as is", "with all faults" and "as available" basis. Alibaba Cloud makes every effort to provide relevant operational guidance based on existing technologies. However, Alibaba Cloud hereby makes a clear statement that it in no way guarantees the accuracy, integrity, applicability, and reliability of the content of this document, either explicitly or implicitly. Alibaba Cloud shall not bear any liability for any errors or financial losses incurred by any organizations, companies, or individuals arising from their download, use, or trust in this document. Alibaba Cloud shall not, under any circumstances, bear responsibility for any indirect, consequential, exemplary, incidental, special, or punitive damages, including lost profits arising from the use

or trust in this document, even if Alibaba Cloud has been notified of the possibility of such a loss.

5. By law, all the content of the Alibaba Cloud website, including but not limited to works, products, images, archives, information, materials, website architecture, website graphic layout, and webpage design, are intellectual property of Alibaba Cloud and/or its affiliates. This intellectual property includes, but is not limited to, trademark rights, patent rights, copyrights, and trade secrets. No part of the Alibaba Cloud website, product programs, or content shall be used, modified, reproduced, publicly transmitted, changed, disseminated, distributed, or published without the prior written consent of Alibaba Cloud and/or its affiliates. The names owned by Alibaba Cloud shall not be used, published, or reproduced for marketing, advertising, promotion, or other purposes without the prior written consent of Alibaba Cloud. The names owned by Alibaba Cloud include, but are not limited to, "Alibaba Cloud", "Aliyun", "HiChina", and other brands of Alibaba Cloud and/or its affiliates, which appear separately or in combination, as well as the auxiliary signs and patterns of the preceding brands, or anything similar to the company names, trade names, trademarks, product or service names, domain names, patterns, logos, marks, signs, or special descriptions that third parties identify as Alibaba Cloud and/or its affiliates).
6. Please contact Alibaba Cloud directly if you discover any errors in this document.

Generic conventions

Table -1: Style conventions

Style	Description	Example
	This warning information indicates a situation that will cause major system changes, faults, physical injuries, and other adverse results.	 Danger: Resetting will result in the loss of user configuration data.
	This warning information indicates a situation that may cause major system changes, faults, physical injuries, and other adverse results.	 Warning: Restarting will cause business interruption. About 10 minutes are required to restore business.
	This indicates warning information, supplementary instructions, and other content that the user must understand.	 Notice: Take the necessary precautions to save exported data containing sensitive information.
	This indicates supplemental instructions, best practices, tips, and other content that is good to know for the user.	 Note: You can use Ctrl + A to select all files.
>	Multi-level menu cascade.	Settings > Network > Set network type
Bold	It is used for buttons, menus, page names, and other UI elements.	Click OK .
Courier font	It is used for commands.	Run the <code>cd / d C :/ windows</code> command to enter the Windows system folder.
<i>Italics</i>	It is used for parameters and variables.	<code>bae log list --instanceid <i>Instance_ID</i></code>
[] or [a b]	It indicates that it is an optional value, and only one item can be selected.	<code>ipconfig [-all -t]</code>

Style	Description	Example
<code>{}</code> or <code>{a b}</code>	It indicates that it is a required value, and only one item can be selected.	<code>swich {stand slave}</code>

Contents

Legal disclaimer.....	I
Generic conventions.....	I
1 FAQ about ICP filing preparations.....	1
1.1 ICP Filing.....	1
1.2 ICP Filing process FAQs.....	2
2 FAQ about ICP filing operations on the console.....	5
2.1 Product verification FAQ.....	5
2.2 Subject and website information FAQs.....	6
2.3 Document upload FAQs.....	15
2.4 Website administrator verification FAQs.....	22
2.5 ICP Filing review FAQs.....	24
3 Reasons for ICP Filing failure.....	28
4 ICP Filing transfer FAQs.....	33
5 FAQ about ICP Filing information modification.....	36
6 ICP Filing cancel FAQs.....	38
7 Domain name FAQs.....	40
8 SMS verification FAQs.....	44
9 FAQ about domain name verification.....	46
10 ECS instance FAQs.....	49
11 ICP Filing number FAQs.....	52
12 ICP Filing account FAQs.....	54
13 FAQ about information verification for ICP Filing.....	57
14 ICP Filing service code FAQs.....	61
15 For enterprises registered outside mainland China.....	63
16 Alibaba Cloud ICP Filing system FAQs.....	65
17 Other FAQs.....	67
17.1 Website access failure.....	67
17.2 Reasons and solutions for domain name verification failure.....	68
17.3 Why are the buttons not displayed on my page?.....	71
17.4 PSB Filing FAQs.....	71
17.5 How to cancel the ICP registration of other entities.....	73
17.6 How can I retrieve my MIIT ICP Filing password?.....	75
17.7 How can I query my ICP Filing information?.....	78
17.8 How can I get my ICP Filing license?.....	79
17.9 What do I do after getting a message from MIIT?.....	79

17.10 What does Invalid ICP Filing mean?..... 80

1 FAQ about ICP filing preparations

1.1 ICP Filing

- *Is an ICP Filing required for domain names?*
- *Is an ICP Filing required if I purchase ECS instances without using domain names?*
- *Is an ICP Filing required for second-level domain names?*
- *Is an Alibaba Cloud ICP Filing required if I do not purchase any ECS instances?*
- *Under what conditions is the initial ICP Filing required?*
- *Under what conditions is an ICP Filing required?*
- *Under what conditions do I need to add a website ICP Filing?*
- *Under what conditions does the ICP Filing need to be changed?*

Is an ICP Filing required for domain names?

An ICP Filing is required if your domain name points to a node server in Mainland China and you need to activate web services.

Is an ICP Filing required if I purchase ECS instances without using domain names?

An ICP Filing is not required if you do not point to your ECS instances through domain name resolution.

Is an ICP Filing required for second-level domain names?

- **If the top-level domain name has been filed with Alibaba Cloud, the second-level domain name does not require an ICP Filing.**
- **You need to apply for an ICP Filing in Alibaba Cloud if the top-level domain name corresponding to the second-level domain name has an ICP number but the original ICP Filing is not provided by Alibaba Cloud.**
- **You need to apply for an ICP Filing if the top-level domain name corresponding to the second-level domain name does not have an ICP number. The second-level domain name can be used normally only after successfully obtaining an ICP Filing.**

Is an Alibaba Cloud ICP Filing required if I do not purchase any ECS instances?

An Alibaba Cloud ICP Filing is not required if you do not purchase any ECS instances.

Under what conditions is the initial ICP Filing required?

You need to apply for the [initial ICP Filing](#) in the Alibaba Cloud ICP Filing system before service activation if the subject and domain name have not completed ICP Filing before.

Under what conditions is an ICP Filing required?

You need to apply for an [ICP Filing](#) if you want to transfer the ICP Filing of the subject and domain name from the original service provider to Alibaba Cloud or add Alibaba Cloud as a new ICP Filing provider of your website.

Under what conditions do I need to add a website ICP Filing?

- You need to apply for a [website ICP Filing](#) if your filing subject has been filed with another service provider and you want to apply for an ICP Filing for a new website domain name in Alibaba Cloud when purchasing ECS instances.
- You need to apply for a [website ICP Filing](#) if your filing subject has been filed with Alibaba Cloud and your new website is hosted on an ECS instance.

Under what conditions does the ICP Filing need to be changed?

You need to [change your ICP Filing](#) on the Alibaba Cloud ICP Filing platform if your website has an ICP Filing number in Alibaba Cloud and you want to modify the information about the filing subject or website.

1.2 ICP Filing process FAQs

- [How do I obtain an ICP Filing for a website that is accessed through an IP address?](#)
- [Is an ICP Filing required if my website domain name points to a server in the Hong Kong region?](#)
- [How do I obtain an ICP Filing for a forum?](#)
- [What are the differences between the ICP Filing procedures for HTTP and HTTPS websites?](#)
- [Can enterprises that are registered outside of Mainland China apply for an ICP Filing?](#)

How do I obtain an ICP Filing for a website that is accessed through an IP address?

The Alibaba Cloud ICP Filing system does not support ICP Filing for IP addresses. If your website is accessible only through an IP address, log on to the filing system of the local communications administration office to apply for an ICP Filing. For more information about the ICP Filing process, see [ICP Filing Process > IP Address Filing](#)

Process in the [ICP Filing management system of Ministry of Industry and Information Technology \(MIIT\)](#).

Is an ICP Filing required if my website domain name points to a server in the Hong Kong region?

An ICP Filing is not required if your website domain name points to a server in the Hong Kong region. At present, MIIT only requires ICP Filings for accessible websites that point to servers in Mainland China. ICP Filings are not required for servers located outside Mainland China.

How do I obtain an ICP Filing for a forum?

At present, individuals are not permitted to operate forums. To apply for an ICP Filing for a forum, an enterprise must apply for BBS pre-approval from the local communications administration office and then apply for an ICP Filing. Once these applications are successful, the enterprise can open a forum. Some provinces and municipalities no longer support applications for forums. We recommend that you consult your local provincial communications administration office for more information.

What are the differences between the ICP Filing application procedures for HTTP and HTTPS websites?

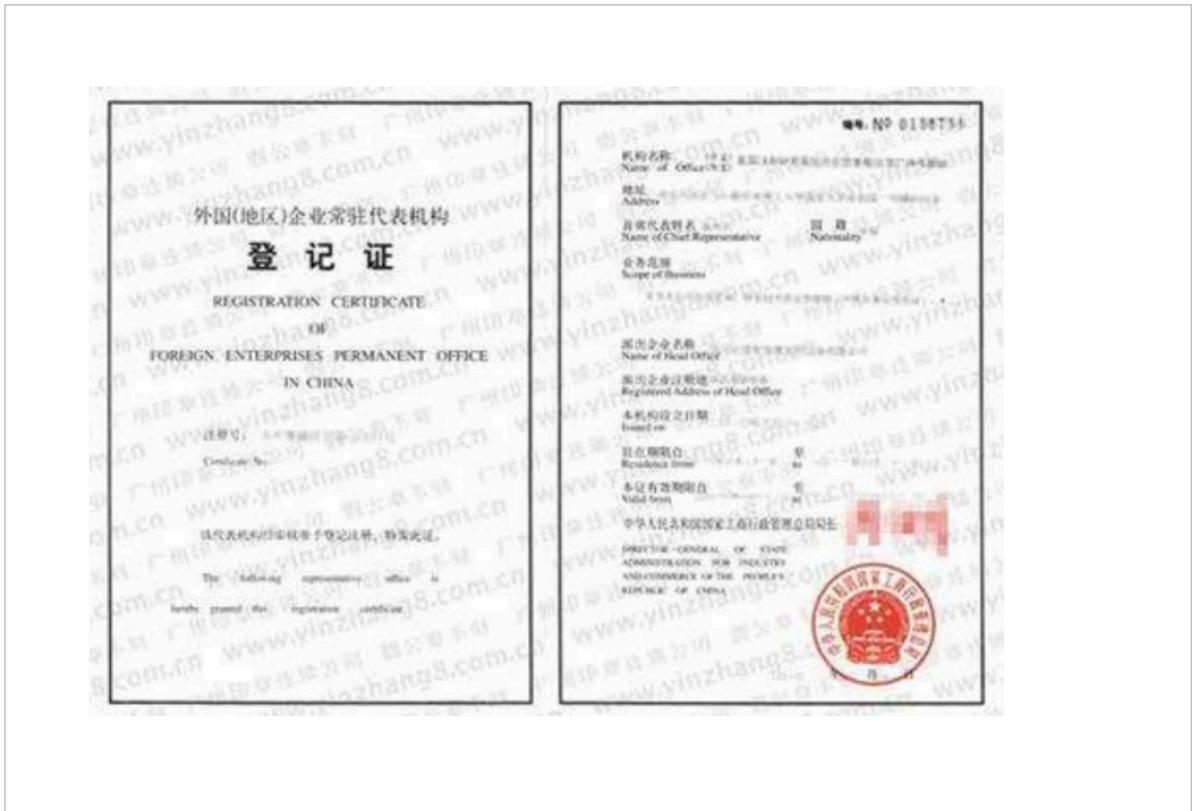
The ICP Filing application procedures for HTTP and HTTPS websites are the same. The websites are accessible only after an ICP Filing application is completed. For more information about filing procedures, see the [ICP Filing Guide](#).

Can enterprises that are registered outside of Mainland China apply for an ICP Filing?

Documents issued outside Mainland China are not accepted for ICP Filing applications.

- If you have a registered branch company in Mainland China, you can use its registration documents to apply for an ICP Filing.

- If you do not have a registered company in Mainland China, you need to apply for a Registration Certificate of Foreign Enterprises Permanent Office in China from the relevant authority and use this as a business license to apply for an ICP Filing.



For information about the causes of and solutions for website access failures, see [Website access failures](#).

2 FAQ about ICP filing operations on the console

2.1 Product verification FAQ

When you submit an ICP Filing application through the Alibaba Cloud ICP Filing system, the system will verify your Alibaba Cloud ECS instances.

Why did the product verification fail?

Your product verification has failed if the following system prompts are displayed after submitting product verification information: 1. "Invalid product information." 2. "ICP filing information already submitted." 3. Other types of system prompts are displayed.

Possible verification failure causes and corresponding solutions are as follows:

- If the information you entered is invalid, the following system prompt will be displayed: "Invalid product information." In this case, verify if the selected product type matches your purchased product . For an ECS instance, select Alibaba Cloud and use the ICP Filing service number for verification.
- If the number of ICP Filing subjects that can be filed for the current server has reached its limit, the following system prompt will be displayed: "A website ICP Filing application has already been submitted for this product and the number of ICP Filing subjects has reached the limit. Switch to another product." In this case, we recommend that you switch to another ECS instance for product verification.
- If the ICP Filing service number is invalid, the following system prompt will be displayed: "Product information verification failed. Interface exception." In this case, verify if the server you used to apply for the ICP Filing service number has expired. If the server expires, the service number will become invalid. In this case, apply for an ICP Filing service number using a valid server.

For more server-related issues, see [Alibaba Cloud ECS FAQs](#).

Related documents

[ICP Filing preparation](#)

[Alibaba Cloud server FAQs](#)

[Why are the buttons not displayed on my page?](#)

[Domain name FAQs](#)

[Subject and website information FAQs](#)

[ICP Filing domain name verification](#)

[Text message verification for ICP Filing](#)

2.2 Subject and website information FAQs

This documentation introduces instructions on how to enter subject information and website information.

- [Considerations for subject information](#)
- [Why does the system display a "There is an order in progress for this credential" prompt?](#)
- [Requirements for website information](#)
- [Personal website naming requirements](#)
- [Considerations for administrator information](#)
- [Do I have to enter the legal representative as the website administrator?](#)
- [Can I submit ICP Filing applications for multiple websites at the same time?](#)
- [How is preapproval handled?](#)

Considerations for subject information

Indicate the information of the ICP Filing subject (the information of the person/organization who owns the ICP Filing) as follows:

- **Enter the subject' s name, nature, credential type, credential number, and address according to the information indicated on your ICP Filing subject' s credentials (Business license for an organization or personal ID card for an individual).**
- **Contact address:** Enter the actual contact address. For an organization, enter the office address. For an individual, enter the individual' s residential address.
- **Investors or superiors:** List the investors or superiors associated with the subject . Based on the nature of the entity, enter the full name of parent company or organization. While in case of individual, enter the full name of the individual.
- **Subject administrator information:** For an individual, enter the personal information. For an organization, enter the information of the legal representative.

The requirements for the preceding information may vary according to province/ municipality. When entering this information, follow the system prompts. For specific requirements, click [ICP Filing rules](#) for different rules of provinces.

Why does the system display a “There is an order in progress for this credential” prompt?

If the system prompts "There is an order in progress for this credential. Please log on to the relevant account to operate on or change the credential for ICP Filing" once you have entered the credential number, it indicates that an ICP Filing application has already been submitted in the ICP Filing system. In this case, log on to the corresponding account to perform ICP Filing operations.

Requirements for website information

Website name: The name must contain three or more Chinese characters and show that the website belongs to its ICP Filing subject. In other words, the website name must be associated with the ICP Filing subject.

Website naming requirements:

- You cannot use names that only contain numbers, English words, or letters.
Website name cannot include special characters.
- If your website is not a website of a state organization, the website name cannot start with words like “China(中国)”, “Chinese(中华)”, “Central Government(中央)”, “People(人民)”, “National Congress(人大)”, or “National/State(国家)” .
- You cannot use the website domain name as the website name.
- The name must not contain sensitive/obligatory words, such as anti-corruption (反腐), gambling (赌博), honest government (廉政), porn (色情).
- For the naming rules for personal websites, see [Personal website naming requirements](#).

Contact address: The contact address must be accurate to the room number. In the absence of a room number, explain in the remarks section as “This address is as detailed as possible” .

Service content : Select the most appropriate service content option based on the actual content of the website. For organization websites, select organization portal or integrated portal. For personal websites, the system has three options: Personal Blog, Online Images, and Other. Chongqing users can select Blog/Personal Space. Users in other provinces can select Other.

Preapproval and special approval content: If your website content involves education, news, and other such fields, you must submit a pre-approval document to the competent authority. If your website does not have content that requires pre-approval, do not select this option.

Personal website naming requirements

- The name of a personal websites must reflect the primary content of the website to the greatest extent possible.
- The name must contain three or more Chinese characters.
- It cannot involve industry, enterprise, product, or other such commercial information.
- It cannot be a name of person, a place name, or an idiom.
- It cannot be only consist of digits or English letters; it cannot contain special symbols.
- It cannot contain sensitive/obligatory words, such as anti-corruption (反腐), gambling (赌博), honest government (廉政), porn (色情).
- If your website is not a website of a state organization, the website name cannot start with words like “China(中国)”, “Chinese(中华)”, “Central Government(中央)”, “People(人民)”, “National Congress(人大)”, or “National/State(国家)” .
- It cannot be named as XX information (资讯), XX website (网站), XX network (网络), XX web address (网址), XX enthusiast (爱好者), XX gallery (作品展示), XX forum (论坛), XX community (社区), XX studio (工作室), XX platform (平台), XX homepage (主页), XX hotline (热线), XX association (社团), or XX navigation (导航).
- Website names cannot contain words such as the following: blog (博客), forum (论坛), online (在线), community (社区), interaction (交流). If you want the name to include such a word, you must submit a preapproval document to the relevant authorities.
- The Jiangsu authority requires that, for website ICP Filing, the names of personal websites must be “XX’ s blog” or “XX’ s personal homepage” . In the remarks section, you must describe the primary content of the website.

- Some provinces do not allow certain industry and commercial keywords to be used in the names of personal websites. The following table lists specific prohibited Chinese words:

Province/ Municipality	Prohibited industry and commercial terms
Beijing	合伙, 评论, 中心, 售后, 学院, 社团, 博客, 论坛, 社区, 返现, 团购
Guangdong	媒体, 股票, 证券, 彩票, 体彩, 刮刮乐, 导航, 论坛, 社区, 交流, 商城, 交易, 返现, 批发, 利润, and 商务
Zhejiang	工作室、官网、行业、电商、企业、工坊、中心、产业、农业、养殖、股票、证券、彩票、体彩、刮刮乐、博客、论坛、在线、社区
Henan	合伙、框架、大众、维修、设计、沙龙、艺术、评论、工作室、官网、服务、转让、品牌、排行榜、行业、宣传、电商、报价、企业、管理、工坊、传播、中心、交流、咨询、投资、售后、学院、贸易、旗舰、产业、农业、传媒、管理、系统、媒体、股票、证券、彩票、体彩、刮刮乐、工作室、热线、社团、导航、论坛、在线、社区、交流、营销、商城、交易、折扣、定做、定制、购、返现、购物、贸易、导购、淘宝、网淘、阿里、诚信通、旺铺、网购、批发、市场、利润、团购、易购、商务
Liaoning	合伙, 大众, 维修, 沙龙, 工作室, 互联, 官网, 品牌, 行业, 宣传, 电商, 企业, 管理, 工坊, 传播, 咨询, 投资, 贸易, 产业, 养殖, 传媒, 媒体, 股票, 证券, 彩票, 体彩, 咨询, 网络, 网址, 平台, 论坛, 站长网, 商城, 交易, 折扣, 购, 购物, 返现, 易购, 淘宝, 网淘, 网购, 旺铺, 团购
Hubei	官网、行业、电商、企业、学院、论坛、商城、团购
Ningxia	网, 技术, 信息, 工作室, 资讯, 网站, 网络, 网址, 爱好者, 作品展示, 工作室, 平台, 主页, 热线, 社团, 导航, 博客, 论坛, 在线, 社区, 交流, 网站, 营销, 商城, 交易, 折扣, 定做, 定制, 购, 返现, 购物, 贸易, 导购, 淘宝, 网淘, 阿里, 诚信通, 旺铺, 网购, 批发, 市场, 利润, 团购, 易购, 商务
Hebei	工作室、官网、企业、中心、学院、彩票、体彩、刮刮乐、工作室、社团、论坛、社区、商城、淘宝、团购
Guizhou	评论、信息、互联、官网、排行榜、行业、宣传、电商、售后、学院、传媒、媒体、股票、证券、彩票、体彩、刮刮乐、资讯、网址、平台、主页、热线、导航、博客、论坛、在线、社区、交流、营销、商城、交易、折扣、购、返现、购物、导购、淘宝、网淘、旺铺、网购、批发、团购、易购
Hunan	官网, 电商, 报价, 企业, 售后, 学院, 产业, 媒体, 博客, 论坛, 营销, 商城, 交易, 折扣, 定做, 定制, 购, 返现, 购物, 贸易, 导购, 淘宝, 网淘, 阿里, 诚信通, 旺铺, 网购, 批发, 市场, 利润, 团购, 易购, 商务

Inner Mongolia	学院、股票、证券、彩票、体彩、刮刮乐、导航、博客、论坛、在线、营销、商城、交易、折扣、购、返现、购物、导购、淘宝、网淘、网购、利润、团购、易购
----------------	---

Considerations for administrator information

- **Email address:** Enter a valid email address which can be accessed and can receive emails.
- **Credential type:** ID card, mainland travel permit for Taiwan residents, passport, military ID.
- **Credential number:** Enter the number displayed on the selected credential.
- **Office phone number:** Phone number format: 086-area code-phone number (for example, 086-0535-6700763). The office phone number must be consistent with the location of the contact address. (This item must be carefully checked. The area code must correspond to the contact address.) For personal websites, you can enter a home phone number as the office phone number.
- **Mobile phone number:** You must enter a valid mobile phone number that can be used to contact the ICP Filing administrator. During the ICP Filing verification, reviewers may give you a call and confirm the information with you. Therefore, you must provide a valid phone number.

Do I have to enter the legal representative as the website administrator?

The website administrator must be the actual person in charge of the website. In a later stage, the website administrator must upload authentic photos for verification.

If it is not convenient for the legal representative to undergo photo verification, another person can be entered as the website administrator. However, some provinces/municipalities require that, if the website administrator is not the legal representative, you must submit a letter of authorization from the legal representative. This letter must be uploaded in the same image as the website administrator's credentials. You can download a letter of authorization template from the website of your local authority, or see [Download letters of authorization](#). You must first review the [ICP Filing rules](#) for your specific province/municipality.

Can I submit ICP Filing applications for multiple websites at the same time?

The number of applications you can submit at the same time varies with the type of ICP Filing.

- **First ICP Filing and Add new website for ICP Filing (when the original filing is with Alibaba Cloud):** You can submit ICP Filing applications for multiple websites at the same time. After entering the information for one website, click Save, and Add Another Website at the bottom of the page to add other websites.
- **Add new website for ICP Filing (when the original filing is not with Alibaba Cloud :** You are only allowed to submit an ICP Filing application for one website because your subject information is not in Alibaba Cloud. After the new website is approved , you can apply for multiple website ICP Filings under this ICP Filing number.
- **Transfer an ICP Filing:** This operation transfers an ICP Filing subject’ s filings from another service provider to Alibaba Cloud. You can submit an application to transfer multiple websites under the same ICP Filing number. For example, assume you have the ICP Filing numbers Zhejiang ICP Filing 1200000 -1 and Zhejiang ICP Filing 1200000 -2. After entering the information of the “-1” website, you can click Transfer Another ICP Filing to transfer another ICP Filing.

How is preapproval handled?

Verify whether or not you have to perform preapproval for your website based on your website content. If preapproval is not required, you can indicate this in the remarks sections. If preapproval is required, review the information below and contact your local authority.

Industries that require preapproval and the approval authorities:

Category	Approval authority	Preapproval name	Remarks
News	The State Council Information Office or the information office of the people’ s government of the province, autonomous region, or municipality	Internet News Information Service License	N/A
Publication	The State Administration of Press Publication, Radio , Film, and Television	Internet Publishing License	N/A

Medicines and medical devices	Provincial food and drug administrations; Ministry of Industry and Information Technology (for pesticide or chemical production enterprises)	Drug Business License, Medical Device Distributing Enterprise License, Internet Drug Information Service Qualification Certificate. The licenses for chemicals issued by the MIIT	N/A
Culture	Provincial departments of culture	Internet Culture Business License	N/A
Broadcast, film, and television programs	The State Administration of Press Publication, Radio, Film, and Television	License for Transmitting Audio or Video Programs Through Information Networks	N/A
Education	Provincial departments of education	N/A	Abolished in all provinces except Zhejiang, Qinghai, and Tibet.
Healthcare	Provincial departments of public health	N/A	Abolished in all provinces except Hebei and Tibet.
Online car booking	Traffic management committee of the region where the company is registered	Online Taxi Booking Business License	N/A
Bulletin board service	Provincial communication administrations	N/A	Abolished nationwide.

Industries that require preapproval:

- News

Internet news services refer to the provision of electronic bulletin board services pertaining to current political news and the dissemination of newsletters by publishing news on the Internet (political news items include reports and

comments on political, economic, military, diplomatic, and other social and public affairs, and reports and comments on social emergencies).

Category 1: An Internet news service organization set up by a news agency to publish news not published by the agency itself, to provide a bulletin board service for current political news, or disperse newsletters to the public.

Category 2: An Internet news service organization set up by an organization other than an Internet news agency to repost news, to provide bulletin board services for current political news, or disperse newsletters to the public.

Category 3: An Internet news service organization set up by a news agency to publish news that is published by the news agency itself.

- **Publication**

Internet publishing refers to the online dissemination of information. Specifically, the service provider selects and edits works, either self-created or created by others, and publishes the edited works or transmits the edited works over the Internet to user terminals for the public to view, read, use, or download. Main types of works: Published books, newspapers, periodicals, audio-visual products, electronic publications, works published on other media, or edited works in literature, arts, natural sciences, social sciences, engineering, and other fields.

All business activities involving online e-reading, electronic publications, audio-visual products, Internet books, Internet newspapers, Internet magazines, mobile publications, academic publications, art publications, educational publications, games, and maps on the Internet and mobile networks must apply for Internet Publishing Licenses from relevant authorities.

- **Medicine and medical tools**

According to the Internet Drug Information Service Management Measures, Internet drug information service refers to service activities that provide drug (including medical equipment) information to online users through the Internet.

- **Culture**

According to the Interim Provisions on Internet Culture Management, Internet cultural products refer to cultural products (such as games, music, and cartoons) that are produced, disseminated, and circulated on the Internet.

- **Broadcast, film, and television programs**

These are activities that involve videos and video programs that are shot or recorded by cameras, recorders, or other video and audio recording devices and composed of continuously moving images or continuously audible sounds, such as video and live broadcast websites.

- **Education**

Education preapproval applies to educational websites and online schools, such as diploma services, distance learning videos, and examination training.

- **Healthcare**

Internet healthcare information services refer to the provision of healthcare information services to online users by setting up websites for medical and health institutions or preventive health knowledge, or by establishing preventive health channels on websites.

- **Bulletin board service**

An Internet bulletin board service (hereinafter referred to as a BBS) refers to a service that provides conditions for online users to disseminate information through bulletin boards, electronic whiteboards, electronic forums, online chat rooms, message boards, and other interactive formats.

Special requirements: The State Council issued the Decisions on Abolishing and Delegating the Fifth Batch of Administrative Approval Items at the Management Level, Article VII of which stipulates the “Notice on Abolishing Internet Bulletin Board Service Special Approval (ICP Filing)” .

- **Online car booking**

Organizations that engage in taxi booking business services, management, and other related activities on the Internet within a municipal administrative region must apply for an Online Taxi Booking Business License. Internet taxi booking services refer to any business that relies on Internet technologies to build a service platform for integrating supply and demand information and employing qualified vehicles and drivers to provide non-itinerant taxi booking services (simply put , such companies use the Internet as a platform to provide an online taxi hiring service).

2.3 Document upload FAQs

- [Document upload requirements](#)
- [Upload documents with the Alibaba Cloud application and verify the website owner.](#)
- [Why can I not upload document images?](#)
- [Considerations for completing the authenticity verification form](#)
- [How do I upload a letter of authorization and other materials?](#)

Document upload requirements

Upload the following required documents for the ICP Filing application:

- A digital photo of the ID document for the subject contact person for use in the ICP Filing application.
- A digital photo of the ID document of the website owner for use in the ICP Filing application.
- A digital photo of the subject license of the applying entity for use in the ICP Filing application.
- On this page, click Download to download the authenticity statement template. Print the template and sign it in black ink. Scan or take a picture of the signed document, and upload it.

*** 上传网站备案信息真实性核验单**

- 1 必须使用阿里云提供的《网站备案信息真实性核验单》，请您下载。 
- 2 查看核验单样例图，填写已下载的核验单，不得涂改。 [查看样例图](#)
- 3 请您保存3份签字的核验单原件以备后续环节使用。

核验单中域名需填写域名注册商名称（中文简称即可），格式如 aliyun.xin阿里云

*核验单：



Note:

- If you are using an Alibaba Cloud domain name, log on to the Alibaba Cloud Domain Name console, and then click the domain name to go to the Domain

Name Details page. Then, click Print Certificate to go to the Domain Name Certificate page and download the domain name certificate.

- If the owner of the subject or website is not a Chinese national, provide other valid credentials.
 - Hong Kong and Macao residents: Provide your Hong Kong and Macao residence permit or Mainland Travel Permit for Hong Kong and Macau Residents.
 - Taiwanese residents: Provide your Taiwan residence permit or Mainland Travel Permit for Taiwanese Residents.
 - For foreigners: Provide your Passport.

Requirements for documents are as follows:

- Scanned color copies or digital photos of the original documents.
- To ensure that your information will be accepted, be sure to upload clear, complete, and valid images.
- Supported image formats are .jpg, .png, .gif, and .jpeg. The image size must be no greater than 4 MB.
- Other documents (personal ID card or company certificate), if any, must be in the same image as the subject's document.
- Documents must be valid and with sufficient validity periods.
 - A digital photo of the subject ID document that is used in the ICP Filing application.
 - A digital photo of the website owner ID document that is used in the ICP Filing application.
 - A digital photo of the subject license of the applying entity for use in the ICP Filing application.

Upload documents with the Alibaba Cloud application and verify the website owner.

Using the Alibaba Cloud application, you can upload ICP Filing documents and verify the website owner at the same time. Currently, you can upload filing documents and verify the website owner identity by using the Alibaba Cloud application (version 3.16.0 or later) in some provinces, including Guangdong, Chongqing, Liaoning, Anhui, and Fujian. The date of availability for this capability in other provinces is to be determined. Your filing materials can be submitted to the administration office

as early as on the same day. This shortens the website filing application time and improves the filing application efficiency.

The verification process in the Alibaba Cloud application is as follows:

1. In the *Alibaba Cloud ICP Filing system*, enter the filing information and select Use Alibaba Cloud Application to Upload to upload filing documents.

The screenshot displays the 'ICP代备案管理系统' (ICP Proxy Filing Management System) interface. At the top, there are navigation tabs for '备案管理', '备案专区', and '备案帮助', along with a '转移备案信息' button and a user profile 'H*4' with a '退出' (Logout) option. Below the navigation, there are promotional banners for '消费满额返 ¥1500' and '网站公安备案公告'. The main content area is titled '上传备案资料' (Upload Filing Documents) and features a progress bar with steps: '填写基本信息', '填写网站信息', '上传资料', '提交管局', and '备案完成'. The '上传资料' step is currently active. Underneath, there are two methods for uploading documents: '方法1: 使用阿里云APP上传 (推荐)' (Method 1: Upload using Alibaba Cloud APP (Recommended)) and '方法2: 使用电脑上传' (Method 2: Upload using a computer). Method 1 is highlighted with a red box and includes a sub-process diagram with four steps: 1. Download the APP, 2. Scan the QR code, 3. Successful scan, and 4. Upload and verify. A '核对已上传资料' (Verify uploaded documents) button is also highlighted with a red box. Method 2 is described as a separate process for the website administrator, requiring a 3-day wait.

2. Download and install the Alibaba Cloud application. Then, in the application, scan the QR code of your ICP Filing order in the Upload with Alibaba Cloud Application section of the Upload Documents page.

Method 1: Open the Alibaba Cloud application and choose Console > Website ICP Filing > Scan Order QR Code.



Method 2: Open the Alibaba Cloud application and tap the scan icon in the upper-left corner of the screen.



3. Take photos of the documents required for verification and then upload them.



Note:

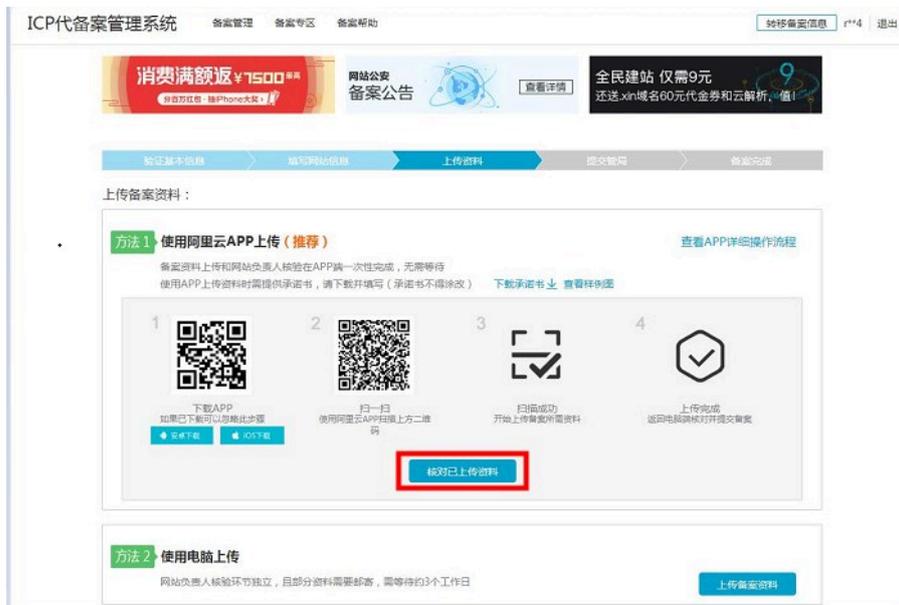
To improve the pass rate of the initial review, we recommend that you dress neatly and use a white backdrop when using the application for facial recognition.



4. After uploading the documents, the application displays the order information verified on this mobile phone.



5. On your computer, click Review Uploaded Documents. Check the pictures and submit your application for review.



Why can I not upload document images?

If you cannot upload images of your documents, check that the images are in the correct size and format.

- Accepted formats are .jpg, .jpeg, .gif, or .png.
- The size of a single image must be no greater than 4 MB.

If the images are in the correct format and size but the problem persists, we recommend that you clear your browser cache or try using a different web browser.

Considerations for completing the authenticity verification form

Click Download to download the form and print a copy. After completing this form, either scan it or take a photo of it and upload the image to the system for review.

Use a black ink pen to complete the form. See [Sample for organizations](#) and [Sample for individuals](#) for details about completing the form.

The requirements may vary across different local communications administrations. For this reason, read the [Rules](#) carefully.



Note:

- **For organizations:** All local communications administration offices require that the authenticity verification form of an organization be stamped with the organization's official seal.
- **For individuals:** Jiangxi and Xinjiang offices require that for individual ICP Filing, the website owner must sign and stamp the authentication form with their fingerprint. In other regions, individuals are required to clearly sign the form.
- Form-filling rules for [Guangdong](#) are different from those for the [other provinces](#). In Guangdong, if the ICP registration subject is an individual, this person must make the following declaration on the form: "I have completed facial verification for ICP registration and I declare that the ICP registration information and verification record are real and valid. I confirm that this website is a personal website, and contains no information pertaining to companies, organizations, or other non-personal websites. I agree that I will promptly update the ICP registration information in the event of any changes. If I have entered false ICP registration information, or have failed to complete the ICP change procedures, or have provided services outside of the scope of this ICP registration, I accept that my website may be shut down and my ICP Filing revoked (and blacklisted), among other possible consequences."
- When applying for ICP Filing for multiple domain names in Inner Mongolia, Heilongjiang, Xinjiang, Hainan, Sichuan, or Chongqing, fill in the domain names

in one ICP Filing verification form. If the space is insufficient to accommodate all the domain names, you can fill in them in the area below, next to the subject information verification content, or above the website owner name.

When applying for ICP Filing in Jiangxi, Gansu, or Hunan, fill in all the domain names in the website domain name area. If the space is insufficient to accommodate all the domain names, use the verification form with a widened domain name filling area.

When applying for ICP Filing in other provinces, you can attach a domain name list (such as an empty A4 paper) to the verification form and affix the company stamp to the list. Meanwhile, request the website owner to sign his/her name for personal filing.

How do I upload a letter of authorization and other materials?

If you are required to upload a letter of authorization or other documents according to the [Rules](#) of the local communications administration, you can put these documents in the same image and upload them together. For example, you can place the organization name change certificate in the same image as the business license, or put the letter of authorization in the same image as the website owner's ID documents.

How do I upload proof and authorization letters using the Alibaba Cloud application?

You can use the application to upload your ID documents, domain name certificates, and authenticity statements. We recommend that you upload any other required special documents from your computer.

If my ICP Filing application is rejected, must I use the Alibaba Cloud application to upload documents again?

After your ICP Filing order is returned to the draft status, you can select the upload method you want to use again.

2.4 Website administrator verification FAQs

After your ICP Filing information passes the Alibaba Cloud review, you must upload a picture of the website administrator to be verified.

- [How do I apply for a photo backdrop?](#)
- [Do I have to mail the photo backdrop back to Alibaba Cloud?](#)

- [Photo requirements](#)
- [Using Shanghai Communications Administration app to verify](#)

How do I apply for a photo backdrop?

The Ministry of Industry and Industry Technology (MIIT) of China requires the administrator of a website to provide a facial photo for verification during the ICP Filing. After your application passes preliminary review by Alibaba Cloud, you must log on to the [Alibaba Cloud ICP Filing system](#) and follow the prompts to apply for a backdrop.



Note:

Backdrops are mailed to addresses in mainland China only. Be sure to enter the correct contact number and address.

Do I have to mail the photo backdrop back to Alibaba Cloud?

After taking the photo for verification, you can keep the backdrop for future use.

Photo requirements

After you receive the photo backdrop from Alibaba Cloud, take and upload a facial photo with the backdrop as the background for verification. The photo must meet the following requirements:

- The person in the photo must be the website administrator.
- The person must be centered in the photo backdrop.
- You must not wear red or blue colored outfit at the time of clicking the photo.
- The Alibaba Cloud photo backdrop is the entire background. The backdrop appears blue and the Chinese characters on the backdrop must be clearly visible.

After you upload the photo, Alibaba Cloud workers review your photo within one business day. The review result is sent to you by text message and email.

A photo example:



Using Shanghai Communications Administration app to verify

Shanghai Communications Administration requires that ICP Filing applicants in Shanghai must use Shanghai Communications Administration app to verify the website administrator. Shanghai Communications Administration also requires that the verification pictures must be taken in Shanghai, and the mobile phone number used in verification is the mobile phone number of the website administrator in the ICP Filing information. You must permit the app to access your location during the app installation. For more information on using Shanghai Communications Administration app to verify the website administrator, see [Using Shanghai Communications Administration app](#).

2.5 ICP Filing review FAQs

- [How long does the ICP Filing review take?](#)
- [What should I do once my application passes the preliminary review?](#)
- [Mailing address for ICP Filing documents](#)
- [The review status has still not been updated after a long time. What should I do?](#)
- [How do I recall my ICP Filing application while the review is in process?](#)

How long does the ICP Filing review take?

You can log on to the [Alibaba Cloud ICP Filing system](#) to view your filing status. The ICP Filing review is conducted by Alibaba Cloud and the local communications administration office.



Notice:

Please keep your phone reachable during the filing period so that Alibaba Cloud or the administration bureau can contact you. Alibaba Cloud ICP Filing outbound phone numbers: 95187 and 0571-88158388.

- **Review by Alibaba Cloud**
 - **Preliminary review:** After you submit an application, a specialist will review your application within one work day.
 - **Website owner facial verification photo review:** After the facial verification photo is uploaded, the Alibaba Cloud team will review the application within one work day.
 - **Submission to the communications administration office:** After the ICP Filing information passes the Alibaba Cloud review, the Alibaba Cloud team submits your application to the communications administration office for review within one work day.
- **Review by the communications administration office:** The review generally takes 3 to 20 work days to complete, depending on the local communications administration offices. After the information is submitted to the administration for review, the home page of record filing system will show the estimated duration for review by the local administration. You can also log on to the system to check the duration . After the review is completed, you will be informed of the result of review over SMS message and email.

Note: The pilot provinces for [SMS message verification](#) are as follows: Tianjin, Gansu, Tibet, Ningxia, Hainan, Xinjiang, Qinghai, Zhejiang, Sichuan, Fujian, Shaanxi, Chongqing, Guangxi, Yunnan, Shandong, Henan, Anhui, Hunan, Shanxi, Heilongjiang, Inner Mongolia, and Hubei. After the SMS message verification is performed, your filing information will be transferred to the communications administration office for review.

What should I do once my application passes the preliminary review?

After your application passes the preliminary review, log on to the [ICP Filing system](#) for information on how to proceed, because different communications administration offices have different requirements.

You must provide a photo of the website owner as required.

- If you already have photos taken against a backdrop, you can upload the photos once the preliminary review is passed.
- If you do not have a backdrop, you can apply for a backdrop after the preliminary review is passed. After you receive a backdrop, you can take photos and upload them.

Note:

- Users in Shanghai are requested to download the Shanghai administration bureau application on the prompt page, and provide a photo of the verification form of the website owner. For more information, see [Verify website owners by using an application for users in Shanghai](#).
- If the system prompts that you must mail the verification materials, mail these materials according to the requirements displayed. After these materials are received, they will be entered into the system for review in one to two working days.
-

Mailing address for ICP Filing documents

You must mail three original copies of the "ICP Filing authenticity statement" to Alibaba Cloud. Photocopied documents are not accepted.

For instructions on completing this form, see [How to complete the ICP Filing authenticity statement form](#).

Mailing address: F20, Tower A, Morgan Center, No. 8 Lincheng West Road, Guanshanhu District, Guiyang City, Guizhou Province

Recipient: Alibaba Cloud Information Authentication Division

Phone No.: 18586949808 (working hours: 09:00-18:00 on statutory work days)

Postal code: 550081

Note:

- After receiving your filing materials, Alibaba Cloud will process them in one to two work days. Then, the ICP Filing system will update your status automatically.
- You can use a courier for mailing as needed. Postage paid upon receipt is not accepted.
- 24/7 hotline for ICP Filing: 95187-3

The review status has still not been updated after a long time. What should I do?

- If your application is being reviewed by the local authority, wait patiently for the communications administration to approve your application. You cannot perform any operations while the local authority is reviewing your ICP Filing information.
- Pending review or pending for subsequent operation: The order will be processed within one to two work days.
- Transfer provider verification: You need to upload photos taken against a backdrop and the correct verification form. For more information, see the ICP Filing system.

If the Alibaba Cloud review takes more than three work days for the same procedure, open a ticket (with your ICP number) to consult the ICP Filing team. Alibaba Cloud ICP Filing special line: 95187-3

How do I recall my ICP Filing application while the review is in process?

- If you have just submitted your information for preliminary review or your ICP Filing order has passed Alibaba Cloud's preliminary review, but no subsequent operations have been performed, you can log on to the [Alibaba Cloud ICP Filing system](#) (available in Chinese only) and click Withdraw ICP Filing on the home page to withdraw your filing application. After selecting the reason for withdrawal, click the Withdraw button at the bottom of the page.
- If your application has already been submitted to the communications administration office, you cannot withdraw it. You must wait for the communications administration office to complete the review before you can perform any other operations.

3 Reasons for ICP Filing failure

If your ICP Filing application is rejected, you must correct the information according to the failure reasons, and submit it for review again.

Your filing information is first reviewed by the Alibaba Cloud. Once the review is passed, your filing information is forwarded to the local communications administration. After your filing information passes the communications administration review, the ICP Filing is successful.

If your ICP Filing application is rejected, it means that some information you submitted does not meet the ICP Filing requirements. In this case, you must update the data based on the reasons for rejection as per the requirements of the local communications administration, and then submit the ICP Filing application again.

TOP 1: Incorrect domain name owner

Reason for rejection: The domain name owner is incorrect. That is, the information of the ICP Filing subject is different from that of the domain name owner.

According to the requirements of the Ministry of Industry and Information Technology (MIIT) of China, all the domain names for ICP Filing must be verified. Make sure that your domain name meets the following requirements:

- The top-level domain name has been approved by the MIIT.
- Your domain name has been registered with and administered by a domain name registration agency authorized by the MIIT.
- Your domain name is within the validity period.
- Your domain name has passed the real-name authentication.
- The information of the ICP Filing subject conforms with the real-name authentication information of the domain name registrant (domain name owner).

When reviewing the ICP Filing information, the communications administration checks whether the domain name meets the ICP Filing requirements and whether the information of the ICP Filing subject is consistent with that of the domain name owner (including the name, ID card number, business license, and other information). The ICP Filing application will be rejected if the domain name owner is different from the ICP Filing subject, even though the domain name meets the ICP Filing requirements.

Solution: Make sure that the domain name registrant information and the ICP Filing subject information are consistent.

TOP 2: Invalid website name

Reason for rejection: The website name is invalid. That is, the website name does not comply with the naming rules, or violates certain rules and regulations, for example, the name contains banned or sensitive words.

Make sure that your website name complies with the following rules:

- The website name must be related to the website content.
- The website name must contain three or more Chinese characters.
- The website name must not consist of only letters or numbers, and cannot contain any special characters.
- If your website is not a website of a state organization, the website name cannot start with words like “China(中国)”, “Chinese(中华)”, “Central Government(中央)”, “People(人民)”, “National Congress(人大)”, or “National/State(国家)” .
- The website name cannot be the domain name.
- The website name cannot contain sensitive words, such as “gambling(赌博)”, “anti-corruption(反腐)”, “incorrupt government(廉政)”, or “porn(色情)” .
- For more restrictions on personal website names, see [Personal website naming requirements](#).



Note:

If the content or name of the website includes content or vocabulary related to any industries or organizations, you cannot file it as individual website. You must select an organization type for Subject Type.

Solution: Change the website name according to the naming rules.

TOP 3: Cross-province ICP Filing

Reason for rejection: Cross-province ICP Filing means that the documents of the ICP Filing applicant (organization or individual) are not issued by the local government of the province, autonomous region, or municipality.

Solution: Modify your information and provide more related documents according to your ICP Filing subject type and the requirements of the local communications administration.

- **Organizational ICP Filing:** You cannot apply for ICP Filing across provinces. You must change the region in the ICP Filing information to where your organization is registered, so that your documents are accepted by the communications administration of the province, autonomous region, or municipality.
- **Individual ICP Filing:** Read the requirements of the local communications administration. Submit the required documents. If documents such as the residence permit are not accepted by the local communications administrations, you have to change a province for ICP Filing.

TOP 4: Unqualified website content

Reason for rejection: The website content is unqualified. That is, the website content may contain banned content or content that requires pre-approval.

Pre-approval is required for the content of the following industries: journalism, publishing, pharmacy, medical instruments, culture, radio and television, education, healthcare, online car booking, and BBS.

Solution: Revise the website content or obtain pre-approval documents.

- Revise the website content to comply with related laws and regulations.
- If the content or name of the website includes content or vocabulary related to any industries or organizations, you cannot file it as individual website. You must select an organization type for Subject Type.
- If your website content involves the fields that require pre-approval, request a pre-approval, provide the pre-approval number in the ICP Filing information, and upload the pre-approval document. For more information about how to obtain a pre-approval, see [How is pre-approval handled?](#)

TOP 5: Unqualified documents

Reason for rejection: The document you provide are incomplete, or the images are unclear.

Solution: Submit all documents required by the communications administration, and make sure that the images of the documents are complete and clear.

TOP 6: The subject is not the legal representative

Reason for rejection: The subject is not the legal representative of the organization. The local ICP Filing rules require that the subject must be the legal representative.

Solution: Update the subject information and the documents for the ICP Filing according to the requirements of the communications administration.

- Make the legal representative of the organization the subject of the ICP Filing,
- or provide the letter of authorization signed by the legal representative (only accepted by some communications administrations).

TOP 7: Incorrect telephone number

Reason for rejection: The telephone number is incorrect. That is, the provided telephone number is not in the number segment of the region where you apply for ICP Filing, the number is unreachable, or the call is not answered.

Solution:

- Provide a telephone number that is in the number segment of the province, autonomous region, or municipality where you apply for an ICP Filing.
- Make sure that the number is reachable and calls are answered.



Note:

Some communications administrations set restrictions on telephone numbers. Make sure that the local communications administration accepts virtual phone numbers if you plan to use a virtual phone number.

TOP 8: Unqualified ICP Filing authenticity statement

Reason for rejection: The authenticity statement is unqualified. That is, the submitted authenticity statement does not meet the requirements of the local communications administration or is not filled as required.

Solution: On the document uploading page, download the template of the authenticity statement for the region where you apply for ICP Filing, enter information in the form according to requirements, and upload the form again.

TOP 9: Mobile phone number used for ICP Filing more than once

Reason for rejection: That is, the mobile phone number has already been used by another ICP Filing subject.

Solution: Change a mobile phone number.

TOP 10: Incorrect ICP Filing type

Reason for rejection: The ICP Filing type is incorrect.

Alibaba Cloud ICP Filing system identifies your ICP Filing type based on the information you entered. Incorrect ICP Filing types are typically resulted from incorrece information entered. For example, the name of the ICP Filing applicant or the document number is wrong.

Solution: Check the entered subject information, and modify the incorrect information.

4 ICP Filing transfer FAQs

The following are FAQs related to ICP Filing transfer.

- [Do I have to transfer the original ICP Filing to Alibaba Cloud?](#)
- [What is the difference between Add New Website for ICP Filing and New ICP Filing Transfer?](#)
- [Can I change the subject or website information during the ICP Filing transfer?](#)
- [Is my website accessible if my ICP Filing transfer application is rejected?](#)
- [Do I have to update the ICP Filing information after the transfer?](#)
- [Will my website be accessible if I cancel the transfer?](#)
- [What is the difference between canceling the transfer and canceling an ICP Filing number?](#)

Do I have to transfer the original ICP Filing to Alibaba Cloud?

Currently, the Ministry of Industry and Information Technology (MIIT) requires that ICP Filing data be recorded by the website hosting service provider. Therefore, if you change the website hosting service provider, you must apply to transfer your ICP Filing to the new service provider. Otherwise, access to your website is affected and even your ICP Filing number may be deregistered. Therefore, you must transfer your ICP Filing. For more information, see [Transfer an ICP Filing](#).

What is the difference between Add New Website for ICP Filing and New ICP Filing Transfer?

If you have already successfully obtained an ICP number through Alibaba Cloud for a website, the Add New Website for ICP Filing and New ICP Filing Transfer buttons are both displayed when you log on to the Alibaba Cloud ICP Filing system.

- **Add New Website for ICP Filing:** Use this button to add a new website without an ICP number for ICP Filing.
- **New ICP Filing Transfer:** If you have obtained an ICP number for your website from another service provider and want to host the website on an Alibaba Cloud ECS instance, you must transfer your ICP Filing information from that service provider to Alibaba Cloud.

Can I change the subject or website information during the ICP Filing transfer?

The ICP Filing transfer process only adds a new service provider to your ICP Filing information. Therefore, during the transfer process, you cannot modify the ICP Filing information. You can modify the information at the original service provider before

transfer, or submit an information change application in the Alibaba Cloud ICP Filing system after transfer. The rules for ICP Filing transfer vary across different local communications administrations. See the [Rules](#) of communications administrations.

Is my website accessible if my ICP Filing transfer application is rejected?

During the transfer process, if the ICP Filing information for your domain name has not been cancelled, the approval status of your ICP Filing transfer application does not affect the accessibility to your website. If your application is rejected, log on to the Alibaba Cloud ICP Filing system immediately, to view the reasons for rejection, make the necessary changes, and resubmit your application. If you have not transferred your ICP Filing for a long period of time and you have no other website hosting service provider, your ICP number may be cancelled by the communications administration.

Do I have to update the ICP Filing information after the transfer?

After successfully transferring your ICP Filing to Alibaba Cloud, you receive a message about the review result from the communications administration. Any changes to your registration information (such as the website name, website administrator, subject name, and subject type) must be updated. Otherwise, the ICP number can be at the risk of being cancelled.

Will my website be accessible if I cancel the transfer?

Canceling the transfer disassociates your ICP Filing information from Alibaba Cloud. Therefore, your domain name cannot direct to an Alibaba Cloud ECS instance. However, your ICP Filing number is still valid, so contact the website hosting service provider you are currently using and submit a transfer application immediately to avoid disruptions in accessing to your website.

What is the difference between canceling the transfer and canceling an ICP Filing number?

Cancel ICP Filing transfer: Alibaba Cloud no longer serves as your service provider and the domain name cannot direct to an Alibaba Cloud ECS instance. However, your ICP Filing number is valid. In this case, contact your existing website hosting service provider and submit a transfer application immediately.

Cancel an ICP Filing Number: This operation cancels your ICP Filing number from the MIIT. Once the ICP Filing number is cancelled, your website cannot be open for public visit.

Orders of ICP Filing cancellation cannot be deleted, so perform ICP Filing cancellation after you make sure you want to cancel the ICP Filing.

5 FAQ about ICP Filing information modification

- [Do I need to reapply for an ICP Filing when I change my ICP Filing information?](#)
- [Does changing the ICP Filing subject information affect website access?](#)
- [Does changing the ICP Filing website information affect website access?](#)
- [Do I need to reapply for or change my ICP Filing when I change to another IP address in Alibaba Cloud?](#)
- [Can the ICP Filing information be changed after it has been submitted to the communications administration office for review?](#)
- [Can I change an individual ICP Filing to a corporate ICP Filing?](#)
- [Can I change a corporate ICP Filing to an individual ICP Filing?](#)
- [Can I apply for another ICP Filing while changing an existing ICP Filing?](#)

Do I need to reapply for an ICP Filing when I change my ICP Filing information?

- When the information about your website that is filed with Alibaba Cloud is changed, you do not need to reapply for an ICP Filing. Instead, you can [change the ICP Filing information](#) about the original record.



Notice:

In some provinces and municipal cities, the communications administration offices do not permit direct modifications. In this case, you need to first cancel the original ICP Filing record and then apply for another one.

- **If you completed the application for a subject filing with a different service provider, you need to change the filing subject with that provider. The changed subject information must be submitted to the communications administration office for review, which takes about 20 work days. Your website continues to operate normally during the review period.**

Does changing the ICP Filing subject information affect website access?

Changing the ICP Filing subject information does not affect the normal use of your website.

Does changing the ICP Filing website information affect website access?

Changing the website name, website owner, and other information does not affect the normal use of your filed website. However, if you change the filed domain name of your website, such changes must be approved by the communications administration offices. After obtaining approval, you need to use the new domain name to access the website.

Do I need to reapply for or change my ICP Filing when I change to another IP address in Alibaba Cloud?

If you have filed with Alibaba Cloud, you do not need to reapply for or change your ICP Filing when you want to point domain name resolution to another IP address in Alibaba Cloud.

Can the ICP Filing information be changed after it has been submitted to the communications administration office for review?

The ICP Filing information cannot be changed once it has been submitted to the communications administration office. We recommend that you change the ICP Filing information after the communications administration office has either rejected or approved your application.

Can I change an individual ICP Filing to a corporate ICP Filing?

The communications administration offices in different regions implement different rules. For details, see the filing change rules in [ICP Filing Regulations](#).

Can I change a corporate ICP Filing to an individual ICP Filing?

The communications administration offices in different regions implement different rules. For details, see the filing change rules in [ICP Filing Regulations](#).

Can I apply for another ICP Filing while changing an existing ICP Filing?

Different ICP Filing applications cannot be processed at the same time. If you need to change your ICP Filing information, first apply for the ICP Filing change. Then, apply for a new one after review.

6 ICP Filing cancel FAQs

The following are FAQs regarding ICP Filing cancellation.

- [What is the difference between cancelling a subject registration and cancelling a website registration?](#)
- [How does it take for a website become inaccessible after cancellation?](#)
- [How long does the cancellation review take?](#)
- [Does canceling a website registration affect other websites under the same subject?](#)
- [Can I cancel a website registration and reapply for a new ICP Filing at the same time?](#)

What is the difference between cancelling a subject registration and cancelling a website registration?

Cancelling a subject registration deletes all the information for the ICP Filing number at the Ministry of Industry and Information Technology (MIIT). The ICP Filings of all the websites under the subject are cancelled.

Cancelling a website registration deletes the ICP Filing information for a specific website. After cancellation, your ICP Filing subject still exists and the other websites that are not cancelled under the subject remain unaffected.

For operation procedures, see [Cancel ICP Filing](#)

How does it take for a website become inaccessible after cancellation?

After the communications administration approves the cancellation, the website becomes inaccessible. You can apply for ICP Filing for the subject or website again after you cancel the old one.

How long does the cancellation review take?

It usually takes 3 to 20 business days for the communications administration to review a cancellation application.

Does canceling a website registration affect other websites under the same subject?

Canceling the registration of a website only deletes the ICP Filing information for the selected website. Other websites with ICP Filings under the same subject are not affected.

Can I cancel a website registration and reapply for a new ICP Filing at the same time?

You cannot cancel an ICP Filing and reapply for a new ICP Filing at the same time. You must wait for the cancellation application to be approved by the communications administration. Then, go to the Public Query page of the MIIT ICP Filing management system (www.miitbeian.gov.cn) and make sure that no ICP Filing information is returned before submitting a new ICP Filing application.

7 Domain name FAQs

The following are FAQs about domain names for ICP Filing.

- [Why does my website domain name fail the domain name verification?](#)
- [My domain name is not registered with my own information. What can I do?](#)
- [How do I apply for an ICP Filing when multiple domain names direct to the same website?](#)
- [Do I have to apply for ICP Filing for second-level domain names?](#)
- [Can I apply for ICP Filing for country-specific domain names and domain names registered outside mainland China?](#)
- [How to obtain a domain name certificate?](#)
- [The domain name I recently purchased already has an MIIT ICP Filing number. What can I do?](#)
- [The system prompts that my domain name is not supported by the ICP Filing system. What can I do?](#)
- [When I submit an application, the system prompts that the subject information for this domain name already exists. What can I do?](#)

Why does my website domain name fail the domain name verification?

If a domain name does not pass the verification, possible reasons are as follows:

- The top-level domain name may not be approved by the MIIT.

Solution: Contact your domain name registrar to confirm the situation. You must use a domain name approved by the MIIT for ICP Filing.

- Your domain name registrar may not be approved by the MIIT.

Solution: Contact your domain name registrar for solution. you must transfer your domain name to a registrar approved by the MIIT.

- The validity period of your domain name has expired.

Solution: Contact your domain name registrar to confirm the situation and renew your registration.

- You have not completed real-name authentication for your domain name.

Solution: Complete domain name real-name authentication, and the information must be consistent with the information of the ICP Filing subject.

- You have completed real-name authentication for your domain name, but it has not been recorded in the MIIT system.

Solution: It takes about two business days for the MIIT system to record the real-name authentication information. Resubmit the ICP Filing application after you confirm that your domain name information has been recorded in the MIIT system

- Your ICP Filing subject information is not consistent with the domain name real-name information.

Solution: Change the information. You can modify the information of the domain name holder or the information of the subject.

For more information, see [Domain name information verification](#).

My domain name is not registered with my own information. What can I do?

During ICP Filing, the communications administration verifies that the domain name holder information matches the information of the ICP Filing subject or the subject administrator. If the holder of your domain name is not you or your company, you must change the domain name holder information on the website of your domain name service provider. If your domain name is registered from the Chinese site of Alibaba Cloud (aliyun.com), see the related domain name documentations.

Alibaba Cloud International (alibabacloud.com) is an international registrar, so domain names registered from Alibaba Cloud International cannot be used for ICP Filing. Domain names registered from the Chinese site of Alibaba Cloud (aliyun.com) can be ICP filed.

How do I apply for an ICP Filing when multiple domain names direct to the same website?

If you have multiple domain names that direct to the same websites, you only have to enter one of the domain names on the ICP Filing type verification page. To add other domain names, click Add other Domain Names on the website information page (only available in Chinese).

Different provinces/municipalities have different rules for domain name ICP Filing. Guangxi Communications Administration and Chongqing Communications Administration allow only one domain name to be filed for one website. Other communications administrations allow 10 domain names to be filed for a website in one ICP Filing application.

If multiple domain names direct to different websites, you must finish the information of one website, and then click Save, and Add Another Website.

Do I have to apply for ICP Filing for second-level domain names?

You must apply for ICP Filing from the MIIT for domain names that direct to websites hosted on servers in mainland China. After a top-level domain name is ICP filed, its second-level domain names and other sub-domain names can direct to a server in mainland China. You are not required to apply for ICP Filing for these domain names.

- If the ICP Filing number of your top-level domain name is not obtained through Alibaba Cloud, you must transfer the ICP Filing information of the top-level domain name to Alibaba Cloud (a top-level domain name can have multiple transfer providers). see [Transfer an ICP Filing](#).
- According to MIIT regulations, you cannot provide website access using top-level domain names that have not obtained ICP Filing numbers. If a top-level domain name has no ICP Filing number, you must submit an ICP Filing application for this domain name. After the application is approved, its second-level domain names and other sub-domain names can be accessed normally. For more information about the initial ICP Filing process, see [Guide for ICP Filing process](#).

Can I apply for ICP Filing for country-specific domain names and domain names registered outside mainland China?

No. Only domain names registered in mainland China can be ICP filed with the MIIT.

How to obtain a domain name certificate?

Currently, some communications administrations require you to provide domain name certificates when applying for a domain name ICP Filing. For enterprise ICP Filings, the domain name certificates must be stamped with the company seal.

For domain names registered in mainland China, contact your domain name registrar to download domain name certificates. If you use a domain name registered from the Chinese site of Alibaba Cloud (aliyun.com), log on to the Domain Name console, click Manage. On the Basic Information page, click Download Domain Name Certificate and you can download your certificates on the page.

The domain name I recently purchased already has an MIIT ICP Filing number. What can I do?

If the domain name you purchased already has ICP Filing information at the MIIT and this information is not yours, this may be because another user previously registered

the domain name and obtained an ICP Filing. Go to the Public Query page of the MIIT ICP Filing management system (www.miitbeian.gov.cn) to query your domain name information. Then, go to the website of the corresponding provincial/municipal communications administration to download the *ICP Filing Cancellation Application Form*, and cancel the ICP Filing information of the domain name according to the instructions. After you cancel the record, you can reapply for an ICP Filing for this domain name.

The system prompts that my domain name is not supported by the ICP Filing system. What can I do?

Not all domain names are eligible for ICP Filing. ICP Filing is only provided for domain name indexed by the MIIT. Domain names not approved by the MIIT cannot be used for ICP Filing.

Go to the [MIIT website](#) to query the domain name extensions supported by ICP Filing. If the domain name you purchased is not supported by the ICP Filing system, you can direct it to a server outside the mainland China. ICP Filings are not required for websites hosted on servers outside mainland China.

When I submit an application, the system prompts that the subject information for this domain name already exists. What can I do?

At the time of application submission on the ICP Filing system, if the system prompts "Subject information for this domain name already exists in the system. Log on with your account and transfer the ICP Filing", you must log on with the account that you used to submit the previous application to finish the ICP Filing.

8 SMS verification FAQs

- [Why did SMS verification fail?](#)
- [What should I do if SMS verification fails \(times out\)?](#)
- [What should I do if incorrect information is entered during SMS verification?](#)
- [How do I enter the last six digits of my credential number during SMS verification?](#)

Why did SMS verification fail?

SMS verification may fail for either of the following two reasons:

- You failed to complete SMS verification within 24 hours after receiving a verification SMS message.
- Incorrect verification information was entered.

What should I do if SMS verification fails (times out)?

Re-submit the filing information to the management bureau for review. After submission, the filing owner will receive a notification SMS message from China's Ministry of Industry and Information Technology (MIIT). Complete SMS verification on the [MIIT verification page](#) within 24 hours, as instructed in the SMS message. For more information, see [SMS verification for ICP Filing](#).

What should I do if incorrect information is entered during SMS verification?

Verify the verification code, mobile number, and [last six digits of your credential number](#) for ICP Filing, and then enter them again correctly.

How do I enter the last six digits of my credential number during SMS verification?

You need to enter the last six digits of your credential number used for ICP Filing. The credential document can be your ID card, passport, or Hong Kong and Macau Pass.



Note:

Note the following points when using your Hong Kong and Macau Pass for SMS verification:

9 FAQ about domain name verification

- [Why is domain name verification necessary?](#)
- [Why did the domain name verification for my website fail?](#)
- [What impact does domain name verification failure have?](#)
- [What type of ICP Filing requires domain name verification?](#)
- [What are the domain name verification rules for ICP Filing?](#)
- [How do I complete the registrant ownership statement template?](#)
- [Operations related to Alibaba Cloud domain names](#)

Why is domain name verification necessary?

To adhere to the [Notice of the Ministry of Industry and Information Technology on Regulating the Use of Domain Names by Internet Information Service Providers](#), Alibaba Cloud ICP Filing System has started performing domain name verification for submitted ICP Filing applications as of 00:00 January 1, 2018.

Why did the domain name verification for my website fail?

For more information, see [Reasons and solutions for domain name verification failure](#).

What impact does domain name verification failure have?

If your website fails to pass domain name verification, Alibaba Cloud will stop providing ICP Filing transfer services for you, according to the requirements of the communications administration offices.

What type of ICP Filing requires domain name verification?

ICP Filing type	Domain name verification scope	Description
Initial ICP Filing	All domain names of the website are verified.	None
Add a new website for ICP Filing	All domain names of the new website are verified.	None

ICP Filing type	Domain name verification scope	Description
Modify ICP Filing information	<ul style="list-style-type: none"> For modifications of ICP Filing information for a website domain name completed before January 1, 2018, domain names are not verified. For modifications of ICP Filing information for a website domain name completed after January 1, 2018, domain names are verified. 	None
Cancel a subject	Domain name verification is not performed.	After the ICP Filing is canceled, if you resubmit the website domain name for ICP Filing, domain names are verified.
Cancel a website ICP Filing	Domain name verification is not performed.	After the ICP Filing is canceled, if you resubmit the website domain name for ICP Filing, domain names are verified.
Cancel ICP Filing information transfer	Domain name verification is not performed.	After the ICP Filing transfer is canceled, if you want to transfer it again, domain names are not verified.

What are the domain name verification rules for ICP Filing?

The verification of the domain name is successful only when all of the following criteria are met:

- The TLD must be approved by the Ministry of Industry and Information Technology of the People's Republic of China (MIIT). For more information about the authorized domain name registrars, see the [MIIT's website](#).
- Your domain name must be registered with and administered by a domain name registrar authorized by the MIIT. For the authorized domain name registrars, see [MIIT's website](#).
- Your domain name must be within the validity period. You can visit [Alibaba Cloud WHOIS System](#) for domain name information queries.
- Your domain name must have passed real-name authentication.

- The information of the ICP Filing subject must be consistent with the registrant (domain name holder) information.
 - **Individual ICP Filing:** The information of the ICP Filing subject must be consistent with the registrant (domain name holder) information (name, document type, and document number).
 - **Organization ICP Filing:** The information of the ICP Filing subject (the ICP Filing subject or the subject administrator) must be consistent with the registrant (domain name holder) information (name, document type, and document number). If the domain name registrant's real-name authentication information is not consistent with the ICP Filing subject information, provide the relevant evidentiary materials to Alibaba Cloud ICP Filing System (this is only supported by certain provinces/municipalities).

How do I complete the registrant ownership statement template?

If you are required to upload a statement for your domain name ownership, download the [Registrant ownership statement template](#) and enter the required information.

10 ECS instance FAQs

The following are common questions about Alibaba Cloud ECS instances.

- [Do I have to purchase an Alibaba Cloud ECS instance before applying for an ICP Filing through Alibaba Cloud?](#)
- [How many ICP Filings can an Alibaba Cloud ECS instance be associated with?](#)
- [I have purchased a server in the Hong Kong region. How do I apply for an ICP Filing?](#)
- [My ECS instance has only one month subscription. How do I apply for an ICP Filing?](#)
- [Do I need to apply for an ICP Filing through Alibaba Cloud when using Alibaba Cloud OSS or CDN?](#)
- [I already have an ICP Filing. Do I need to apply for a new ICP Filing if I my website is hosted by an Alibaba Cloud ECS instance?](#)
- [I already have an ICP Filing in Alibaba Cloud. Do I have to apply for a new one if I transfer my website to another server?](#)

Do I have to purchase an Alibaba Cloud ECS instance before applying for an ICP Filing through Alibaba Cloud?

A purchased domain name and a server located in mainland China are required for the ICP Filing. You need to apply for an ICP Filing through your web hosting service provider. Therefore, to complete an ICP Filing through Alibaba Cloud, you must first purchase an Alibaba Cloud ECS instance with a minimum three-month subscription and public network bandwidth in mainland China. Log on to the [Alibaba Cloud ICP Filing system](#) to submit an ICP Filing application.

If you are using your own server, for example, a user-created server or data center, contact your ISP, such as China Unicom or China Telecom for an ICP Filing.

How many ICP Filings can an Alibaba Cloud ECS instance be associated with?

The number of websites that can be filed varies with the product type. After a website is successfully filed, the number of websites that can be filed with this product decreases correspondingly. This number cannot be restored if you cancel the website or cancel the transfer.



Note:

You can use the initial account used to purchase the Alibaba Cloud ECS instance, or manually apply for an ICP Filing service number. In either method, the number of websites that can be filed per server is the same.

The cloud servers supporting ICP Filing and the number of websites that can be filed per server are as follows:

Location	Purchased instance duration	ICP Filing service numbers	Description
Mainland China	ECS instances with public network bandwidth and a minimum three-month subscription	You can apply for at most five service numbers for each ECS instance.	The Alibaba Cloud ICP Filing system does not support Pay-As-You-Go instances.
			To purchase public network bandwidth, see the instructions in Change configurations .

I have purchased a server in Hong Kong region. How do I apply for an ICP Filing?

If your website domain name directs to a server in the Hong Kong region, you do not need an ICP Filing number. Currently, the Ministry of Industry and Information Technology (MIIT) only requires ICP Filing for accessible websites that are directed to servers in mainland China. ICP Filing is not required for servers outside of mainland China.

My ECS instance has only one month subscription. How do I apply for an ICP Filing?

If the remaining subscription duration of your website server does not meet the ICP Filing requirements, you must renew your subscription.

If I am using Alibaba Cloud OSS or CDN, do I have to apply for an ICP Filing through Alibaba Cloud?

- For OSS, you must apply for an ICP Filing with MIIT. If you already have an ICP Filing with another web hosting service provider, you do not have to transfer the ICP Filing to Alibaba Cloud.
- For CDN, you must apply for an ICP Filing with the MIIT. If your website origin site is in Alibaba Cloud, you must apply for an ICP Filing with Alibaba Cloud. If

you already have an ICP Filing at another web hosting service provider, you must transfer it to Alibaba Cloud. For more information, see [Transfer an ICP Filing](#).

I already have an ICP Filing. Do I have to apply for a new one if my website is hosted by an Alibaba Cloud ECS instance?

In the following situations, you must transfer your ICP Filing because of changes in the web hosting service provider: 1. If you acquired an ICP number from a web hosting service provider and transferred your website from that web hosting service provider to an Alibaba Cloud ECS instance. 2. If you have directed your domain name to an Alibaba Cloud ECS instance.

To check if you have an ICP number for your domain name, go to the [MIIT ICP registration system](#), click Public Query > Query ICP Registration, and enter your domain name.

I already have an ICP Filing. Do I have to apply for a new one if I transfer my website to another server?

If you want to transfer a domain name hosted by an Alibaba Cloud ECS instance to another ECS instance, you can modify the domain name resolution (DNS) to direct the domain name to the new server. In this case, a new ICP number is not required.

However, you transfer your website to another web hosting service provider, you must transfer your ICP Filing information to the service provider. For more information about the transfer process, contact your new web hosting service provider.

11 ICP Filing number FAQs

- [What is an ICP number?](#)
- [Why was my ICP number revoked?](#)
- [Can I restore my ICP number after it has been revoked by the administration office?](#)
- [What is the validity period of an ICP number?](#)

What is an ICP number?

After you successfully apply for an ICP Filing, the communications administration office assigns a subject ICP number to the entity applying for the ICP Filing, and a website ICP number to the website.

Type	Format	
Subject ICP number	Abbreviated province name with ICP Filing Subject serial number	Zhe ICP Filing No. 1101xxxx
Website ICP number	Abbreviated province name with ICP Filing Subject serial number-Website serial number	Zhe ICP Filing No. 1101xxxx-11

Why was my ICP number revoked?

Your ICP number may be revoked in the following situations:

- The filing subject submits a cancellation application to the administration office or service provider.
- Your domain name has expired, and the new registrant has submitted a cancellation application to the administration bureau.
- Your website information is not authentic or accurate, or the ICP Filing information is missing. For example, the filing provider cancels the filing. In this case, the administration bureau will revoke your ICP number.
- If your website contains illegal information, the administration bureau will revoke your website and subject ICP numbers. In serious cases, the subject information will be blacklisted, and your credential number and website name will be permanently denied for ICP Filing.

Can I restore my ICP number after it has been revoked by the administration office?

An ICP number cannot be restored once it has been revoked, and the corresponding website cannot be accessed. We recommend that you apply for an ICP Filing for your domain name as soon as possible. Your website will be accessible after the administration bureau completes its review.

What is the validity period of an ICP number?

At present, the administration bureau does not set a validity period for ICP numbers. If your filing information is authentic and accurate, apply for an [ICP Filing change](#) promptly to modify the filing information, or apply for an [ICP Filing](#) to change to another service provider. Your ICP number is permanently valid if your website content does not involve any illegal content.

12 ICP Filing account FAQs

The following are FAQs about the Alibaba Cloud account used for ICP Filing.

- [How many ICP Filing subjects can I apply for with a single Alibaba Cloud account?](#)
- [Can the ICP Filing account be different from the account used to purchase the domain name or server?](#)
- [How to import information from the HiChina ICP Filing management platform to the new Alibaba Cloud ICP Filing platform?](#)
- [What can I do if I forget my logon ID of the HiChina ICP Filing system?](#)

How many ICP Filing subjects can I apply for with a single Alibaba Cloud account?

An Alibaba Cloud account only corresponds to one ICP Filing subject (company or individual). However, multiple websites are allowed to be ICP filed under one subject . If you want to apply for multiple ICP Filing subjects, you must submit applications using different Alibaba Cloud accounts.

Can the ICP Filing account be different from the account used to purchase the domain name or server?

The Alibaba Cloud account used for ICP Filing does not have to be the account used to purchase the domain name or server, which means that you can submit an ICP Filing application with an account that is not used to purchase the domain name or server. The account information does not affect the review of your ICP Filing application.

How to import information from the old HiChina ICP Filing management platform to the new Alibaba Cloud ICP Filing platform?

If you have obtained an ICP Filing through the old HiChina ICP Filing management platform or obtained an official store/ company website ICP Filing before January 2017, log on to the ICP Filing system to import the filing information to your Alibaba Cloud account.

The procedure is as follows:

1. Log on to the [Alibaba Cloud ICP Filing system](#) (only available in Chinese) and click **Import ICP Filing Information** from the upper-right corner of the page.

2. Click **Import Information and Continue ICP Filing**.

3. Enter the account ID and password used for ICP Filing on the former ICP Filing platform. After verification, you can import your filing information to the new platform.

If you forget your account ID or password for the HiChina platform, you can click to [ICP Filing Account Email Initialization](#) or [Password Retrieval](#) to find back your account name or password.

For more information, see [ICP Filing system FAQs](#).

What can I do if I forget my logon ID of the old HiChina ICP Filing system?

If you cannot retrieve the password for your account on the old HiChina ICP Filing system, click [ICP Filing Account Email Initialization](#), enter your ICP Filing information, and upload your credentials to reset your ICP Filing account. Note that this operation replaces your original ICP Filing email account. Alibaba Cloud processes your application within one or two business days.

After completing account email initialization, you can use your new account to log on to the ICP Filing system. We recommend that you click [Password Retrieval](#) to reset your password.



Note:

- Prepare necessary documents in advance.

Individual: A scanned copy or photograph of the front and back of the original ID card of the ICP Filing applicant, and a half-length photograph of the applicant holding the ID card.

Organization: A half-length photograph of the applicant holding the valid credential of the ICP Filing subject. If the applicant is not the subject administrator or website administrator, provide a letter of authorization from the organization based on the relevant template and stamp the letter with the company seal. You must also provide an original scanned copy or photograph of the applicant's ID card (front and back if second-generation ID cards). Click to download the [Authorization letter template](#).

- Make sure that the information you provide is genuine and accurate, that document images are clear, and uploaded documents are valid and authentic.

13 FAQ about information verification for ICP Filing

- [What is ICP Filing information verification intended for?](#)
- [How do I view my ICP Filing information?](#)
- [How do I modify my ICP Filing information when I receive an ICP Filing information verification notification from Alibaba Cloud?](#)
- [What should I do if I do not know or have stopped using the ICP Filing information specified in the ICP Filing information verification notification that I received from Alibaba Cloud?](#)
- [What should I do if my ICP Filing transfer has been canceled because of overdue rectification but the MIIT still retains the ICP Filing information?](#)
- [What should I do if my ICP Filing transfer has been canceled because of overdue rectification and the MIIT no longer retains the ICP Filing information due to no post-operations for a long period of time?](#)

What is ICP Filing information verification intended for?

Alibaba Cloud will further standardize and implement authenticity verification of website ICP Filing information in accordance with the *Counter-Terrorism Law of the People's Republic of China*, the *PRC Network Security Law*, the *Administrative Measures on Internet Information Services*, the *Administrative Measures on Non-operational Internet Information Services*, and the *Working Program on Further Implementing Authenticity Verification of Website ICP Filing Information (Trial) of the MIIT*. For more information, see the [Notice on Carrying Out Special Work for Verifying and Clearing False ICP Filings](#).

How do I view my ICP Filing information?

- If your ICP Filing was submitted before June 1, 2010, [claim the original HiChina ICP Filing](#), and then log on to [Alibaba Cloud ICP Filing System](#) to view your ICP Filing information.
- If your ICP Filing was submitted between June 1, 2010 and January 31, 2017, [import the ICP Filing information](#), and then log on to [Alibaba Cloud ICP Filing System](#) to view your ICP Filing information.



Note:

If you forgot the password of your original ICP Filing account, log on to [Alibaba Cloud ICP Filing System](#), click Forgot Logon Name to recover your account, and then [import ICP Filing information](#).

- If your ICP Filing was submitted after January 31, 2017, log on to [Alibaba Cloud ICP Filing System](#) to view your ICP Filing information.



Note:

If you forgot your account, log on to [Alibaba Cloud ICP Filing System](#), click Forgot Member Name, select Recover ICP Filing Information, and enter your ICP Filing domain name to recover your ICP Filing account.

How do I modify my ICP Filing information when I receive an ICP Filing information verification notification from Alibaba Cloud?

- If you receive a notification indicating that your ICP Filing information is nonconforming, modify the ICP Filing information by following the instructions provided in [Change ICP Filing information](#).



Note:

- If your ICP Filing was submitted before June 1, 2010, [claim the original HiChina ICP Filing](#), and then [change the ICP Filing information](#).
 - If your ICP Filing was submitted between June 1, 2010 and January 31, 2017, [import the ICP Filing information](#), and then [change the ICP Filing information](#).
 - If your ICP Filing was submitted after January 31, 2017, log on to [Alibaba Cloud ICP Filing System](#) to [change the ICP Filing information](#).
- If you receive a notification indicating that your website content is nonconforming, do as follows:
 - Modify the subject of ICP Filing to be consistent with the website content. For more information, see [Change ICP Filing information](#).
 - Modify the website content to ensure that it is consistent with the ICP Filing information.

What should I do if I do not know or have stopped using the ICP Filing information specified in the ICP Filing information verification notification that I received from Alibaba Cloud?

If you receive a rectification email and the organizer corresponding to the ICP Filing number does not exist or the website is no longer used, log on to [Alibaba Cloud ICP Filing System](#) to [cancel the ICP Filing](#). If your ICP Filing information is not rectified within the specified period, Alibaba Cloud will cancel the ICP Filing transfer of your website, which may affect the normal use of your website.



Note:

Currently, after the ICP Filing for some domain names is canceled, you cannot apply again for ICP Filing or direct those domain names to servers in Mainland China for access activation. For the suffixes of domain names qualified for ICP Filing, see [Suffixes of domain names that do not support ICP Filing](#).

What should I do if my ICP Filing transfer has been canceled because of overdue rectification but the MIIT still retains the ICP Filing information?

If you still need to use Alibaba Cloud servers in Mainland China, log on to [Alibaba Cloud ICP Filing System](#) promptly, click Start ICP Filing, and enter the information. The system identifies the application as an ICP Filing transfer application. Your website becomes accessible again once the [ICP Filing transfer](#) is successful.



Notice:

When the ICP Filing transfer is successful, [change your ICP Filing information](#) promptly based on the instructions in the rectification email.

What should I do if my ICP Filing transfer has been canceled because of overdue rectification and the MIIT no longer retains the ICP Filing information due to no post-operations for a long period of time?

If you do not [change your ICP Filing information](#) within the rectification period and have not performed an [ICP Filing transfer](#) within a long period of time after the cancellation of the ICP Filing transfer, log on to the [MIIT website](#) to check for any subject without website information by using your organizer name.

- If a subject without website information exists, [cancel your ICP Filing offline](#) and apply for an ICP Filing again.

- If no ICP Filing information is returned and you still need to use Alibaba Cloud servers in Mainland China, log on to [Alibaba Cloud ICP Filing System](#), click Start ICP Filing, and submit related materials based on the [initial ICP Filing](#) process. Your website becomes accessible again after your ICP Filing is approved.
- If you have an ICP Filing subject and other website ICP Filing information, log on to [Alibaba Cloud ICP Filing System](#) to [add new websites for ICP Filing](#).

14 ICP Filing service code FAQs

ICP Filing service code is the verification code that is associated with the Alibaba Cloud services and that is used to fill in the registration information in the Alibaba Cloud ICP Filing system. This document provides the answers to the FAQ about ICP Filing service code.

See [Application for ICP Filing service code](#) for information on how to apply for service identification numbers for ICP registration and the restrictions.

I did not purchase any Alibaba Cloud server. How do I obtain the ICP Filing service code?

You need to first purchase the Alibaba Cloud server that supports ICP registration to apply for the service identification number.

Why does it show that the ECS instance does not own any IP address that supports ICP registration?

Currently, the Alibaba Cloud ECS that supports ICP registration is an instance that is deployed within Mainland China, that has a yearly or monthly subscription, and has a public network bandwidth assigned. If you do not own a public IP address, purchase the bandwidth first. See Section "Public network bandwidth" in [Configuration upgrade and downgrade](#) for details.

Why do I not see the "apply" button on the application page for service identification numbers for ICP registration?

If the Apply button does not appear in the action bar for your product instance, the reasons may be as follows:

- The account you are using is not the one that you used when you purchased the server. Use the account that you used to purchase the server.
- You chose Pay-As-You-Go as the billing method for your ESC instance. Pay-As-You-Go instances do not support registration. Change your billing method [From Pay-As-You-Go to Subscription](#), and purchase a subscription of more than three months.
- You chose Subscription as the billing method for your ESC instance and the remaining time before it expires meets the requirements for registration. In this case, check if the instance has a public network bandwidth assigned. If not, see Section "Public IP address assignment" in [Configuration upgrade and downgrade](#).

- You chose Subscription as the billing method for your ESC instance, but the remaining time before it expires does not meet the requirements for registration. In this case, renew the subscription.
- Your ECS instance has expired. An expired instance cannot apply for the ICP Filing service code.
- The maximum of the service identification numbers for ICP registration that your instance can apply for has been reached.
- You did not purchase Alibaba Cloud servers that are deployed within Mainland China. Domain names require registration only when they are pointed to the IP addresses of the instances that are deployed within Mainland, China and that enable the Internet access.



Note:

ICP registration is not required for websites hosted in instances that are deployed within Hong Kong, China.

15 For enterprises registered outside mainland China

If your enterprise is not registered with the mainland China government, and you use an ECS instance in mainland China to host your website, you must apply for an ICP Filing. The following are common issues on ICP Filing.

Can I apply for an ICP Filing and ICP Commercial License if I have a physical office in mainland China?

If you have a physical office (“ban shi chu” in Chinese) in China, you can apply for ICP Filing in some provinces or municipalities, but you cannot apply for an ICP Commercial License. Documents issued outside mainland China are not accepted for ICP Filing. If you have a registered branch company in mainland China, you can use its registration documents for ICP Filing. If you do not have a registered company, you must apply for a *Registration Certificate of Foreign Enterprises Permanent Office in China* from the relevant authority and use this as a business license to submit an ICP Filing application.



What if I do not have an ICP Filing?

You cannot open your website for visit if you have no ICP Filing.

If you cannot finish ICP Filing for some reasons (such as, you cannot provide the required documents or domain name), we recommend you use ECS instances in Hongkong.

I plan to use the Server Load Balancer. How do I apply for an ICP Filing?

If you plan to use the Server Load Balancer together with ECS in mainland China, you can complete the ICP Filing using one of the ECS instances. Once your ICP Filing has been approved, change your DNS record to point to the IP of your Server Load Balancer instance.

If you are an ICP Commercial License holder, you must update your ICP Commercial License information when changing the IP address to your Server Load Balancer instance.

Do I have to apply for an ICP Filing to use Alibaba Cloud CDN?

If you only plan to use Alibaba Cloud international CDN (mainland China is not covered), you are not required to apply for an ICP Filing.

If you plan to use CDN in mainland China, you must apply for an ICP Filing. In this case, you need a temporary ECS instance (with at least three-month subscription) in mainland China to complete the ICP Filing process, whether your website is hosted in mainland China or not.

Do I need an ICP Filing if my website is hosted outside mainland China?

You do not need an ICP Filing if your website is hosted outside mainland China. However, you must complete the ICP Filing process if you plan to use Alibaba Cloud CDN to accelerate content for users in mainland China.

My website is hosted in mainland China but is accessible only through IP addresses. Do I need an ICP Filing?

Yes. If your website can be accessed only by IP address, you cannot apply for an ICP Filing through the Alibaba Cloud ICP Filing system. Alibaba Cloud ICP Filing system only support domain name filing. In this case, you must submit a website ICP Filing application to the province where your commercial entity locates.

Which province should I apply for an ICP Filing in?

You must apply for an ICP Filing in the same province where your Chinese business license was issued. For example, if your business is registered in Liaoning province, you must apply for an ICP Filing in Liaoning province.

16 Alibaba Cloud ICP Filing system FAQs

The following FAQs are only applicable to users who have registered on the HiChina ICP Filing platform. If you did not register on the HiChina platform, ignore these questions and use your Alibaba Cloud account to log on to the [Alibaba Cloud ICP Filing system](#).

Can I continue to use the HiChina ICP Filing platform now?

After the platforms are merged, you can log on to the HiChina ICP Filing platform ([beian.gein.cn](#)) (only available in Chinese), but cannot do any operations regarding ICP Filing. To apply for an ICP number, log on to the new platform ([beian.aliyun.com](#)) (only available in Chinese).

What happens to my ICP Filing information on the HiChina ICP registration platform?

Your ICP registration information is retained. You can import this information to the Alibaba Cloud ICP Filing system in the following two ways:

Method 1: Log on to the Alibaba Cloud ICP Filing system ([beian.aliyun.com](#)) with your Alibaba Cloud account. Then, click Import ICP Filing information in the upper-right corner. The system imports your information after authenticating your former ICP Filing account and password.

ICP代备案管理系统 备案管理 备案专区 备案帮助 导入备案信息

年度感恩钜惠 网络安全 备案公告 查看详情 风池计划链接双创 成就下一个独角兽

温馨提示: 备案订单有效期为45天(自提交当天开始计算), 订单过期后自动失效, 请您尽快提交审核并完成备案。为避免影响网站备案及访问, 请注意报导师的账号期限及时续费。

开始备案: 备案帮助

请填写以下信息开始备案, 系统将根据您填写的域名和证件, 自动验证您的备案类型

* 主办单位所属地区: --请选择-- --请选择-- --请选择--

* 主办单位性质: 请选择单位性质

* 主办单位证件类型: 请选择证件类型

* 主办单位证件号码:

* 域名: www.

* 验证码: UCD [看不清, 换一张](#)

验证备案类型

Method 2: Log on to the HiChina ICP Filing platform (beian.gein.cn). Then, follow the prompts to log on with an existing Alibaba Cloud account or register a new account to import your information.

即将导入的备案信息如下:			
主体名称:		主体性质:	个人
备案号:		证件类型:	身份证

已有阿里云账户(或海外账户、1688账户)请勾选登录账户

无阿里云账户, 请注册阿里云账户

☑ 到阿里国际备案平台的备案信息导入阿里云账户

Must I complete real-name registration for my Alibaba Cloud account before applying for an ICP number?

No. The real-name registration status of your Alibaba Cloud account does not affect your ICP Filing. However, you must complete real-name registration before using the account to purchase Alibaba Cloud products.

I have multiple ICP Filing accounts on the former system, but only one Alibaba Cloud account. What do I do?

One Alibaba Cloud account only corresponds to one ICP Filing account. If you have multiple ICP Filing accounts, register for as many Alibaba Cloud accounts as your ICP Filing accounts, and associate each Alibaba Cloud account with an ICP Filing account

17 Other FAQs

17.1 Website access failure

This document describes the causes of and solutions for website access failure when your domain name points to an ECS instance.

Symptom

To launch a website, you must purchase a domain name and a host (space), obtain an ICP Filing for the website, and configure domain name resolution. The website may be inaccessible if any of these steps are not completed. When visiting the website, you may receive the following prompt: This website is temporarily unavailable.



Causes and solutions

- Cause 1: The ICP Filing for the domain name is incomplete.

Solution: China's Ministry of Industry and Information Technology (MIIT) requires that domain names obtain an ICP Filing before they can be accessed. Log on to the [Alibaba Cloud ICP Filing platform](#) to apply for an ICP Filing.

- If you have not obtained an ICP Filing, see [ICP Filing for the first time](#).
- If the filing subject has been successfully filed with another service provider and you have purchased an ECS instance and need to file a new website domain name with Alibaba Cloud, see [Add a website \(Original filing record outside of Alibaba Cloud\)](#).
- If the filing subject has been successfully filed with Alibaba Cloud and a new website is hosted on an ECS instance, you need to [apply for an ICP Filing for the website \(Original filing record in Alibaba Cloud\)](#).
- If your filing application is not approved by the administration office, modify your application based on the provided cause and resubmit it. For more information, see [Common causes of ICP Filing rejection](#).

- Cause 2: The website content is inconsistent with the filing information or the filing information is inaccurate.

Solution: Alibaba Cloud reviews the full filing information of successfully filed websites in accordance with the relevant laws and regulations. If you fail to rectify problems with your filing (such as nonconforming website content or contact information) within the specified period, your website will be shut down and your filing application will be canceled or revoked. [Modify your filing information](#) as soon as possible and resubmit your filing application.

- Cause 3: Your domain name has been successfully filed with another service provider and your website is hosted on an ECS instance, but your filing record has not been transferred to Alibaba Cloud.

Solution: Transfer your filing record to Alibaba Cloud. For more information about how to transfer a filing record, see [Transfer filing records](#).

- Cause 4: Your filing application has been reviewed by the administration office but the relevant information has not been synchronized to Alibaba Cloud.

Solution: After the ICP Filing information submitted through Alibaba Cloud is reviewed by the administration office, you have to wait until the filing information is synchronized to the Alibaba Cloud ICP Filing system. After synchronization is completed, your website can be accessed normally.

- Cause 5: Your website cannot be accessed through its old domain name.

Solution: If you have changed a successfully filed domain name to another domain name and it has been reviewed by the administration office, but your website cannot be accessed through the old domain name, use the new domain name for access.

- Cause 6: Domain name resolution does not point to your ECS instance.

Solution: Configure domain name resolution.

For more information about ICP Filing, see [ICP Filing process FAQs](#).

17.2 Reasons and solutions for domain name verification failure

To adhere to the [Notice of the Ministry of Industry and Information Technology on Regulating the Use of Domain Names by Internet Information Service Providers](#), Alibaba Cloud ICP

Filing System has started performing domain name verification for submitted ICP Filing applications as of 00:00 January 1, 2018. This topic describes the reasons and solutions for domain name verification failure.

Your domain name does not exist in the domain name registrar's library

The reasons and solutions are as follows if you receive the email notification Domain name verification failed. The domain name is xxxx.com (domain name does not exist in the domain name registrar's library):

Reason 1: You have not completed real-name authentication for your domain name.

Solution: Complete real-name authentication for your domain name and make sure the information is consistent with the information of the ICP Filing organizer or subject.

- If you are an Alibaba Cloud domain name user, log on to the [Alibaba Cloud Domain console](#) and complete real-name authentication.
- If you are not an Alibaba Cloud domain name user, contact your domain name registrar.

Reason 2: You have completed real-name authentication for your domain name, but it has not been recorded in the MIIT system. The recording of real-name authentication information for your domain name takes about three to five work days.

Solution: Submit an ICP Filing application within three to five work days after the real-name authentication for your domain name is completed.

The name of the domain name registrant is not the same as that of the organizer

If you receive the following email notification:

1. The information of the domain name registrant is not the same as that of the ICP Filing subject. Please verify the authenticity.
2. After system verification, the registrant of the newly added website is XXX, which is inconsistent with the name of the ICP Filing subject or legal representative. Please provide evidentiary materials and domain name authorization statements.

Reason: Your ICP Filing subject information or organizer information is inconsistent with the domain name real-name authentication information.

Solution: Change the information of the registrant or the ICP Filing subject to make sure they are the same.

- If you are an Alibaba Cloud domain name user, log on to the [Alibaba Cloud Domain console](#) and [change your domain name information](#).
- If you are not an Alibaba Cloud domain name user, contact your domain name registrar.

Your domain name has expired

The reasons and solutions are as follows if you receive the email notification Domain name verification failed. The domain name is xxxx.com (domain name expired):

Reason: Your domain name has expired.

Solution: Contact your domain name registrar to confirm the validity period and renew your domain name if expired.

- If you are an Alibaba Cloud domain name user, log on to the [Alibaba Cloud Domain console](#) and [renew your domain name](#).
- If you are not an Alibaba Cloud domain name user, contact your domain name registrar.

The top-level domain (TLD) has not been approved by the MIIT

The reasons and solutions are as follows if you receive the email notification Domain name verification failed. The domain name is xxxx.cc (TLD not approved):

Reason: The TLD of your domain name may be a TLD that has not been approved by the MIIT.

Solution: Contact your domain name registrar for verification and solutions.

The domain name registrar has not been approved by the MIIT

The reasons and solutions are as follows if you receive the email notification Domain name verification failed. The domain name is xxxx.com (registrar not approved):

Reason: Your domain name registrar may not be approved by the MIIT.

Solution: Contact your domain name registrar for solutions. You must transfer your domain name to a registrar approved by the MIIT.

Related documents

For more information on domain name verification, see [FAQ about domain name verification](#).

17.3 Why are the buttons not displayed on my page?

If the buttons **Modify ICP Filing Information**, **Add New Website for ICP Filing**, **Transfer ICP Filing**, **Cancel Transfer**, or **Cancel ICP Filing** are not displayed in the ICP Filing system, the reasons are as follows:

- You already have an ICP Filing order in process. You must finish that order or withdraw it before submitting another application.
- The regulations of the local communications administration do not allow your ICP Filing transfer. Check [ICP Filing rules](#).

17.4 PSB Filing FAQs

This documentation shows you how to enter information for PSB filing.

You must log on to the [Internet Security Administration Service Platform of the National Public Security Bureau of China](#) (available in Chinese only) and submit an Public Security Bureau (PSB) filing application within 30 days since you open the website, which already has an MIIT ICP Filing number, for public visit.

For information about the ICP registration with the public security bureau (PSB), download the [Internet Website Security Service Platform Operation Guide](#) (available in Chinese only).

For an sample of the 33 items that have to be entered on the PSB filing form, see the [sample form](#) (available in Chinese only).

How do I select the website nature?

Internet content providers (ICPs) are divided into commercial and non-commercial ICP Filing licenses.

- **Commercial ICP Filing licenses:** These ICP Filing licenses provide paid services to users over the Internet, such as applies to online stores, online transaction platforms, and other paid service websites. China implements a licensing system for commercial ICP Filing licenses.
- **Non-commercial ICP Filing licenses:** These ICP Filing licenses provide the public with open or shared information services over the Internet for free. China implements ICP Filing system for non-commercial ICP Filing licenses.

How do I select the website level?

Select level 2 for forums, microblogs, and blog websites. Select level 3 for all other websites.

How do I select the service type?

You are provided with the following options. Select the type that best matches your business provided over the website:

- 01: Payment services
- 02: Integrated services
- 03: Forums
- 04: Personal homepages (including social media, microblogs, and blogs)
- 05: Search engines
- 06: Video services
- 07: Communication services (including instant messaging and email boxes)
- 08: Games
- 09: Transaction platforms

How do I enter the service provider information?

If you have purchased an Alibaba Cloud ECS instance, use the following information for PSB ICP registration:

- Network service provider name: Alibaba Cloud Computing Ltd.
- Network service provider region: Binjiang District, Hangzhou City, Zhejiang Province
- Access method: Rental of virtual space
- Service provider telephone: 95187
- Service provider organization code/access provider code: 673959654

How do I enter the domain name service provider information?

Use the following information if you have used a domain name registered in Alibaba Cloud to apply for PSB ICP registration:

- Domain name registration service provider name: Alibaba Cloud Computing Ltd. (formerly HiChina)
- Domain name registration service provider region: Binjiang District, Hangzhou City, Zhejiang Province

- Domain name registration service provider telephone: 95187

How do I enter the technical support service provider information?

If website creation, content update, and technical support services are provided by a third-party company, you must enter the name and phone number of that company.

If website creation, content update, and technical support services are completed by your company or yourself (individual), enter the name and phone number of your company or yourself.

What are the address and quantity of physical website servers?

The address and quantity of physical website servers are the region that you select when you purchase the ECS instances. If your server area is North China 2, Beijing is the right city. Open an ticket for the exact address.

For the quantity of servers, enter the amount of your ECS instances.

What is the servers' local cybersecurity department code?

Enter the cybersecurity code for the area where your instances are located:

- Qingdao: 370200000000
- Beijing: 110000000000
- Hangzhou: 330100000000
- Shanghai: 310113
- Shenzhen: 440300000000

17.5 How to cancel the ICP registration of other entities

Cancellation that is caused by a domain name conflict cannot be done in the Alibaba Cloud ICP Filing system. You need to submit the written application to the corresponding Communications Administration (CA) to cancel the registration in an offline procedure. You can reregister for the domain name after the cancellation of the original registration.

Procedure

To cancel the registration in an offline procedure, follow these steps:

1. Go to the CA website of the province or the city where your website is registered.
2. Download and print [Application Form of Cancellation of Registration](#).
3. Fill out the form as required.

4. Submit the application form and the documents to the CA as required.



Note:

- See [How to find back password of ICP registration by MIIT](#) if you forget your password.
- The website cannot be accessed after the approval for cancellation by the CA. You can reapply for the registration of the domain name after cancellation.
- You can go to [MIIT ICP Registration Management System](#) and click Public Inquiry in the lower right corner for inquiries on registration information.

Download the application form for cancellation of registration

You can directly click the following links to download the corresponding application forms:

[Beijing](#), [Guangdong](#), [Zhejiang](#), [Jiangsu](#), [Hebei](#), [Henan](#), [Shandong](#), [Shanxi](#), [Hubei](#), [Tianjin](#),
[Chongqing](#), [Liaoning](#), [Jilin](#), [Yunnan](#), [Guizhou](#), [Jiangxi](#), [Anhui](#), [Fujian](#), [Guangxi](#), [Hainan](#), [Inner Mongolia](#), [Shaanxi](#), [Qinghai](#), [Ningxia](#), [Xinjiang](#), [Gansu](#), [Tibet](#), [Heilongjiang](#)



Note:

- If you fail to jump to the website of the [Shanghai CA](#) after clicking the link, copy and paste `beian . shca . gov . cn` into your browser' s address bar to visit the website.
- If you fail to jump to the website of the [Sichuan CA](#) after clicking the link, copy and paste `028icp . com` into your browser's address bar to visit the website. Application for the cancellation on the website of Sichuan CA requires account creation.
- If you fail to jump to the website of the [Hunan CA](#) after clicking the link, copy and paste `bsdt . xca . gov . cn / zwdtportal / wzzxManage / toSitesLog outPage . jsi` into your browser's address bar to visit the website. The local CA processes submitted online applications every Friday.

17.6 How can I retrieve my MIIT ICP Filing password?

If you have forgotten your MIIT ICP Filing password, you can retrieve it by using the online or offline retrieval method (only available in Chinese).

Retrieve online

1. Visit the MIIT ICP Filing system (www.miitbeian.gov.cn).

2. Go to the Retrieve ICP Filing Password page on the website of the local communications administration.

You can access the Retrieve ICP Filing Password page on the website of the local communications administration in two ways.



- Method 1: Click the Retrieve ICP Filing Password button on the lower-right of the MIIT page. In the dialog box that appears, select the province of your ICP Filing and click OK.



- Method 2: Click the location of the communications administration in the Administration System column to go to the corresponding webpage. Then, click the Retrieve ICP Filing Password button.



3. Enter your ICP Filing number issued by the MIIT, your document number, and your mobile phone number used in the ICP Filing.

- **Filing/License number:** Enter your ICP number without the string (such as -1, -2, -3) at the end. If you have forgotten your ICP number, find it on the Public Query page of the MIIT website. If you forget your ICP Filing number, you can query for it on the Public Query page.
- **Document type:** Select the document type you used for the ICP Filing.
- **Document number:** Enter the document number you used for the ICP Filing.
- **Mobile phone number:** Enter the mobile phone number in the ICP Filing information.

After all this information is verified, your ICP Filing password is sent directly to your mobile phone and email address you have entered as the ICP Filing subject contact information.

Retrieve offline

If the mobile phone number and email address you used in the ICP Filing are not available, you can download the ICP Filing Password Retrieval Application Form from

Related Downloads at the lower-left of the homepage of the local communications administration. Follow the instruction mentioned in the application form to enter the information and submit it.

For example, you can find the following link on the homepage of Beijing Communications Administration.



17.7 How can I query my ICP Filing information?

You can query your ICP Filing records on Alibaba Cloud ICP Filing system or the MIIT ICP Filing system (only available in Chinese).

- Log on to the [Alibaba Cloud ICP Filing system](#) with the account you used for the ICP Filing, and you can view the subject and website information you have submitted on the Alibaba Cloud ICP Filing system.
- On Public Query page of the Ministry of Industry and Information Technology (MIIT) website (www.miitbeian.gov.cn),

you can enter the website domain name, document number, ICP Filing subject name, or other information to find matching ICP Filing records. If your new domain name already has an ICP Filing number, you can query the basic ICP Filing

information on the Public Query page of MIIT system. You cancel the ICP Filing by the *Offline cancel* method, and then apply for an new ICP Filing number.

The screenshot displays the public query interface of the ICP/IP Address/Domain Information Filing Management System. The page title is 'ICP/IP 地址/域名信息备案管理系统' and it is under the '工业和信息化部' (Ministry of Industry and Information Technology). The current location is '公共查询 -> 备案查询 -> 备案信息查询'. The search criteria include: Website Name (required), Website Domain, Website Homepage, ICP Filing Number, Website IP Address, and Main Unit Name. There are dropdown menus for document type and certificate type, and a document number field. A '提交' (Submit) button is highlighted with a red box.



Note:

- If you cannot access the MIIT website temporarily, try again later, or you can try the local administration website.
- You can query the basic ICP Filing information, such as the ICP Filing number, and the province to be filed with, but you cannot obtain more detailed information.

17.8 How can I get my ICP Filing license?

Currently, ICP Filing license cannot be downloaded from the Ministry of Industry and Information Technology (MIIT) website. You can query your ICP Filing information on Alibaba Cloud ICP Filing system and the MIIT website, and take a screenshot. You can use the screenshot as ICP Filing proof.

- You can query your ICP Filing information from the Public Query of MIIT website, and take a screenshot.
- Or, log on to Alibaba Cloud ICP Filing system to query your ICP Filing information.

17.9 What do I do after getting a message from MIIT?

An ICP Filing successful message

An ICP Filing successful message sent from the Ministry of Industry and Information Technology (MIIT) indicates that your ICP Filing information has been approved by

the authority. However, it takes some time for the Alibaba Cloud ICP Filing system to synchronize the MIIT review result. During this period, you can resolve your domain name to your Alibaba Cloud ECS instance. After the MIIT review result is synced to Alibaba Cloud, your domain name directing to the Alibaba Cloud ECS instance is accessible.

An ICP number cancelled message

If you receive a text message that says your ICP number has been cancelled, go to the Public Query page of the MIIT ICP Filing system (www.miitbeian.gov.cn) to check. If the ICP number for your domain name has been cancelled, we recommend that you apply for a new ICP number immediately to make your website accessible.

An invalid ICP Filing message

Invalid ICP Filing means the ICP Filing of a website domain name resolved to an IP address that belongs to a non-access service provider, or the domain name is not valid. The ICP Filing is still recorded in MIIT system. If you have no other service provider, the ICP number may soon be cancelled by the local communications administration. We recommend that you do as follows:

- If you are using an Alibaba Cloud ECS instance, you can do as follows.
 - If the ICP Filing transfer has not been cancelled, direct the website domain to your ECS instance immediately. Make sure your website is accessible.
 - If the ICP Filing transfer has been canceled, submit an ICP Filing transfer application immediately. After successful transfer, your website is accessible.
- If you no longer use Alibaba Cloud servers, transfer the ICP Filing to your new service provider immediately.

17.10 What does Invalid ICP Filing mean?

Invalid ICP Filing means the ICP Filing of a website domain name resolved to an IP address that belongs to a non-access service provider, or the domain name is not valid.

The ICP Filing is still recorded in MIIT system. However, if you do not have another service provider, the ICP number may soon be cancelled by the local communications administration. We recommend that you do as follows:

- If you are using an Alibaba Cloud ECS instance, you can do as follows.
 - If the ICP Filing transfer has not been cancelled, direct the website domain to your ECS instance immediately, and make sure your website is accessible.
 - If the ICP Filing transfer has been canceled, submit an ICP Filing transfer application immediately. After successful transfer, your website is accessible. For ICP Filing transfer method, see [Transfer an ICP Filing](#).
- If you no longer use Alibaba Cloud servers, transfer the ICP Filing to your new service provider immediately.