## Alibaba Cloud

ICP备案 Before ICP Filing

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## **Document conventions**

Style	Description	Example
<u>^</u> Danger	A danger notice indicates a situation that will cause major system changes, faults, physical injuries, and other adverse results.	Danger:  Resetting will result in the loss of user configuration data.
<u> Warning</u>	A warning notice indicates a situation that may cause major system changes, faults, physical injuries, and other adverse results.	Warning: Restarting will cause business interruption. About 10 minutes are required to restart an instance.
Notice	A caution notice indicates warning information, supplementary instructions, and other content that the user must understand.	Notice:  If the weight is set to 0, the server no longer receives new requests.
? Note	A note indicates supplemental instructions, best practices, tips, and other content.	? Note: You can use Ctrl + A to select all files.
>	Closing angle brackets are used to indicate a multi-level menu cascade.	Click Settings> Network> Set network type.
Bold	Bold formatting is used for buttons , menus, page names, and other UI elements.	Click OK.
Courier font	Courier font is used for commands	Run the cd /d C:/window command to enter the Windows system folder.
Italic	Italic formatting is used for parameters and variables.	bae log listinstanceid  Instance_ID
[] or [a b]	This format is used for an optional value, where only one item can be selected.	ipconfig [-all -t]
{} or {a b}	This format is used for a required value, where only one item can be selected.	switch {active stand}

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## 1. Overview of ICP filing preparations

This topic provides an overview of the preparations that you need to make before you apply for Internet Content Provider (ICP) filing. For a quick approval of ICP filing, we recommend that you make preparations in advance.

#### **Learn ICP filing regulations**

The Ministry of Industry and Information Technology of the People's Republic of China (MIIT) has different regulations and requires different documents for ICP filing applications in different provinces, autonomous regions, and municipalities. We recommend that you read and understand the ICP filing regulations of different provinces, autonomous regions, and municipalities. For more information, see ICP filing regulations. Alternatively, you can visit the MIIT ICP filing management system for details.

#### Prepare a domain name

You must provide the domain name of your website when you apply for ICP filing. Your domain name must meet the following requirements:

- The top-level domain name is approved by MIIT.
- The domain name is valid.
- Your domain name registrar is approved by MIIT.
  - Note The Alibaba Cloud international website (alibabacloud.com) provides registration services only for internationalized domain names. Domain names registered with this website (alibabacloud.com) must meet the following requirements:
    - Beginning from January 1, 2018, domain names that are registered with international registrars such as the Alibaba Cloud international website (alibabacloud.com) must be transferred to registrars in mainland China and complete real-name verification before the ICP filing procedure. For more information on how to transfer the domain name to the Domains service of the Alibaba Cloud China website (aliyun.com), see Transfer a domain name to Alibaba CloudTransfer a domain name to Alibaba Cloud.
    - Domain names that have been registered with international registrars such as the Alibaba Cloud international website (alibabacloud.com) and have ICP filing completed before January 1, 2018 are not required to be transferred.
- For an ICP filing application from an individual, the domain name registrant must be individual. For an ICP filing application from an organization, the registrant can be the organization (including shareholders), the major principal, or a senior executive of the organization.
- The domain name has passed real-name verification.
  - Note If real-name verification is not completed or the real-name verification information is inconsistent with the ICP filing entity information, the ICP filing application cannot be submitted and the application may fail the review. For more information, see ICP filing regulations of MIIT in different regions. You must submit required ICP filing information based on corresponding regulations.
- The entity information provided during ICP filing must be consistent with the real-name

verification information of the registrant. Such information includes the name, certificate type, and certificate number.

For more information on domain name preparations and check, see Prepare and check the domain name.

#### Purchase and prepare an instance

To apply for ICP filing through Alibaba Cloud ICP Filing System, you must purchase an Alibaba Cloud instance in Mainland China. You can apply for ICP filing for your domain name if the corresponding website is hosted on any type of Alibaba Cloud instances listed in the following table.

## Supported instance service types and maximum number of supported websites

Instance service type	Purchase requirement	Purchase URL	Quantity of service identification numbers	
	<ul> <li>The instance is deployed in an Alibaba Cloud region in Mainland China.</li> <li>The subscription duration must be three months or more (including renewal).</li> <li>You must purchase an Internet bandwidth package.</li> </ul>			
Elastic Compute Service (ECS)	<ul> <li>Note</li> <li>You cannot apply for service identification numbers if the instance uses the pay-as-you-go billing method.</li> <li>For more information about how to purchase an Internet bandwidth package, see the Adjust Internet bandwidth section in the Overview of instance upgrade and downgrade topic.</li> </ul>	ECS	Up to five per instance	
Cloud Web Hosting	<ul> <li>The instance is deployed in an Alibaba Cloud region in Mainland China.</li> <li>The subscription duration must be three months or more (including renewal).</li> </ul>	Cloud Web Hosting	Up to five per instance	

Instance service type	Purchase requirement	Purchase URL	Quantity of service identification numbers
Simple Application Server	<ul> <li>The instance is deployed in an Alibaba Cloud region in Mainland China.</li> <li>The subscription duration must be three months or more (including renewal).</li> </ul>	Simple Application Server	Up to five per instance
Elastic Web Hosting	<ul> <li>The instance is deployed in an Alibaba Cloud region in Mainland China.</li> <li>The subscription duration must be six months or more (including renewal).</li> </ul>	Elastic Web Hosting has been offline since December 2019. The instances purchased before the offline date can still be used for ICP filing application. We recommend that you purchase Cloud Web Hosting for future use.	Up to five per instance
Network Address Translation (NAT) Gateway	<ul> <li>The instance is deployed in an Alibaba Cloud region in Mainland China.</li> <li>The subscription duration must be one month or more.</li> </ul>	NAT Gateway	Up to two per instance
IPv6 Translation Service	<ul> <li>The instance is deployed in an Alibaba Cloud region in Mainland China.</li> <li>The subscription duration must be one month or more.</li> </ul>	IPv6 Translation Service	Up to two per instance
Edge Node Service	<ul> <li>The instance is deployed in an Alibaba Cloud region in Mainland China.</li> <li>The subscription duration must be three months or more (including renewal).</li> </ul>	ENS	Up to five per instance

Instance service type	Purchase requirement	Purchase URL	Quantity of service identification numbers
IoT Package	<ul> <li>The subscription duration must be six months or more.</li> <li>The order amount must be CNY 90 or more.</li> </ul>	IoT Package	One per package
Product from Alibaba Cloud Marketplace for website building	<ul> <li>The initial subscription duration must be 12 months or more.</li> <li>The order amount must be CNY 99 or more.</li> <li>You shall carefully read the introduction to the product from Alibaba Cloud Marketplace for website building and confirm that the server used by the product is located in Mainland China before purchase. Otherwise, you will not be able to proceed with the subsequent ICP filing application procedures. If you are not sure where the server is located, consult customer service first to ensure that the server is located in Mainland China.</li> </ul>	Alibaba Cloud Marketplace	One per instance

#### ? Note

- If the remaining time before your Elastic Compute Service (ECS) instance or Elastic Web Hosting instance expires cannot meet the requirements for ICP filing, you must renew your subscription before you apply for ICP filing.
- You can apply for only a limited number of service identification numbers for each instance. You cannot increase the upper limit by renewing the subscription of the instance. If the number of service identification numbers reaches the upper limit, you need to purchase another instance for more identification numbers.

For more information on instance preparations and check, see 备案服务器(接入信息)准备与检查.

#### Prepare materials required for ICP filing

You must prepare and upload a scanned copy or a color photo of the following materials:

Basic materials

Note If the entity of ICP filing is an individual, the identity documents of the entity leader and website administrator, and the certificate of the organization mean the identity document of the individual. You need to upload the identity document only once in Alibaba Cloud ICP Filing System.

Certificate type	Scenario	Materials to upload
Certificate of the entity leader	Verify the identity of the entity leader.	Individual: the ID card or other identity documents of the individual.
		Enterprise: the ID card or other identity documents of the legal representative.
		Note If the entity leader or website administrator is a resident in outside Mainland China, provide the following valid certificates as needed:
Identity document of the website administrator	Verify the identity of the website administrator.	<ul> <li>Residents of Hong Kong and Macao, China: a Residence Permit for Hong Kong and Macao Residents or a Mainland Travel Permit for Hong Kong and Macao Residents.</li> </ul>
		<ul> <li>Residents of Taiwan,</li> <li>China: a Residence</li> <li>Permit for Taiwan</li> <li>Residents or a Mainland</li> <li>Travel Permit for</li> <li>Taiwan Residents.</li> </ul>
		<ul> <li>outside Mainland China residents: passport.</li> </ul>
Certificates of an	Verify the information about the	Individual: the ID card or other identity documents of the individual.
organization	entity.	Enterprise: the business license or other certificates of the enterprise.

#### • Auxiliary materials

Type of the material	Scenario and download
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Type of the material	Scenario and download
A photo of the website administrator holding his/her identity document	If the ICP filing entity is an individual, some provincial and municipal administrations require that you upload a photo of the website administrator holding his/her identity document, for example, his/her ID card or registered permanent residence page.
Photo of you holding the certificate of the organization	If the ICP filing entity is an organization, some provincial and municipal administrations require that you upload a photo of the website administrator holding the corresponding certificate of the organization, for example, the business license.
Power of attorney	Some provincial and municipal administrations require that you provide a power of attorney for the entity leader or the website administrator if the entity leader or the website administrator is not the legal representative of the enterprise.
Certificate of the registrant	Some provincial and municipal administrations require that a domain name must be under an organization. If the corresponding domain name is under an individual, you must provide a certificate of the registrant for the ICP filing application.
Website construction proposal	The Guangdong provincial administration requires that you provide a website construction proposal if the ICP filing entity has many domain names.
Domain name certificate	Some provincial administrations require that you provide a domain name certificate. For more information on the regulations of administrations in different provinces, autonomous regions, and municipalities, see ICP filing regulations of MIIT in different regions.
Temporary or permanent residence permit	Some provincial administrations, such as the Fujian provincial administration, require that you submit a scanned copy or color photo of the temporary or permanent residence permit if the domicile registered on your ID card is not located in the province where you submit the ICP filing application.
Certificate issued by the State Commission Office for Public Sector Reform (SCOPSR)	Provincial administrations of Yunnan, Inner Mongolia, Heilongjiang, and Jiangxi require that public institutions and government agencies provide a certificate issued by SCOPSR when they apply for ICP filing.
Certificate of change	If the ICP filing entity is an enterprise and the enterprise name is changed, you must provide a certificate of change issued by the corresponding industry and commerce administration when you apply for ICP filing.

Type of the material	Scenario and download
Certificate of employment	If the certificate number of an entity leader or a website administrator appears in the ICP filing information of multiple organizations or individuals, some provincial administrations, such as the Sichuan provincial administration, require that you provide a certificate of employment of the entity leader or website administrator.
Business statement	If the name, business scope, website name, or website remarks of an organization in Sichuan province contain commerce-related terms, and such organization is not required to obtain an ICP license as notified by the local administration, a business statement of the organization must be provided for ICP filing applications.

For more information on other materials to upload, see Required materials.

When uploading the materials, you must comply with the following requirements:

- If no separate upload button is provided for some auxiliary materials, you must use a drawing tool to combine the photos of the auxiliary materials and the certificates of the ICP filing entity into one image and then upload the image.
- The ratio between the photos for the front and back of the entity leader's identity document must be 1:1. We recommend that you take the photos to be uploaded in the same background and light environment, and keep the camera lens and the identity document at almost the same distances and positions.
- Make sure that the uploaded certificates are valid.
- You can upload images in the JPG, JPEG, PNG, or GIF format. The size of each image must be greater than 200 KB and smaller than 4 MB.

Note If you fail to upload an image even though the format and size meet the requirements, check whether you are using the latest version of the Alibaba Cloud app or change your network type, and upload the image again.

- Upload scanned copies or color photos of these materials.
- To make sure that your ICP filing application can be approved, you must upload clear, complete, and valid images.

#### Sign up an Alibaba Cloud account

Before you apply for ICP filing in Alibaba Cloud ICP Filing System, you must sign up an Alibaba Cloud account. We recommend that you prepare and sign up Alibaba Cloud account for ICP filing in advance. For more information, see Register an Alibaba Cloud account.

#### (Optional) Obtain a pre-approval

If your website involves information on some special industries, such as news, publishing, medicine, and medical devices, you must obtain a pre-approval before applying for ICP filing. You need to provide the corresponding pre-approval documents during ICP filing.

For more information on the industries that require pre-approvals and relevant instructions, see Pre-approval.

## 2. Register an Alibaba Cloud account

This topic provides you with the considerations and suggestions for registering an Alibaba Cloud account before you apply for an Internet Content Provider (ICP) filing. The Alibaba Cloud ICP Filing system allows you to apply for an ICP filing, modify ICP filing information, cancel an ICP filing, and claim an ICP filing. To use the Alibaba Cloud ICP Filing system to apply for an ICP filing, you must first register an Alibaba Cloud account based on the entity information and actual needs. You can log on to the Alibaba Cloud ICP Filing system with your Alibaba Cloud account to manage the ICP filing information.

#### **Considerations for Alibaba Cloud account registration**

- Each Alibaba Cloud account can be used to apply for ICP filings for one entity (organization or individual) only. However, each entity can apply for ICP filings for multiple websites.
  - If you need to apply for ICP filings for multiple entities, you must register multiple Alibaba Cloud accounts. We recommend that you register an Alibaba Cloud account for each entity, and use the corresponding account to apply for and manage ICP filings for all websites of the entity.
- The Alibaba Cloud account used to apply for and manage an ICP filing can be different from the one used to purchase Alibaba Cloud instances.
  - If your Alibaba Cloud instances and ICP filing information are managed by different administrators, we recommend that you use separate Alibaba Cloud accounts to manage the instances and ICP filing information.

If the account that you use to apply for an ICP filing is different from the account to which the instance for hosting the corresponding website belongs, log on to the Alibaba Cloud Management Console by using the credentials of the account to which the instance belongs and obtain a service identification number. For more information, see Apply for service identification numbers. During an ICP filing application, you need to enter the service identification number to complete the verification of the instance.

#### Suggestions for planning accounts

We recommend that you register sufficient accounts at the Alibaba Cloud China site (aliyun.com) before you apply for ICP filings. You can use these accounts to apply for ICP filings both from a PC and from the Alibaba Cloud app, which is convenient for the management of your ICP filing information.

- If you use accounts registered at the Alibaba Cloud China site (aliyun.com), you can apply for ICP filings both from a PC and from the Alibaba Cloud app. If you apply for an ICP filing from a PC, when you upload the ICP filing materials, you must download the Alibaba Cloud app, and use the Alibaba Cloud app to scan the QR code on the uploading page and to upload the materials. You do not need to log on to the Alibaba Cloud app.
- If you use accounts registered at the Alibaba Cloud international site (alibabacloud.com), you can only apply for ICP filings from a PC. In this case, you must download the Alibaba Cloud app, log on to the Alibaba Cloud app, use the Alibaba Cloud app to scan the QR code on the uploading page, and then upload the ICP filing materials.
  - Note The Alibaba Cloud ICP Filing system is only available in Chinese.
- For Taobao shops or enterprise websites, you can apply for ICP filings and manage ICP filing

information from a PC with your accounts registered at the Alibaba Cloud China site (aliyun.com) or international site (alibabacloud.com). For more information, see Apply for an ICP filing for a Taobao shop or an enterprise website in ICP filing documentation.

#### Register an account

Register one or more Alibaba Cloud accounts based on your actual needs. For more information, see Create an Alibaba Cloud account.

During the application process of an ICP filing and after the ICP filing is obtained, Alibaba Cloud will notify specified users by using multiple channels about the progress, status change result, and review result for specific items. After you have registered an Alibaba Cloud account, we recommend that you determine the contacts and receiving channels of notifications and finish the settings before you start to apply for an ICP filing. This ensures that the ICP filing application progress will not be affected by delayed receipt of notifications. For more information, see Notification settings about ICP filing status changes.

## 3.Prepare and check the domain name

This topic describes how to check the domain name of your website. Before you apply for an Internet Content Provider (ICP) filing, prepare and check the domain name of your website to make sure that the domain name meets the requirements. This helps you pass the verification of the Ministry of Industry and Information Technology (MIIT) and obtain an ICP filing.

Note If your domain name is not registered by using Alibaba Cloud Domains but your website is hosted on an Alibaba Cloud instance in Mainland China, you can apply for an ICP filing in the Alibaba Cloud ICP Filing system. To apply for an ICP filing for a domain name, make sure that the domain name meets all the following requirements.

Check the following items in sequence and make sure that your domain name meets the ICP filing requirements:

- Check item 1: Check the real-name verification information of the domain name
- Check item 2: Check whether your domain name is qualified for ICP filing application
- Check item 3: Check whether your domain name registrar is approved by MIIT

#### Check the real-name verification information of the domain name

You cannot apply for an ICP filing for domain names that have not passed real-name verification. Make sure that you have completed real-name verification for your domain name and the real-name verification information is consistent with the ICP filing information. If your domain name registrar is Alibaba Cloud, perform the following steps to view the real-name verification information of your domain name:

Note The Alibaba Cloud international site (alibabacloud.com) provides registration services only for internationalized domain names. Domain names registered with this website must meet the following requirements:

- Beginning from January 1, 2018, if your domain names are registered with
  international domain name registrars such as the Alibaba Cloud international site
  (alibabacloud.com), you must transfer the domain names to registrars in mainland
  China and complete real-name verification before you apply for an ICP filing. For more
  information about how to transfer the domain name to the Domains service of the
  Alibaba Cloud China site (aliyun.com), see Transfer a domain name to Alibaba
  CloudTransfer a domain name to Alibaba Cloud.
- Domain names that have been registered with international domain name registrars such as the Alibaba Cloud international site (alibabacloud.com) and have obtained an ICP filing before January 1, 2018 do not need to be transferred.
- 1. View the real-name verification information.
  - i. Log on to the Alibaba Cloud Domains console.

- ii. On the **Domain Name List** page, find the target domain name and click **Manage** in the **Action** column.
  - Note If you cannot find the target domain name, the domain name may belong to another account. You must obtain the account to which the target domain name belongs.
- iii. On the Basic Information page, view the real-name verification information.
- 2. Optional. Transfer the domain name. The information about the registrant and the ICP filing entity must be consistent, including the name, certificate type, and certificate number. If the registrant is not the ICP filing entity, you must transfer the domain name to the entity to keep the information consistent. For more information, see Transfer domain name ownership.
  - If the entity is an organization, and the registrant and the entity information are inconsistent, such as the name, certificate type, or certificate number, you can upload supporting documents to complete the ICP filing application. However, this is only supported in specific provinces. For more information about the regulations of administrations in different provinces, autonomous regions, and municipalities, see ICP filing regulations of MIIT in different regions. For more information about the required supporting documents, see Domain name registrant certificates in ICP filing documentation.
- 3. Optional. Perform real-name verification. Before you apply for an ICP filing, make sure that you have completed real-name verification for the domain name. For more information, see Real-name verification for domain names in the Domains documentation on the Alibaba Cloud China site (aliyun.com).
  - Note After you complete real-name verification, it takes about three days to synchronize the real-name verification information to the MIIT database. We recommend that you submit the ICP filing application three days after the real-name verification of the domain name is completed. Otherwise, the ICP filing application may fail due to the lack of real-name verification information in the MIIT database.
- 4. Optional. Renew the domain name.
  - ICP filings in Shanghai: Renew the domain name at least 180 days before it expires.
  - o ICP filings outside Shanghai: Renew the domain name at least 90 days before it expires.

If your domain name does not meet the preceding requirements, we recommend that you renew the domain name before applying for an ICP filing. For more information, see Renew a domain name.

#### Check whether your domain name is qualified for ICP filing application

You cannot apply for ICP filings for domain names if the corresponding top-level domain names are not approved by MIIT. An ICP filing is not required for country code domain names and domain names that are hosted outside Mainland China. Before you apply for an ICP filing, perform the following steps to check whether your domain name is qualified for ICP filing application:

- 1. Check whether the domain name is approved by MIIT.
  - i. Visit the MIIT website.
  - ii. In the left-side navigation pane, click China's Internet Domain Name System.

- iii. View the top-level domain names that have been approved by MIIT on the China's Internet Domain Name System page. You cannot apply for an ICP filing if the top-level domain name of your domain name is not included on the China's Internet Domain Name System page.
- 2. Check whether the domain name is a second-level domain name. If your website is hosted on instances in Mainland China, you apply to MIIT for an ICP filing for the corresponding domain name. After the ICP filing for the top-level domain name is obtained, the second-level domain names and sub-domain names become accessible and no more ICP filing is required.
  - If the ICP filing for your top-level domain name is not obtained by using the Alibaba Cloud Filing system, you must add Alibaba Cloud as a service provider in the ICP filing information. You can add multiple service providers to the ICP filing information for a toplevel domain name.
  - Based on MIIT regulations, your website cannot provide services until the corresponding top-level domain name obtains an ICP filing. After the top-level domain name of your domain name obtains an ICP filing, the second-level domain names and sub-domain names become accessible.

#### Check whether your domain name registrar is approved by MIIT

If your domain name registrar is not approved by MIIT, you must transfer the domain name to an approved registrar before you apply for an ICP filing. To view your registrar and transfer your domain name to Alibaba Cloud, perform the following steps:

- View the domain name registrar information. On the WHOIS page, enter the domain name that you want to query and click Search. The registrar information of the domain name is displayed.
- 2. Check whether the registrar is approved by MIIT.
  - i. Visit the MIIT website.
  - ii. In the left-side navigation pane, click Approved Domain Name Registrars.
  - iii. View the approved domain name registrars listed in the Company Name column, and check whether your domain name registrar is included. If your domain name registrar is not included, you must transfer your domain name to a registrar that is approved by MIIT. To transfer your domain name to Alibaba Cloud, go to the next step.
- 3. Optional. Transfer the domain name to a registrar that is approved by MIIT. For more information about how to transfer a domain name to Alibaba Cloud, see Transfer a domain name to Alibaba Cloud.

# 4.Host instances and service providers 4.1. Apply for service identification numbers

A service identification number associates the website for which you want to apply for ICP filing with the instance that hosts the website. When you apply for ICP filing in Alibaba Cloud ICP Filing System, you must provide a service identification number for each website. The quantity of service identification numbers that can be applied for per supported Alibaba Cloud instance varies based on its type. This topic describes how to apply for a service identification number after you purchase an instance.

#### Notes

- You can apply for service identification numbers for the supported instances only. Service
  identification numbers are used to apply for ICP filings. For more information on supported
  instances and the allowed quantity of service identification numbers, see Supported instances
  and maximum websites.
- If you use the same Alibaba Cloud account to purchase the instance and apply for an ICP filing, you can directly select the instance during the ICP filing application process. You do not need to apply for a service identification number separately. You can directly select the instance or apply for a service identification number for ICP filing application. No matter which method you choose, the maximum quantity of service identification numbers supported by an instance does not change.
- If you use different Alibaba Cloud accounts to purchase an instance and apply for ICP filing, we
  recommend that you log on to the Alibaba Cloud console with the account that is used to
  purchase the instance and apply for a service identification number. For more information, see
  Procedure.
- To apply for an ICP filing, you must apply for a service identification number first. If a service identification number is already in use for a website, you cannot reuse it to apply for an ICP filing for another website. If you deregister the website or remove Alibaba Cloud from the service provider list, the service identification number is still considered used. You cannot reuse it to apply for an ICP filing for another website.

#### **Procedure**

- 1. Log on to the ICP Filing Management console with the Alibaba Cloud account that is used to purchase the instance.
- 2. On the ICP No. Application page, find the instance for which you want to apply for a service identification number and click Apply in the Operation column.
  - ② Note If the Apply icon is not displayed in the Operation column, your instance is not qualified for an ICP filing. For more information, see 备案服务器(接入信息)准备与检查.
- 3. Click **OK** in the dialog box that appears.

Note After you successfully apply for a service identification number, you can view its status on the ICP No. Management page. For more information, see Description of the service identification number status.

## Apply for a service identification number for an instance provided by another service provider

You must apply for ICP filing on the filing platform of your service provider. To apply for a service identification number, contact your service provider.

#### Description of the service identification number status

Log on to the ICP Filing Management console with the Alibaba Cloud account that is used to purchase the instance. You may view the service identification number in one of the following status on the ICP No. Management page: Bound, Filing in Progress, and Filed. The following table describes the status.

Status	Description
Bound	The service identification number has been obtained but is unused for ICP filing. You can use this service identification number to apply for ICP filing.
Filing in Progress	You have submitted an ICP filing application with this service identification number, and the filing is in progress.
Filed	You have obtained an ICP number by using this service identification number. If a new website needs ICP filing, you must use another unused service identification number to submit the ICP filing application.

## 5. Required materials

To apply for an ICP filing for a website domain name, you must upload basic materials and necessary auxiliary materials by using the Alibaba Cloud app. The basic materials include the identity documents of the entity leader and the website administrator, and the certificates of the organization. The auxiliary materials can be selectively uploaded based on the scenario and regulations of the corresponding authority. This topic describes the applicable scenarios and upload requirements for various materials during ICP filing application. We recommend that you prepare the required materials in advance for a quick ICP filing application.

#### ? Note

- Based on the requirements for authenticity verification of the Ministry of Industry and Information Technology (MIIT), you must use the latest version of the Alibaba Cloud app to take photos of the identity documents and organization certificates required for ICP filing application and then upload the photos. Facial recognition must be simultaneously performed to verify the authenticity of some real-person data. You must not reproduce the photos of the identity documents or organization certificates stored on mobile phones or computers. Otherwise, your ICP filing application fails.
- If the entity leader is in a remote place, ask the entity leader to complete the facial recognition for authenticity verification in this remote place. If the organization certificates are in a remote place, obtain the photos of the organization certificates and upload the photos.

#### ICP filing entity being an individual

If the ICP filing entity is an individual, you must provide the following basic materials and auxiliary materials based on actual conditions. Basic materials must be provided, whereas auxiliary materials can be provided as requested by the corresponding authority.

• Basic materials: You must prepare the original ID card of the ICP filing entity, and take and upload photos of the ID card by using the Alibaba Cloud app.

Identity type	Supported identity document
Residents of mainland China	ID card
Residents of Hong Kong (China) and Macau (China)	Residence Permit for Hong Kong and Macau Residents or Mainland Travel Permit for Hong Kong and Macau Residents
Residents of Taiwan (China)	Residence Permit for Taiwan Residents or Mainland Travel Permit for Taiwan Residents
Residents outside Mainland China	Passport

 Auxiliary materials: Based on the requirements of authorities in different provinces, autonomous regions, and municipalities, some auxiliary materials must be prepared in specific scenarios, for example, a scenario where an ICP filing application involves a large number of websites.

Type of the auxiliary material	Usage
Domain name certificate	Some provincial authorities require that you provide a domain name certificate. For more information about the regulations of authorities in different provinces, autonomous regions, and municipalities, see ICP filing regulations of MIIT in different regions.
Photo of the website administrator holding his or her identity document	If the ICP filing entity is an individual, some provincial and municipal authorities require that you upload a photo of the website administrator holding his or her identity document, for example, his or her ID card or registered permanent residence page. For more information about the regulations of authorities in different provinces, autonomous regions, and municipalities, see ICP filing regulations of MIIT in different regions.
Website construction proposal	Some provincial authorities, such as the provincial authorities of Guangdong, Hunan, and Hubei, require that ICP filing entities that have more than a specified number of domain names provide a website construction proposal for each domain name.
Temporary or permanent residence permit	Some provincial authorities, such as the Fujian provincial authority, require that you submit a scanned copy or color photo of the temporary or permanent residence permit if the domicile registered on the ID card of the entity leader or website administrator is not located in the province where you submit the ICP filing application.

For more information about the procedures of ICP filing application after the required materials are prepared, see ICP filing application overview.

#### ICP filing entity being an enterprise or organization

If the ICP filing entity is an enterprise or organization, you must provide the following basic materials and auxiliary materials based on actual conditions. Basic materials must be provided, whereas auxiliary materials can be provided as requested by the corresponding authority.

- Basic materials: You must prepare the original certificates of the organization, and the
  original identity documents of the major principal of the organization and the website
  administrator. You must take and upload photos of these certificates and identity documents
  by using the Alibaba Cloud app.
  - o Certificates of an organization

Certificates of an organization include the qualification documents of the organization, such as the business license.

Identity document of the major principal of the organization, who is also the entity leader
 Some provincial authorities require that the entity leader must be the legal representative.
 You must provide the corresponding material based on the identity type of the legal representative. For more information about the regulations of authorities in different provinces, autonomous regions, and municipalities, see ICP filing regulations of MIIT in different regions.

Identity type	Supported identity document
Residents of mainland China	ID card
Residents of Hong Kong (China) and Macau (China)	Residence Permit for Hong Kong and Macau Residents or Mainland Travel Permit for Hong Kong and Macau Residents
Residents of Taiwan (China)	Residence Permit for Taiwan Residents or Mainland Travel Permit for Taiwan Residents
Residents outside Mainland China	Passport

o Identity document of the website administrator

By default, the identity document of the website administrator is that of the entity leader. If the website administrator of an enterprise is not the entity leader, you must also prepare the identity document of the website administrator.

Identity type	Supported identity document
Residents of mainland China	ID card
Residents of Hong Kong (China) and Macau (China)	Residence Permit for Hong Kong and Macau Residents or Mainland Travel Permit for Hong Kong and Macau Residents
Residents of Taiwan (China)	Residence Permit for Taiwan Residents or Mainland Travel Permit for Taiwan Residents
Residents outside Mainland China	Passport

• Auxiliary materials: Based on the requirements of authorities in different provinces, autonomous regions, and municipalities, some auxiliary materials must be prepared in specific scenarios.

Type of the auxiliary material	Usage
Power of attorney	Some provincial and municipal authorities require that you provide a power of attorney for the entity leader or the website administrator if the entity leader or the website administrator is not the legal representative of the enterprise.

Type of the auxiliary material	Usage
Domain name certificate	Some provincial authorities require that you provide a domain name certificate. For more information about the regulations of authorities in different provinces, autonomous regions, and municipalities, see ICP filing regulations of MIIT in different regions.
Photo of the website administrator holding the certificates of the organization	If the ICP filing entity is an organization, some provincial and municipal authorities require that you upload a photo of the website administrator holding the corresponding certificates of the organization, for example, the business license.
Certificate of the registrant	Some provincial and municipal authorities require that a domain name must be under an organization. If the corresponding domain name is under an individual, you must provide a certificate of the registrant for the ICP filing application.
Certificate issued by the State Commission Office for Public Sector Reform (SCOPSR)	Provincial authorities of Yunnan, Nei Mongol, Heilongjiang, and Jiangxi require that public institutions and government agencies provide a certificate issued by the SCOPSR when they apply for an ICP filing.
Certificate of change	If the ICP filing entity is an enterprise and the enterprise name is changed, you must provide a certificate of change issued by the corresponding industry and commerce administration when you apply for an ICP filing.
Website construction proposal	The Guangdong provincial authority requires that you provide a website construction proposal if the number of domain names of the ICP filing entity exceeds the upper limit.
Temporary or permanent residence permit	Some provincial authorities, such as the Fujian provincial authority, require that you submit a scanned copy or color photo of the temporary or permanent residence permit if the domicile registered on the ID card of the entity leader or website administrator is not located in the province where you submit the ICP filing application.
Business statement	If the name, business scope, website name, or website remarks of an organization in Sichuan Province contain commerce-related terms, and such organization is not required to obtain an ICP commercial license as notified by the local authority, a business statement of the organization must be provided for ICP filing applications.

For more information about the procedures of ICP filing application after the required materials are prepared, see ICP filing application overview.

#### Requirements for uploading materials

- If no separate upload button is provided for some auxiliary materials, you must use a drawing tool to combine the photos of the auxiliary materials and the certificates of the ICP filing entity into one image and then upload the image.
- The ratio between the photos for the front and back of the entity leader's identity document

must be 1:1. We recommend that you take the photos to be uploaded in the same background and light environment, and keep the camera lens and the identity document at almost the same distances and positions.

- Make sure that the uploaded certificates are valid.
- You can upload images in the JPG, JPEG, PNG, or GIF format. The size of each image must be greater than 200 KB and smaller than 4 MB.

Note If you fail to upload an image even though the format and size meet the requirements, check whether you are using the latest version of the Alibaba Cloud app or change your network type, and upload the image again.

- Upload scanned copies or color photos of these materials.
- To make sure that your ICP filing application can be approved, you must upload clear, complete, and valid images.

## 6.Read and understand the ICP regulations

## 6.1. ICP filing regulations of MIIT in different regions

The Ministry of Industry and Information Technology (MIIT) has regulations on the content and format of the ICP filing information, modification rules of the filing information, and transfer rules of the service provider. The regulations vary among provinces, autonomous regions, and municipalities. You can click a link below to view the ICP filing regulations for the province, autonomous region, or municipality where you intend to submit an ICP filing application.

Northeastern China

Heilongjiang, Jilin, and Liaoning

• Northern China

Beijing, Hebei, Nei Mongol, Shanxi, and Tianjin

• Eastern China

Anhui, Fujian, Jiangsu, Shandong, Shanghai, Zhejiang, and Jiangxi

Southern China

Guangdong, Guangxi, and Hainan

• Central China

Henan, Hubei, and Hunan

• Northwestern China

Gansu, Ningxia, Qinghai, Shaanxi, and Xinjiang

• Southwestern China

Chongqing, Guizhou, Sichuan, Xizang, and Yunnan

In addition to the documents listed above, you should also pay attention to the special requirements for ICP filing materials in the following provinces and municipalities:

- Tianjin: For more information, see ICP filing regulations for Tianjin.
- Guangdong: For more information, see Website construction proposal.

## 6.2. ICP Filing regulations for northeastern China

### 6.2.1. ICP filing regulations for Heilongjiang

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Heilongjiang Province.

#### **Enterprise users**

#### Important rules

- If an enterprise has obtained its unified social credit code certificate, the enterprise must use
  the new certificate for ICP filing. Otherwise, the enterprise can use its business license for ICP
  filing.
- The entity leader must be the legal representative.
- The same website administrator cannot be the website administrator of other ICP filing entities.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the enterprise or the legal representative.
- For more information on website naming, see Enterprise website naming requirements in ICP filing documentation on Alibaba Cloud China website.

#### Required materials

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.

#### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the
    enterprise name, a certificate of change cannot be obtained and the ICP filing information
    cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

#### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you must provide a certificate of change issued by the industry and commerce department. If you cannot provide a certificate of change, you must cancel the ICP filing and apply for an ICP filing again.
- The certificate number, entity leader information, domicile indicated in the identity documents, and mailing address must comply with the regulations of the competent

authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

#### Individual users

#### Important rules

- Chinese citizens must use their ID cards for ICP filing. Individuals whose ID cards are not from Heilongjiang Province cannot apply for an ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- For more information on individual website naming, see Individual website naming requirements in ICP filing documentation on Alibaba Cloud China website.

#### **Required materials**

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.

#### Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing. If an individual who has obtained an ICP filing is the legal representative of an enterprise, the individual ICP filing can be modified into an ICP filing for the enterprise.

#### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

### 6.2.2. ICP filing regulations for Jilin

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Jilin Province.

#### **Enterprise users**

#### Important rules

• The entity leader must be the legal representative. Otherwise, a general power of attorney from the legal representative is required.

- Enterprises must use their business licenses for ICP filing.
- Entity leaders younger than 18 years old cannot apply for an ICP filing.
- You cannot apply for an ICP filing for a domain name if the corresponding website is hosted on servers outside China.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the enterprise or the legal representative.
- For more information on website naming, see Enterprise website naming requirements in ICP filing documentation on Alibaba Cloud China website.

#### Required materials

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.

#### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the
    enterprise name, a certificate of change cannot be obtained and the ICP filing information
    cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

#### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

The information about adding Alibaba Cloud to the ICP filing information as a service provider must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information.

#### Individual users

#### Important rules

- You cannot apply for an ICP filing for a domain name if the corresponding website is hosted on servers outside China.
- The domicile indicated in the identity documents must be in Jilin Province. Otherwise, you must upload a residence permit of Jilin Province. A student can upload a copy of the corresponding

student ID card.

- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.

#### Required materials

- An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.
- An electronic copy of the residence permit (not required in all cases). If the identity documents
  are not from Jilin Province, you must upload a residence permit of Jilin Province. A student can
  upload a copy of the corresponding student ID card.

#### Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing. If an individual who has obtained an ICP filing is the legal representative of an enterprise, the individual ICP filing can be modified into an ICP filing for the enterprise.

Rules for adding Alibaba Cloud to the ICP filing information as a service provider

The information about adding Alibaba Cloud to the ICP filing information as a service provider must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information.

### 6.2.3. ICP filing regulations for Liaoning

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Liaoning Province.

#### **Enterprise users**

#### Important rules

- Entity leaders younger than 18 years old cannot apply for an ICP filing.
- The mobile phone numbers of the entity leader and the website administrator must be from Liaoning Province.
- If the enterprise name includes the terms such as investment management, financial guarantee, pawn, loan, or financial management, the entity leader and the website administrator must be the legal representative.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the enterprise or the legal representative.
- The domain name must be valid for more than three months.
- For more information on website naming, see Enterprise website naming requirements in ICP filing documentation on Alibaba Cloud China website.

#### **Required materials**

An electronic conviot the original valid cortificate of the enterprise such as an electronic conv

- All electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.

#### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the
    enterprise name, a certificate of change cannot be obtained and the ICP filing information
    cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

#### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The entity leader must be consistent with the original ICP filing information. Otherwise, you need to modify the ICP filing information at the original service provider.
- The domicile indicated in the identity documents and the mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

#### Individual users

#### Important rules

- The mobile phone numbers of the entity leader and the website administrator must be from Liaoning Province.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- The domain name must be valid for more than three months.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.

#### Required materials

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.

#### Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing. If an individual who has obtained an ICP filing is the legal representative of an enterprise, the individual ICP filing can be modified into an ICP filing for the enterprise.

#### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The domicile indicated in the identity documents and the mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

## 6.3. ICP Filing regulations for northern China

## 6.3.1. ICP filing regulations for Beijing

To apply for Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Beijing.

#### **Enterprise users**

#### Important rules

- The entity administrator must be the legal representative. Otherwise, an electronic copy of a power of attorney from the legal representative and an electronic copy of both sides of the legal representative's ID card, such as a color photo of the ID card, must be provided.
- Enterprises can use their business license and other documents for ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with that of the ICP filing entity.
- The domain name must be valid for more than three months.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.
- The administration office of Beijing supports the following domain names: .xin, .top, .mobi, .wang, .ren, .com, .cn, .net, .gov, .shop, .vip, .ltd, .biz, .club, .site, .xyz, .fun, .online, .tech, .store, .citic, .sohu, .link, .luxe, .love, .co, .bee, .law, .work, .art, .cc, .tv, .中国, .公司, .网络, .政务, .公益, .政务.CN, .公益.CN, .网址, .商城, .网店, .中信, .商标, .信息, .广东, .佛山, .集团, .我爱你, .手机, .购物, .在线, .中文网, .游戏, .企业, .娱乐, and .商店.

#### ? Note

- Country code top-level domains (ccTLDs) and domain names that are hosted outside Mainland China cannot be filed in Beijing, for example, .hk, .tw, .asia, .jp, .so, .me, .icu, .io, .win, and .org.
- If the administration office of Beijing has new requirements, the domain names for ICP filing in Beijing may change at any time. Alibaba Cloud will update the documentation in time after it receives a notification.

#### **Required materials**

- An electronic copy of the original valid certificate of the enterprise, such as a color photo of the original business license.
- An electronic copy of the original valid identity document of the entity administrator, such as a color photo of the original ID card.
- An electronic copy of the original valid identity document of the website administrator, such as a color photo of the original ID card.
- A photo of the website administrator holding the relevant enterprise certificate in hand.
- If the ID type is an ID card, make sure that it is valid for more than three months.

#### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the enterprise name, a certificate of change cannot be obtained and the ICP filing information cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.
    - There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.
- If both the enterprise name and certificate number used for ICP filing change in the new threein-one business license, you must provide a certificate of change. If only the certificate number changes in the new three-in-one business license, no certificate of change is required.

#### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you must provide a certificate of change issued by the industry and commerce department. If you cannot provide a certificate of change, you must cancel the ICP filing and apply for an ICP filing again.
- The certificate number, entity leader information, domicile indicated in the identity documents, and mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

#### Individual users

#### Important rules

- Mainland Chinese citizens must use their ID cards for ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with that of the ICP filing entity.
- The domain name is valid for more than three months. ICP filing for domain names registered outside Mainland China and some ccTLDs is not supported.
- For more information on individual website naming, see Individual website naming requirements in ICP filing documentation on Alibaba Cloud China website.

#### Required materials

- An electronic copy of the original valid identity document of the individual, such as a color photo of the original ID card. If the ID type is an ID card, make sure that it is valid for more than three months.
- A photo of the individual holding the personal identity documents in hand.

#### Rules for modifying ICP filing information

The ICP filing of an individual cannot be modified into that of another individual or an enterprise.

#### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

### 6.3.2. ICP filing regulations for Hebei

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Hebei.

#### **Enterprise users**

#### Important rules

- Enterprises can use their business license and organization code certificate for ICP filing application.
- The entity leader must be the legal representative. Only Chinese citizens can apply for an ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with that of the enterprise or the legal representative.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.
- The domain name must be valid for more than three months.

#### Required materials

• An electronic copy of the original valid certificate of the enterprise, such as an electronic copy

of the business license, must be provided.

- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card, must be provided.
- If the ID type is an ID card, make sure that it is valid for more than three months.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card, must be provided.

#### Rules for modifying ICP filing information

- An enterprise ICP filing cannot be directly modified into an individual ICP filing.
- If your enterprise name changes and you need to modify the ICP filing information, you must follow the following rules:
  - If the enterprises are not associated with each other before and after the change of the enterprise name, you must cancel the original ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

Three types of certificates of change are available. If your ICP filing applies to an enterprise, you need to apply for a certificate of change issued by the industry and commerce department. If your ICP filing applies to a government institution, you need to provide a proof document issued by the superior department.

#### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The certificate number, entity leader information, domicile indicated in the identity document, and mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

#### Individual users

#### Important rules

- Only Chinese citizens can apply for an ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with that of the ICP filing entity.
- The domain name must be valid for more than three months.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.

#### **Required materials**

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card, must be provided. If the ID type is an ID card, make sure that it is valid for more than three months.

#### Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing or an enterprise ICP filing.

#### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

### 6.3.3. ICP filing regulations for Inner Mongolia

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Inner Mongolia.

#### **Enterprise users**

#### Important rules

- Enterprises can use their business license and organization code certificate for ICP filing.
- The entity leader must be the legal representative. If the legal representative is not from Inner Mongolia, you must upload a temporary residence permit or residence permit of Inner Mongolia.
- Entity leaders younger than 18 years old cannot apply for an ICP filing.
- You cannot apply for an ICP filing for a domain name if the corresponding website is hosted on servers outside China.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the enterprise or the legal representative.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.

#### Required materials

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.

#### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the
    enterprise name, a certificate of change cannot be obtained and the ICP filing information
    cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.

 If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see

Certificate of change in ICP filing documentation on the Alibaba Cloud China website.

Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

• If the certificate number changes, no materials for change are required.

#### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The entity leader and the website administrator must be consistent with the original ICP filing information. Otherwise, you need to modify the ICP filing information at the original service provider.
- The domicile indicated in the identity documents and the mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

? Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

#### Individual users

#### Important rules

- Individuals younger than 18 years old cannot apply for an ICP filing.
- Temporary ID cards cannot be used for ICP filing.
- The domicile indicated in the identity documents must be in Inner Mongolia. Otherwise, you must upload a temporary residence permit or a residence permit of Inner Mongolia.
- You cannot apply for an ICP filing for a domain name if the corresponding website is hosted on servers outside China.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the ICP filing entity. You need to provide domain name certificates for new domain names in this order.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.

#### **Required materials**

- An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.
- An electronic copy of the residence permit (not required in all cases). If the identity documents

are not from Inner Mongolia, you must upload a residence permit of Inner Mongolia.

• An electronic copy of the domain name certificate. You must provide domain name certificates for new domain names in this order.

### Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing. If an individual who has obtained an ICP filing is the legal representative of an enterprise, the individual ICP filing can be modified into an ICP filing for the enterprise.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The domicile indicated in the identity documents and the mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.3.4. ICP filing regulations for Shanxi

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Shanxi Province.

# **Enterprise users**

### Important rules

- The entity leader must be the legal representative. Otherwise, a general power of attorney from the legal representative is required.
- Enterprises can use their business license and organization code certificate for ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.

### Required materials

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

An enterprise ICP filing can be modified into another enterprise ICP filing or an individual ICP filing, without providing a certificate of change.

Rules for adding Alibaba Cloud to the ICP filing information as a service provider

The information about adding Alibaba Cloud to the ICP filing information as a service provider must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information.

? Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

### Individual users

### Important rules

- Individuals whose ID cards are not from Shanxi Province cannot apply for an ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.

### **Required materials**

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.

### **Rules for modifying ICP filing information**

An individual ICP filing can be modified into another individual ICP filing or an enterprise ICP filing.

Rules for adding Alibaba Cloud to the ICP filing information as a service provider

The information about adding Alibaba Cloud to the ICP filing information as a service provider must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information.

**?** Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.3.5. ICP filing regulations for Tianjin

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Tianjin.

### **Enterprise users**

- Enterprises must use their original business license or a copy thereof for ICP filing. The annual renewal seal is not required for the business license.
- If your mailing address is within the Huayuan area, select the specific district based on your

location in relation to the ring road. Select Nankai District if you are on the inner side of the ring road, or select Xiqing District if you are on the outer side.

- The domain name must be valid for more than three months.
- The entity leader must be the legal representative. The website administrator and the entity leader cannot be the same person. Entity leaders younger than 18 years old cannot apply for an ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the enterprise (including shareholders) or the name of the legal representative, major principal, or senior executive of the enterprise. The shareholders must provide the articles of association. The major principal or the senior executive of the enterprise must provide the social security records of the last six months as the supporting materials. If the domain name is subject to privacy protection, such privacy protection must be disabled during the ICP filing period.
- For more information on website naming, see **Enterprise website naming requirements** in ICP filing documentation on Alibaba Cloud China website.
- After the ICP filing application is submitted to the relevant authority, the related responsible person must complete the verification according to the SMS message from the Ministry of Industry and Information Technology (MIIT).

### Required materials

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the enterprise name, a certificate of change cannot be obtained and the ICP filing information cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

Rules for adding Alibaba Cloud to the ICP filing information as a service provider

The entity leader must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, if the entity information is at Alibaba Cloud, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again. If the entity information is not at Alibaba Cloud, you can modify the ICP filing information after adding Alibaba Cloud to the ICP filing information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

### Individual users

### Important rules

- Individuals younger than 18 years old cannot apply for an ICP filing.
- If your mailing address is within the Huayuan area, select the specific district based on your location in relation to the ring road. Select Nankai District if you are on the inner side of the ring road, or select Xiqing District if you are on the outer side.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the ICP filing entity. If the domain name is subject to privacy protection, such privacy protection must be disabled during the ICP filing period.
- The domain name must be valid for more than three months.
- For more information on individual website naming, see Individual website naming requirements in ICP filing documentation on Alibaba Cloud China website.
- After the ICP filing application is submitted to the relevant authority, the related responsible person must complete the verification according to the SMS message from the MIIT.

### **Required materials**

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing. If an individual who has obtained an ICP filing is the legal representative of an enterprise, the individual ICP filing can be modified into an ICP filing for the enterprise.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The domicile indicated in the identity documents and the mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.
- The correct ICP number must be shown at the bottom of the website page.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.4. ICP Filing regulations for eastern China 6.4.1. ICP filing regulations for Anhui

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Anhui Province.

## **Enterprise users**

### Important rules

- Enterprises can use their business licenses for ICP filing.
- The entity leader and the website administrator must be the legal representative. If the
  website administrator is not the legal representative, a power of attorney from the legal
  representative is required.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the enterprise or the legal representative.
- The domain name must be valid for more than three months.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.

### Required materials

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the enterprise name, a certificate of change cannot be obtained and the ICP filing information cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you must provide a certificate of change issued by the industry and commerce department. If you cannot provide a certificate of change, you must cancel the ICP filing and apply for an ICP filing again.
- The certificate number, entity leader information, domicile indicated in the identity documents, and mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.
  - ? Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

## Individual users

### Important rules

- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- For more information on individual website naming, see Individual website naming requirements in ICP filing documentation on Alibaba Cloud China website.
- The domain name must be valid for more than three months.

#### Required materials

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing. If an individual who has obtained an ICP filing is the legal representative of an enterprise, the individual ICP filing can be modified into an ICP filing for the enterprise.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.
  - Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.4.2. ICP filing regulations for Fujian

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Fujian Province.

# **Enterprise users**

#### Important rules

- Enterprises can use their business license and other documents for ICP filing.
- The entity leader and the website administrator must be the legal representative. If the
  website administrator is not the legal representative, a power of attorney from the legal
  representative is required.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the enterprise or the legal representative.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.
- The domain name must be valid for more than three months.

### Required materials

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- An electronic copy of the power of attorney (not required in all cases). If the website
  administrator is not the legal representative, a power of attorney from the legal
  representative is required.
- If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the
    enterprise name, a certificate of change cannot be obtained and the ICP filing information
    cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.
    - There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.
- If the enterprise name and the certificate number change at the same time, a certificate of change issued by the issuing authority must be provided.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

• The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you must provide a certificate of change issued by the industry and commerce department. If you cannot provide a certificate of change, you must cancel the ICP filing and apply for an ICP filing again.

• The certificate number, entity leader information, domicile indicated in the identity documents, and mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

### Individual users

### Important rules

- The domicile indicated in the identity documents must be in Fujian Province. Otherwise, you must upload a temporary residence permit or a residence permit of Fujian Province.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- The domain name must be valid for more than three months.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.

### **Required materials**

- An electronic copy of the original valid identity document of the individual, such as an
  electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more
  than three months.
- An electronic copy of the residence permit (not required in all cases). If the identity documents are not from Fujian Province, you must upload a residence permit of Fujian Province.

### Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing or an enterprise ICP filing.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

# 6.4.3. ICP filing regulations for Jiangsu

To apply for Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Jiangsu Province.

## **Enterprise users**

- Enterprises can use their business license and other documents for ICP filing.
- The mobile phone number of the entity administrator must be from Jiangsu Province. If the

entity administrator is younger than 18 years old, a certificate of employment or income must be provided, unless the entity administrator is the legal representative.

- The entity administrator must be the legal representative. Otherwise, a general power of attorney from the legal representative is required. If the enterprise administrator is not the legal representative, the website administrator and the enterprise administrator must be the same person.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with that of the enterprise or the legal representative.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.
- The domain name must be valid for more than three months.

### Required materials

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity administrator, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the
    enterprise name, a certificate of change cannot be obtained and the ICP filing information
    cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you must provide a certificate of change issued by the industry and commerce department. If you cannot provide a certificate of change, you must cancel the ICP filing and apply for an ICP filing again.
- The certificate number, entity leader information, domicile indicated in the identity
  documents, and mailing address must comply with the regulations of the competent
  authority. Such information can be modified after Alibaba Cloud is added to the ICP filing
  information as a service provider.

### Individual users

### Important rules

- If the entity administrator is younger than 18 years old, a certificate of employment or income
  must be provided.
- The residence identity documents must be from Jiangsu Province. Otherwise, you must upload a temporary or a permanent residence permit of Jiangsu Province.
- The mobile phone number of the entity administrator must be from Jiangsu Province.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with that of the ICP filing entity.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.
- The domain name must be valid for more than three months.

### **Required materials**

- An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.
- An electronic copy of the residence permit (not required in all cases). If the identity documents are not from Jiangsu Province, you must upload a residence permit of Jiangsu Province.

### Rules for modifying ICP filing information

The ICP filing of an individual cannot be modified into that of another individual or an enterprise. If the individual is the legal representative of an enterprise, the individual ICP filing can be modified into ICP filing for the enterprise.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

# 6.4.4. ICP filing regulations for Shandong

To apply for Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Shandong Province.

## **Enterprise users**

- Enterprises must use their business licenses for ICP filing.
- Entity administrators younger than 18 years old cannot apply for ICP filing.
- The entity administrator must be the legal representative. If the legal representative is outside Mainland China, he or she must authorize a resident of mainland China.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.

- The name of the registrant must be consistent with that of the enterprise or the legal representative.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.
- The domain name must be valid for more than 45 days.

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity administrator, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the
    enterprise name, a certificate of change cannot be obtained and the ICP filing information
    cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you must provide a certificate of change issued by the industry and commerce department. If you cannot provide a certificate of change, you must cancel the ICP filing and apply for an ICP filing again.
- The certificate number, entity leader information, domicile indicated in the identity documents, and mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

### Individual users

#### Important rules

• Individuals younger than 18 years old are required to provide the ID card of their guardian for ICP filing.

- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with that of the ICP filing entity.
- If three or more domain names with different prefixes are to be filed under a single website, you must indicate "The domain names direct to the same website" in the remarks.
- The domain name must be valid for more than 45 days.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

The ICP filing of an individual cannot be modified into that of another individual or an enterprise. If an individual who has obtained an ICP number is the legal representative of an enterprise, the individual ICP filing can be modified into ICP filing for the enterprise.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

**?** Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.4.5. ICP filing regulations for Shanghai

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Shanghai.

### **Enterprise users**

- Enterprises must use their business licenses for ICP filing.
- The entity leader and the website administrator must be the legal representative. If the
  website administrator is not the legal representative, a power of attorney from the legal
  representative is required.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the enterprise or the legal representative.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.

- If a domain name has obtained an ICP number, this domain name must be accessible. The ICP number must be shown at the bottom of the website page and be consistent with the actual ICP number.
- The domain name must be valid for more than six months.

- An electronic copy of the original valid certificate of the enterprise, such as a color photo of the original business license.
- An electronic copy of the original valid identity document of the entity leader, such as a color photo of the original ID card.
- An electronic copy of the original valid identity document of the website administrator, such as a color photo of the original ID card.
- An electronic copy of the power of attorney (not required in all cases). If the website
  administrator is not the legal representative, a power of attorney from the legal
  representative is required.
- If the ID type is an ID card, make sure that it is valid for more than three months.

### **Rules for modifying ICP filing information**

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the
    enterprise name, a certificate of change cannot be obtained and the ICP filing information
    cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.
    - There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.
- If the certificate number changes, no materials for change are required.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you must provide a certificate of change issued by the industry and commerce department. If you cannot provide a certificate of change, you must cancel the ICP filing and apply for an ICP filing again.
- The certificate number, entity leader information, domicile indicated in the identity documents, and mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

### Individual users

#### Important rules

 A temporary ID card cannot be used for ICP filing. Residents of Hong Kong SAR, China and Macao SAR, China can use the Mainland Travel Permit for Hong Kong and Macao Residents for ICP filing.

- The domicile indicated in the identity documents must be in Shanghai. Otherwise, you must upload a temporary residence permit or a residence permit of Shanghai.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the ICP filing entity. If the domain name is subject to privacy protection, such privacy protection must be disabled during the ICP filing period.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.
- If a domain name has obtained an ICP number, this domain name must be accessible. The ICP number must be shown at the bottom of the website page and be consistent with the actual ICP number.
- The domain name must be valid for more than six months.

- An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.
- An electronic copy of the residence permit (not required in all cases). If the identity documents are not from Shanghai, you must upload a residence permit of Shanghai.

### Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing. If an individual who has obtained an ICP filing is the legal representative of an enterprise or the website administrator, the individual ICP filing can be modified into an ICP filing for the enterprise.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

# 6.4.6. ICP filing regulations for Zhejiang

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Zhejiang Province.

### **Enterprise users**

- Enterprises can use their latest approved business license for ICP filing.
- The entity leader must be the legal representative.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the enterprise (including shareholders) or the name of the legal representative, major principal, or senior executive of the enterprise.

- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.
- The domain name must be valid for more than three months.

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the enterprise name, a certificate of change cannot be obtained and the ICP filing information cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you must provide a certificate of change issued by the industry and commerce department. If you cannot provide a certificate of change, you must cancel the ICP filing and apply for an ICP filing again.
- The certificate number, entity leader information, domicile indicated in the identity
  documents, and mailing address must comply with the regulations of the competent
  authority. Such information can be modified after Alibaba Cloud is added to the ICP filing
  information as a service provider.

? Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

### Individual users

- Individuals younger than 18 years old cannot apply for an ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the ICP filing entity.

- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.
- The domain name must be valid for more than three months.

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing. If an individual who has obtained an ICP filing is the legal representative of an enterprise, the individual ICP filing can be modified into an ICP filing for the enterprise.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.4.7. ICP filing regulations for Jiangxi

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Jiangxi Province.

### **Enterprise users**

### Important rules

- Enterprises must use their business licenses for ICP filing.
- The entity leader must be the legal representative.
- If the ID card of the website administrator is not from Jiangxi Province, a temporary residence permit or a residence permit of Jiangxi Province is required.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the enterprise (including shareholders) or the name of the legal representative, major principal, or senior executive of the enterprise.
- For more information on website naming, see Enterprise website naming requirements in ICP filing documentation on Alibaba Cloud China website.

### **Required materials**

• An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.

- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.
- An electronic copy of the residence permit (not required in all cases). If the website administrator does not have an ID card from Jiangxi Province, a residence permit is required.

### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the
    enterprise name, a certificate of change cannot be obtained and the ICP filing information
    cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.
    - There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.
- If the certificate number changes, no materials for change are required.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The entity leader and the website administrator must be consistent with the original ICP filing information. Otherwise, you need to modify the ICP filing information at the original service provider.
- The domicile indicated in the identity documents and the mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

### Individual users

### Important rules

- The domicile indicated in the identity documents must be in Jiangxi Province.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing. If an individual who has obtained an ICP filing is the legal representative of an enterprise, the individual ICP filing can be modified into an ICP filing for the enterprise.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The domicile indicated in the identity documents and the mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

# 6.5. ICP Filing regulations for southern China

# 6.5.1. ICP filing regulations for Guangdong

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Guangdong Province.

### **Enterprise users**

### Important rules

- Enterprises can use their business license and organization code certificate for ICP filing.
- The entity leader must be the legal representative.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- Domain names with different prefixes must be filed as different websites. In case of 32 or more different domain name prefixes, you must provide the website construction proposal for each domain name. You also need to provide the Letter of Guarantee of Alibaba Cloud stamped with the ICP filing seal.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.
- If a domain name has obtained an ICP number, this domain name must be accessible. The ICP number must be shown at the bottom of the website page and be consistent with the actual ICP number.
- The domain name must be valid for more than three months.

### Required materials

• An electronic copy of the original valid certificate of the enterprise, such as a color photo of the original business license.

- An electronic copy of the original valid identity document of the entity leader, such as a color photo of the original ID card.
- An electronic copy of the original valid identity document of the website administrator, such as a color photo of the original ID card.
- The website construction proposal (not required in all cases). In case of 32 or more different domain name prefixes, you must provide the website construction proposal for each domain name. You also need to provide the Letter of Guarantee of Alibaba Cloud stamped with the ICP filing seal.
- If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

An enterprise ICP filing can be modified into another enterprise ICP filing or an individual ICP filing, without providing a certificate of change.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you must provide a certificate of change issued by the industry and commerce department. If you cannot provide a certificate of change, you must cancel the ICP filing and apply for an ICP filing again.
- The certificate number, entity leader information, domicile indicated in the identity documents, and mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

### Individual users

### Important rules

- Individuals younger than 18 years old must provide a certificate of employment for ICP filing.
- The domicile indicated in the identity documents must be in Guangdong Province. Otherwise, you must upload a residence permit of Guangdong Province, a residence permit for residents of Hong Kong SAR, China, Macao SAR, China, and Taiwan, China, or other supporting evidences.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- If a domain name has obtained an ICP number, this domain name must be accessible. The ICP number must be shown at the bottom of the website page and be consistent with the actual ICP number.
- Domain names with different prefixes must be filed as different websites. In case of six or more different domain name prefixes, you must provide the website construction proposal for each domain name. In case of 10 or more different domain name prefixes, you also need to provide the Letter of Guarantee of Alibaba Cloud stamped with the ICP filing seal.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.
- The domain name must be valid for more than three months.

### **Required materials**

• An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more

than three months.

- The website construction proposal (not required in all cases). In case of six or more different domain name prefixes, you must provide the website construction proposal for each domain name. In case of 10 or more different domain name prefixes, you also need to provide the Letter of Guarantee of Alibaba Cloud stamped with the ICP filing seal.
- An electronic copy of the residence permit: If the identity document is not from Guangdong Province, you must upload a residence permit (including a residence permit of Guangdong Province or the Residence Permit for Hong Kong, Macao, and Taiwan Residents) or upload a temporary residence permit, a local house property ownership certificate, and a color photo of your original ID card.

### Rules for modifying ICP filing information

An individual ICP filing can be modified into another individual ICP filing or an enterprise ICP filing.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

# 6.5.2. ICP filing regulations for Guangxi

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Guangxi Zhuang Autonomous Region.

## **Enterprise users**

### Important rules

- Enterprises must use their business licenses for ICP filing.
- The mobile phone number of the entity leader must be from Guangxi Zhuang Autonomous Region.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- If the domain names have different prefixes, or have the same prefix but direct to different websites, file them as different websites and add them for ICP filing one after another.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such

as an electronic copy of the ID card.

• If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the
    enterprise name, a certificate of change cannot be obtained and the ICP filing information
    cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

• If the certificate number changes, no materials for change are required.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you must provide a certificate of change issued by the industry and commerce department. If you cannot provide a certificate of change, you must cancel the ICP filing and apply for an ICP filing again.
- The certificate number, entity leader information, domicile indicated in the identity documents, and mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

### Individual users

### Important rules

- The mobile phone number of the entity leader must be from Guangxi Zhuang Autonomous Region.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.

### Required materials

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing. If an individual who has obtained an ICP filing is the legal representative of an enterprise, the individual ICP filing can be modified into an ICP filing for the enterprise.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.5.3. ICP filing regulations for Hainan

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Hainan Province.

## **Enterprise users**

### Important rules

- The entity leader must be the legal representative. Otherwise, a general power of attorney from the legal representative is required.
- Enterprises must use their business licenses for ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the enterprise or the legal representative.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.
- After the ICP filing application is submitted to the relevant authority, the related responsible person must complete the verification according to the SMS message from the Ministry of Industry and Information Technology (MIIT).

### Required materials

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the enterprise name, a certificate of change cannot be obtained and the ICP filing information cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

If the certificate number changes, no materials for change are required.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you must provide a certificate of change issued by the industry and commerce department. If you cannot provide a certificate of change, you must cancel the ICP filing and apply for an ICP filing again.
- The certificate number, entity leader information, domicile indicated in the identity documents, and mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

? Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

### Individual users

### Important rules

- Chinese citizens must use their ID cards for ICP filing. Temporary ID cards cannot be used for ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.
- After the ICP filing application is submitted to the relevant authority, the related responsible person must complete the verification according to the SMS message from the MIIT.

#### Required materials

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.

Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing. If the individual is the legal representative of an enterprise, the individual ICP filing can be modified into an ICP filing for the enterprise.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.6. ICP Filing regulations for central China 6.6.1. ICP filing regulations for Henan

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Henan Province.

# **Enterprise users**

### Important rules

- Enterprises must use the latest license that is called the three-in-one business license, for ICP filing.
- The entity leader must be the legal representative. Entity leaders younger than 18 years old cannot apply for an ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.
- If a domain name has obtained an ICP number, this domain name must be accessible. The ICP number must be shown at the bottom of the website page and be consistent with the actual ICP number.
- The domain name must be valid for more than three months.

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the
    enterprise name, a certificate of change cannot be obtained and the ICP filing information
    cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

The information for adding Alibaba Cloud to the ICP filing information as a service provider must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.

? Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

### Individual users

### Important rules

- Individuals whose ID cards are not from Henan Province cannot apply for an ICP filing.
   Individuals younger than 18 years old must provide valid identity documents of their legal guardians.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.
- If a domain name has obtained an ICP number, this domain name must be accessible. The ICP number must be shown at the bottom of the website page and be consistent with the actual ICP number.
- The domain name must be valid for more than three months.

### **Required materials**

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing. If an individual who has obtained an ICP filing is the legal representative of an enterprise, the individual ICP filing can be modified into an ICP filing for the enterprise.

Rules for adding Alibaba Cloud to the ICP filing information as a service provider

The information for adding Alibaba Cloud to the ICP filing information as a service provider must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.6.2. ICP filing regulations for Hubei

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Hubei Province.

## **Enterprise users**

### Important rules

- Enterprises can use their business license and organization code certificate for ICP filing.
- The entity leader and the website administrator must be the legal representative. If the website administrator is not the legal representative, a power of attorney from the legal representative is required. Anyone younger than 18 years old cannot apply for an ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the enterprise or the legal representative.
- For more information on website naming, see Enterprise website naming requirements in ICP filing documentation on Alibaba Cloud China website.
- The domain name must be valid for more than three months.

### Required materials

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- An electronic copy of the power of attorney (not required in all cases). If the website administrator is not the legal representative, a power of attorney from the legal representative is required.
- If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:

- If the enterprises are not associated with each other before and after the change of the
  enterprise name, a certificate of change cannot be obtained and the ICP filing information
  cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
- If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The domicile indicated in the identity documents, mailing address, certificate number, and entity leader information must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

### Individual users

### Important rules

- The domicile indicated in the identity documents must be in Hubei Province. Otherwise, you must upload a temporary residence permit or a residence permit of Hubei Province.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- The domain name must be valid for more than three months.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.

### Required materials

- An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.
- An electronic copy of the residence permit (not required in all cases). If the identity documents are not from Hubei Province, you must upload a residence permit of Hubei Province.

### Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing or an enterprise ICP filing.

Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.6.3. ICP filing regulations for Hunan

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Hunan Province.

You can log on to Alibaba Cloud ICP Filing System to apply for an ICP filing. For more information, see ICP filing application overview.

# **Enterprise users**

### Important rules

- Enterprises can use their business license and organization code certificate for ICP filing.
- The entity leader and the website administrator must be the legal representative. If the website administrator is not the legal representative, a power of attorney from the legal representative is required.
- Entity leaders younger than 18 years old cannot apply for an ICP filing. The mobile phone number used for ICP filing must be from Hunan Province.
- You cannot apply for an ICP filing for a domain name if the corresponding website is hosted on servers outside China.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the ICP filing entity. You need to provide domain name certificates for all domain names in this order.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.
- The domain name must be valid for more than three months.

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- An electronic copy of the domain name certificate. All domain name certificates in this order are required when you add Alibaba Cloud to the ICP filing information as a service provider and modify the ICP filing.
- An electronic copy of the power of attorney (not required in all cases). If the website

administrator is not the legal representative, a power of attorney from the legal representative is required.

• If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the enterprise name, a certificate of change cannot be obtained and the ICP filing information cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

The information for adding Alibaba Cloud to the ICP filing information as a service provider must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.

? Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

### Individual users

### Important rules

- Individuals younger than 18 years old cannot apply for an ICP filing.
- The mobile phone number of the entity leader must be from Hunan Province.
- You cannot apply for an ICP filing for a domain name if the corresponding website is hosted on servers outside China.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the ICP filing entity. You must provide domain name certificates for all domain names in this order.
- The domain name must be valid for more than three months.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.

- An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.
- An electronic copy of the domain name certificate. All domain name certificates in this order

are required when you add Alibaba Cloud to the ICP filing information as a service provider and modify the ICP filing.

### Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing. If an individual who has obtained an ICP filing is the legal representative of an enterprise, the individual ICP filing can be modified into an ICP filing for the enterprise.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

The information for adding Alibaba Cloud to the ICP filing information as a service provider must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.

? Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.7. ICP Filing regulations for northwestern China

# 6.7.1. ICP filing regulations for Gansu

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Gansu Province.

### **Enterprise users**

### Important rules

- Enterprises must use the copy of their business license for ICP filing. The annual renewal seal is not required for the business license.
- The entity leader must be the legal representative. Otherwise, a power of attorney from the legal representative is required, and this situation must be indicated in the entity remarks.
- The mobile phone number of the entity leader must be from Gansu Province.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.
- After the ICP filing application is submitted to the relevant authority, the related responsible person must complete the verification according to the SMS message from the Ministry of Industry and Information Technology (MIIT).

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an

electronic copy of the ID card.

- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the
    enterprise name, a certificate of change cannot be obtained and the ICP filing information
    cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information at the original service provider or provide a certificate of change issued by the industry and commerce department. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider. If you cannot provide a certificate of change, you must cancel the ICP filing and apply for an ICP filing again.
- The entity leader and the website administrator must be consistent with the original ICP filing information. Otherwise, you need to modify the ICP filing information at the original service provider.
- The domicile indicated in the identity documents and the mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

**Note** After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

### Individual users

- Individuals whose ID cards are not from Gansu Province cannot apply for an ICP filing.
- The mobile phone number of the entity leader must be from Gansu Province.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- For more information on individual website naming, see Individual website naming

requirements in ICP filing documentation on Alibaba Cloud China website.

• After the ICP filing application is submitted to the relevant authority, the related responsible person must complete the verification according to the SMS message from the MIIT.

### Required materials

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing or an enterprise ICP filing.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The domicile indicated in the identity documents and the mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.7.2. ICP filing regulations for Ningxia

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Ningxia Hui Autonomous Region.

## **Enterprise users**

#### Important rules

- Enterprises can use their latest approved business license for ICP filing.
- The entity leader must be the legal representative.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the enterprise or the legal representative.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.
- After the ICP filing application is submitted to the relevant authority, the related responsible person must complete the verification according to the SMS message from the Ministry of Industry and Information Technology (MIIT).

### Required materials

• An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.

- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the
    enterprise name, a certificate of change cannot be obtained and the ICP filing information
    cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information at the original service provider or provide a certificate of change issued by the industry and commerce department. If you cannot provide a certificate of change, you must cancel the ICP filing and apply for an ICP filing again.
- The entity leader and the website administrator must be consistent with the original ICP filing information. Otherwise, you need to modify the ICP filing information at the original service provider.
- The certificate number, domicile indicated in the identity documents, and mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

**Note** After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

### Individual users

- Individuals whose ID cards are not from Ningxia Hui Autonomous Region cannot apply for an ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- The domain name must be valid for more than three months.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.

• After the ICP filing application is submitted to the relevant authority, the related responsible person must complete the verification according to the SMS message from the MIIT.

### Required materials

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing or an enterprise ICP filing.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.7.3. ICP filing regulations for Qinghai

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Qinghai Province.

### **Enterprise users**

### Important rules

- The entity leader must be the legal representative.
- The business license is required when an enterprise applies for an ICP filing for the first time.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the enterprise or the legal representative.
- The domain name must be valid for more than three months.
- After the ICP filing application is submitted to the relevant authority, the related responsible person must complete the verification according to the SMS message from the Ministry of Industry and Information Technology (MIIT).
- For more information on website naming, see Enterprise website naming requirements in ICP filing documentation on Alibaba Cloud China website.

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.

- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

An enterprise ICP filing can be modified into another enterprise ICP filing or an individual ICP filing, without providing a certificate of change.

Rules for adding Alibaba Cloud to the ICP filing information as a service provider

The information about adding Alibaba Cloud to the ICP filing information as a service provider must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information.

? Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

### Individual users

#### Important rules

- Individuals whose ID cards are not from Qinghai Province cannot apply for an ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- The domain name must be valid for more than three months.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.
- After the ICP filing application is submitted to the relevant authority, the related responsible person must complete the verification according to the SMS message from the MIIT.

### **Required materials**

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

An individual ICP filing can be modified into another individual ICP filing or an enterprise ICP filing.

Rules for adding Alibaba Cloud to the ICP filing information as a service provider

The information about adding Alibaba Cloud to the ICP filing information as a service provider must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information.

? Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.7.4. ICP filing regulations for Shaanxi

To apply for Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Shaanxi Province.

## **Enterprise users**

### Important rules

- The entity administrator must be the legal representative.
- The mobile phone number of the entity administrator must be from Shaanxi Province. Otherwise, the reason must be indicated.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with that of the enterprise or the legal representative.
- The domain name must be valid for more than three months.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.

### **Required materials**

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity administrator, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.

### Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the
    enterprise name, a certificate of change cannot be obtained and the ICP filing information
    cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

### Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you must provide a certificate of change issued by the industry and commerce department. If you cannot provide a certificate of change, you must cancel the ICP filing and apply for an ICP filing again.
- The certificate number, entity leader information, domicile indicated in the identity documents, and mailing address must comply with the regulations of the competent

authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# Individual users

#### Important rules

- The mobile phone number of the entity administrator must be from Shaanxi Province.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with that of the ICP filing entity.
- The domain name must be valid for more than three months.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.

#### Required materials

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.

# Rules for modifying ICP filing information

The ICP filing of an individual cannot be modified into that of another individual or an enterprise.

# Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.7.5. ICP filing regulations for Xinjiang

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Xinjiang Uygur Autonomous Region.

# **Enterprise users**

# Important rules

- The entity leader must be the legal representative. Otherwise, a general power of attorney from the legal representative is required.
- Enterprises can use their business license and organization code certificate for ICP filing.

- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.
- After the ICP filing application is submitted to the relevant authority, the related responsible person must complete the verification according to the SMS message from the Ministry of Industry and Information Technology (MIIT).

## Required materials

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.

# Rules for modifying ICP filing information

An enterprise ICP filing can be modified into another enterprise ICP filing or an individual ICP filing, without providing a certificate of change.

Rules for adding Alibaba Cloud to the ICP filing information as a service provider

The information about adding Alibaba Cloud to the ICP filing information as a service provider must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# Individual users

#### Important rules

- Individuals whose ID cards are not from Xinjiang Uygur Autonomous Region cannot apply for an ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.
- After the ICP filing application is submitted to the relevant authority, the related responsible person must complete the verification according to the SMS message from the MIIT.

# **Required materials**

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.

# Rules for modifying ICP filing information

An individual ICP filing can be modified into another individual ICP filing or an enterprise ICP filing.

Rules for adding Alibaba Cloud to the ICP filing information as a service provider

The information about adding Alibaba Cloud to the ICP filing information as a service provider must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.8. ICP Filing regulations for southwestern China

# 6.8.1. ICP filing regulations for Chongqing

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Chongging.

# **Enterprise users**

#### Important rules

- Enterprises can use their business license and organization code certificate for ICP filing.
- The entity leader must be the legal representative. Entity leaders younger than 18 years old cannot apply for an ICP filing.
- You can apply for an ICP filing only with the domain name registered with a Chinese registrar.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the enterprise (including shareholders) or the name of the legal representative, major principal, or senior executive of the enterprise. If the name of the registrant is not consistent with the name of the enterprise, you must provide the certificate of the registrant.
- Only one domain name can be filed for each website. If multiple domain names direct to the same website, you need to file them as domain names for multiple websites.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.

#### Required materials

- If the ID type is an ID card, make sure that it is valid for more than three months.
- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an

electronic copy of the ID card.

• An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.

# Rules for modifying ICP filing information

An enterprise ICP filing can be modified into another enterprise ICP filing or an individual ICP filing, without providing a certificate of change.

# Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The entity leader and the website administrator must be consistent with the original ICP filing information. Otherwise, you need to modify the ICP filing information at the original service provider.
- The domicile indicated in the identity documents and the mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

? Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# Individual users

# Important rules

- You can apply for an ICP filing only with the domain name registered with a Chinese registrar.
- Individuals whose ID cards are not from Chongqing cannot apply for an ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- The domain name must be valid for more than three months.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.
- If more than five websites are to be filed under an entity, the website construction proposal and the letter of commitment for each website must be provided.

# Required materials

- An electronic copy of the original valid identity document of the individual, such as an
  electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more
  than three months.
- If more than five websites are to be filed under an entity, the website construction proposal and the letter of commitment for each website must be provided.

# Rules for modifying ICP filing information

An individual ICP filing can be modified into another individual ICP filing or an enterprise ICP filing.

# Rules for adding Alibaba Cloud to the ICP filing information as a service provider

The enterprise name and the certificate number must be consistent with the original ICP filing

information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.

• The domicile indicated in the identity documents and the mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

? Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.8.2. ICP filing regulations for Guizhou

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Guizhou Province.

# **Enterprise users**

## Important rules

- Enterprises can use their business license and organization code certificate for ICP filing.
- The entity leader and the website administrator must be the legal representative. If the
  website administrator is not the legal representative, a power of attorney from the legal
  representative is required.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.

#### Required materials

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.
- An electronic copy of the power of attorney (not required in all cases). If the website
  administrator is not the legal representative, a power of attorney from the legal
  representative is required.

# Rules for modifying ICP filing information

An enterprise ICP filing can be modified into another enterprise ICP filing or an individual ICP filing, without providing a certificate of change.

# Rules for adding Alibaba Cloud to the ICP filing information as a service provider

• The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT).

Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original

service provider and then apply for an ICP filing again.

- The entity leader and the website administrator must be consistent with the original ICP filing information. Otherwise, you need to modify the ICP filing information at the original service provider.
- The domicile indicated in the identity documents and the mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

# Individual users

# Important rules

- The domicile indicated in the identity documents must be in Guizhou Province. Otherwise, you must upload a temporary residence permit or a residence permit of Guizhou Province.
- Individuals younger than 18 years old cannot apply for an ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.

#### Required materials

- An electronic copy of the original valid identity document of the individual, such as an
  electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more
  than three months.
- The residence permit (not required in all cases). The domicile indicated in the identity documents must be in Guizhou Province. Otherwise, you must upload a temporary residence permit or a residence permit of Guizhou Province.

# Rules for modifying ICP filing information

An individual ICP filing can be modified into another individual ICP filing or an enterprise ICP filing.

# Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

# 6.8.3. ICP filing regulations for Sichuan

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Sichuan Province.

# **Enterprise users**

# Important rules

- Enterprises can use their business license and organization code certificate for ICP filing.
- The entity leader must be the legal representative. Otherwise, a power of attorney from the

legal representative is required.

- Entity leaders younger than 18 years old cannot apply for an ICP filing. The mobile phone number used for ICP filing must be from Sichuan Province.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the enterprise (including shareholders) or the name of the legal representative, major principal, or senior executive of the enterprise. The shareholders shall provide the articles of association (within one year), a scanned copy of the original ID card (such as a color photo of the original ID card), the domain name certificate, and supporting materials. The major principal or the senior executive of the enterprise shall provide valid documents such as the relevant social security records (within one year), letter of appointment, or contract of employment, a scanned copy of the original ID card (such as a color photo of the original ID card), and supporting materials. The articles of association shall indicate the shareholder information and contain the official seal of the industry and commerce department. The social security records shall contain the official seal of the Social Security Bureau. Other materials shall be affixed with the official seal of the company. If the domain name is subject to privacy protection, such privacy protection must be disabled during the ICP filing period.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.
- The domain name must be valid for more than three months.

# **Required materials**

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- An electronic copy of the power of attorney (not required in all cases). If the entity leader is not the legal representative, a power of attorney from the legal representative is required.
- If the ID type is an ID card, make sure that it is valid for more than three months.

## Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the enterprise name, a certificate of change cannot be obtained and the ICP filing information cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.
  - If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

# Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The certificate number, entity leader information, domicile indicated in the identity documents, and mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

? Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# Individual users

# Important rules

- Entity leaders younger than 18 years old cannot apply for an ICP filing. The mobile phone number used for ICP filing must be from Sichuan Province.
- If the domicile indicated in your identity documents is not in Sichuan Province (including foreigners and residents of Hong Kong SAR, China, Macao SAR, China, and Taiwan, China), you need to provide a certificate to prove that you study, live, or work in Sichuan. For example, you can provide a student ID card, social security records, a certificate of employment, or a residence permit.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the ICP filing entity. If the domain name is subject to privacy protection, such privacy protection must be disabled during the ICP filing period.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.
- The domain name must be valid for more than three months.

# **Required materials**

- An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.
- Electronic copies of supporting documents (not required in all cases). If the identity documents are not from Sichuan Province, you must upload a certificate, such as the student ID card, social security records, certificate of employment, or residence permit.

# Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing. If an individual who has obtained an ICP filing is the legal representative of an enterprise, the individual ICP filing can be modified into an ICP filing for the enterprise.

# Rules for adding Alibaba Cloud to the ICP filing information as a service provider

• The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.

• The domicile indicated in the identity documents and the mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.8.4. ICP filing regulations for Xizang

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Xizang.

# **Enterprise users**

# Important rules

- Enterprises can use their business license and organization code certificate for ICP filing application.
- The entity leader must be the legal representative.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- The domain name must be valid for more than three months.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.
- If a domain name has obtained an ICP filing, this domain name must be accessible. The ICP filing must be shown at the bottom of the website page and be consistent with the actual ICP filing.
- After the ICP filing application is submitted to the relevant authority, the related responsible person must complete the verification according to the SMS message from the Ministry of Industry and Information Technology (MIIT).

# **Required materials**

- If the ID type is an ID card, make sure that it is valid for more than three months.
- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license, must be provided.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card, must be provided.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card, must be provided.
- The letter of confirmation from the Party and government organs must be provided for an ICP filing application that is submitted for the first time.

Note After the approval by Alibaba Cloud, the letter of confirmation from the Party and government organs must be mailed to the competent authority. For more information on procedures to be handled and materials required to obtain the letter of confirmation from the Party and government organs, consult the local network information office.

# Rules for modifying ICP filing information

An enterprise ICP filing can be modified into another enterprise ICP filing or an individual ICP filing, without providing a certificate of change.

# Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information at the original service provider or provide a certificate of change issued by the industry and commerce department. If you cannot provide a certificate of change, you must cancel the ICP filing and apply for an ICP filing again.
- The domicile indicated in the identity documents, mailing address, certificate number, and entity leader information must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

? Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# Individual users

# Important rules

- Chinese citizens must use their ID cards for ICP filing application. Individuals whose ID cards are not from Xizang cannot apply for an ICP filing.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The name of the registrant must be consistent with that of the ICP filing entity.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.
- The domain name must be valid for more than three months.
- If a domain name has obtained an ICP filing, this domain name must be accessible. The ICP filing must be shown at the bottom of the website page and be consistent with the actual ICP filing.
- After the ICP filing application is submitted to the relevant authority, the related responsible person must complete the verification according to the SMS message from the MIIT.

## Required materials

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card, must be provided. If the ID type is an ID card, make sure that it is valid for more than three months.

## Rules for modifying ICP filing information

An individual ICP filing can be modified into another individual ICP filing or an enterprise ICP filing.

## Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The mailing address must comply with the regulations of the competent authority. Such information can be modified after Alibaba Cloud is added to the ICP filing information as a

# service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.8.5. ICP filing regulations for Yunnan

To apply for an Internet Content Provider (ICP) filing, you must follow the ICP filing regulations for the local administration. This topic describes the ICP filing regulations for Yunnan Province.

# **Enterprise users**

## Important rules

- Enterprises can use their business license and organization code certificate for ICP filing.
- The entity leader must be the legal representative.
- The entity leader younger than 18 years old must provide a certificate of employment or income, unless the entity leader is the legal representative.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the enterprise (including shareholders) or the name of the legal representative, major principal, or senior executive of the enterprise.
- For more information on website naming, see <a href="Enterprise website naming requirements">Enterprise website naming requirements</a> in ICP filing documentation on Alibaba Cloud China website.

## Required materials

- An electronic copy of the original valid certificate of the enterprise, such as an electronic copy of the business license.
- An electronic copy of the original valid identity document of the entity leader, such as an electronic copy of the ID card.
- An electronic copy of the original valid identity document of the website administrator, such as an electronic copy of the ID card.
- If the ID type is an ID card, make sure that it is valid for more than three months.

# Rules for modifying ICP filing information

- Enterprise ICP filings cannot be modified into individual ICP filings.
- If the enterprise name changes, you must follow these rules:
  - If the enterprises are not associated with each other before and after the change of the enterprise name, a certificate of change cannot be obtained and the ICP filing information cannot be directly modified, you must cancel the ICP filing and apply for an ICP filing again.

 If the enterprises are associated with each other before and after the change of the enterprise name, you must provide a certificate of change issued by the industry and commerce department.

There are two types of certificates of change. Enterprises need to apply for a certificate of change issued by the industry and commerce department. For more information, see Certificate of change in ICP filing documentation on the Alibaba Cloud China website. Institutions such as government agencies need to obtain a certificate of change issued by corresponding competent authorities.

## Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name must be consistent with the original ICP filing information submitted to the Ministry of Industry and Information Technology (MIIT). Otherwise, you must provide a certificate of change issued by the industry and commerce department. If you cannot provide a certificate of change, you must cancel the ICP filing and apply for an ICP filing again.
- The certificate number, entity leader information, domicile indicated in the identity
  documents, and mailing address must comply with the regulations of the competent
  authority. Such information can be modified after Alibaba Cloud is added to the ICP filing
  information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# Individual users

## Important rules

- The entity leader younger than 18 years old must provide a certificate of employment or income, unless the entity leader is the legal representative.
- From 00:00 on January 1, 2018, the relevant authorities started performing domain name verification for all submitted website ICP filing applications.
- The domain name must be valid for more than three months.
- The name of the registrant must be consistent with the name of the ICP filing entity.
- For more information on individual website naming, see <u>Individual website naming</u> requirements in ICP filing documentation on Alibaba Cloud China website.

# **Required materials**

An electronic copy of the original valid identity document of the individual, such as an electronic copy of the ID card. If the ID type is an ID card, make sure that it is valid for more than three months.

# Rules for modifying ICP filing information

An individual ICP filing cannot be modified into another individual ICP filing. If an individual who has obtained an ICP filing is the legal representative of an enterprise, the individual ICP filing can be modified into an ICP filing for the enterprise.

# Rules for adding Alibaba Cloud to the ICP filing information as a service provider

- The enterprise name and the certificate number must be consistent with the original ICP filing information submitted to the MIIT. Otherwise, you need to modify the ICP filing information or cancel the ICP filing at the original service provider and then apply for an ICP filing again.
- The mailing address must comply with the regulations of the competent authority. Such

information can be modified after Alibaba Cloud is added to the ICP filing information as a service provider.

Note After the initial review, the website administrator in the original ICP filing information must complete SMS verification before review by the competent authority.

# 6.9. Special requirements 6.9.1. ICP filing regulations for Tianjin

In order to improve the authenticity and accuracy of website filing, Tianjin Communications Administration strictly checks the accuracy of filing information and website content. This topic lists the following notes.

- Individual businesses: Individual businesses must be filed as enterprises. If you have
  registered an organization name for your business, enter the organization name on your
  Industrial and Commercial Business License. Otherwise, enter the legal representative name
  with a remark (individual business) in the brackets after the name of the legal representative.
  For example, Jack Zhang (individual business).
- Individuals: The actual website name must be the same as the name in the ICP filing information. The website content cannot include information on enterprises and industries. Individuals cannot run e-commerce websites.
- If the ICP number has been issued for more than half a year, the website must be accessible.
- The entity and the website administrators can not be the same person. The same mobile phone number cannot appear in different administrator information.

# 6.9.2. Website construction proposal

According to the Guangdong provincial authority, domain names with different prefixes (for example, abc.com and 123.com are domain names with different prefixes) must be filed as different websites. If one ICP filing entity has multiple domain names (including filed domain names and the domain names to be filed), such an entity needs to provide the website construction proposal.

If the ICP filing entity is an individual or an enterprise, the following table lists the scenarios which need the website construction proposal:

ICP filing entity	Number of domain names with different prefixes	Requirements
Enterprise	32 or more	You need to provide a website construction proposal for each domain name and the Alibaba Cloud letter of guarantee stamped with the ICP filing seal.
Individual	6 or more	You need to provide a website construction proposal for each domain name.
	10 or more	You need to provide a website construction proposal for each domain name and the Alibaba Cloud letter of guarantee stamped with the ICP filing seal.

# Information to be included in the website construction proposal

There is no specific template for the website construction proposal. You can create one based on your own website plans, but it must contain the following information:

- Website content and column introduction (with design illustrations).
- Personnel and funding arrangements (including personnel qualification, competency, and background).

Note If the website is run by an individual, you need to specify whether the individual is full-time or part-time, individual time allocation, personal policy knowledge, and technical competencies.

- Content management system
- Network deployment scheme (including what technologies are used and where the website is deployed).
- Technical measures for network information security.
- Contingency plans.

# 7.Pre-approval

If the content of your website contains information on the news, publishing, medicine, or medical device industry, you must obtain the relevant pre-approval before you apply for an Internet Content Provider (ICP) filing. This topic describes the industries that require pre-approvals and the authorities that issue pre-approvals. If your website needs to obtain a pre-approval, contact the relevant local authority.

If the name, business scope, website name, or website content of the organization involves the content that requires a pre-approval, you must apply for a pre-approval. Otherwise, the ICP filing application may fail. For more information, see Industries and authorities. If the authority that you have consulted informs you that a pre-approval is not required, you must provide remarks or submit statements as proof when you apply for an ICP filing. For more information, see Provide remarks or submit statements.

# Industries and authorities

The following table describes the industries that require pre-approvals and the authorities that issue pre-approvals. You can apply for a pre-approval based on actual conditions. To apply for a pre-approval, you must log on to the Alibaba Cloud ICP Filing system, enter the ICP filing information, select the desired pre-approval type, enter the pre-approval number, and then upload the relevant pre-approval documents.

**Note** If the entered pre-approval information or the uploaded pre-approval documents are invalid, you can modify them based on actual conditions.

- If the ICP filing application has not been submitted for the preliminary review, you can log on to the Alibaba Cloud ICP Filing System from a PC and modify the information as required on the Modify Website Information page.
- If the ICP filing application has been submitted for the preliminary review, you must
  wait for the Alibaba Cloud reviewer to review the application. During the preliminary
  review, if the reviewer discovers that your pre-approval information is invalid, your
  ICP filing application is rejected. In this case, you can log on to the Alibaba Cloud ICP
  Filing System from a PC and modify the information as required on the Modify Website
  Information page.

Industry	Authority	Certification for pre- approval	Remarks
News	Office of the cyberspace affairs commission of a province, an autonomous region, or a municipality	Internet News Information Service License	N/A

Industry	Authority	Certification for pre- approval	Remarks
Publishing	Publicity department of the provincial committee of CPC and provincial administration of press, publication, radio, film, and television of a province, an autonomous region, or a municipality	Internet Publishing License	N/A
Medicine and medical devices	Provincial food and drug administration (pre-approvals for pesticide or chemical production enterprises)	Provide one of the following pre- approval documents based on the review result:  • Qualification Certifi cate for Medicine Trading Services  • Certification for chemical medicine issued by the Ministry of Industry and Information Technology  • Pharmaceutical Trade License (supported by some provinces, autonomous regions, municipalities, and cities)  • Medical Device Trading Permit (supported by some provinces, autonomous regions, municipalities, and cities)	N/A

Industry	Authority	Certification for pre- approval	Remarks
		some provinces, autonomous regions, or municipalities, such as Beijing and Shandong, do not accept the Pharmaceutical Trade License or Medical Device Trading Permit as a pre-approval document during	
Culture	Provincial department of culture and tourism	Interner Gülture Busipess Centificate	N/A
Broadcasts, films, and TV programs	Publicity department of the provincial committee of CPC and provincial administration of press, publication, radio, film, and television of a province, an autonomous region, or a municipality	process. You may refer to the review result for detailed information. License for Publication of Audio-Visual Programs through Information Network	Regulatory authorities require pre-approvals.
Education	Provincial education department	N/A	The pre-approval has been abolished in China.
Healthcare	Provincial department of public health	N/A	The pre-approval has been abolished in China.
Online taxi hailing	Transport commission of the region where the company is registered	Online Taxi Hailing Business Certificate	N/A
Electronic bulletin	Provincial communications administration	N/A	The pre-approval has been abolished in China.

Industry	Authority	Certification for pre- approval	Remarks
Finance	<ul> <li>The People's Bank of China</li> <li>Provincial finance offices and the China Banking Regulatory Commission</li> <li>China Insurance Regulatory Commission</li> <li>China Securities Regulatory Commission</li> <li>Asset Management Association of China</li> </ul>	N/A	N/A
Games	<ul> <li>All provinces, autonomous regions, and municipalities except for Sichuan and Hubei: Press Bureau of Publicity Department of the CPC Central Committee and the provincial administration of press, publication, radio, film, and television</li> <li>Sichuan and Hubei:         <ul> <li>Sichuan: provincial administration of press, publication, radio, film, and television</li> <li>Hubei: provincial administration of press and publication</li> </ul> </li> </ul>	N/A	N/A

Industry	Authority	Certification for pre- approval	Remarks
Religion	Ethnic and religious affairs commission at the provincial level, municipal level, or district level	Documented approval of religious information and practices by the ethnic and religious affairs commission	Pre-approvals are required only in Guangdong.

## News

Information services of Internet news include the publishing of news information over the Internet, supply of electronic bulletin services on current affairs and politics, and broadcast of communication information on current affairs and politics. News information includes relevant reports and comments on public affairs such as politics, economy, military affairs, diplomacy, and public emergencies. The information service of Internet news can be classified into the following three types:

- 1. Service providers of Internet news information established by news entities to publish news that is not published and broadcast by the said entities, provide electronic bulletin services on current affairs and politics, and broadcast communication information on current affairs and politics
- 2. Service providers of Internet news information established by non-news entities to reprint news information, provide electronic bulletin services on current affairs and politics, and broadcast communication information on current affairs and politics
- 3. Service providers of Internet news information established by news entities to publish news information which is published or broadcast by the said news entities

# **Publishing**

Internet publishing refers to the online broadcast of content by the service providers. Specifically, the service providers choose and edit the content produced by themselves or by others and publish or spread the content over the Internet to the users for browsing, reading, use, or downloading. The content comes from different aspects such as books, newspapers, periodicals, audio-visual products, electronic publications, content that is released to the public on other media, and edited content on literature, arts, natural sciences, social sciences, and engineering technology.

All business activities that involve the following content must apply for the Internet Publishing License from relevant authorities: online electronic reading, electronic publications, audio-visual products, Internet books, Internet newspapers, Internet magazines, mobile phone publications, academic publications, art publications, educational publications, and maps on the Internet and mobile networks.

#### Medicine and medical devices

Based on the *Measures for the Administration of Medicine Information Service over the Internet*, Internet information services of medicine refer to activities conducted on the Internet to provide users with medicines and medical devices.

# Culture

Based on the *Interim Provisions on the Administration of Internet Culture*, online cultural content refers to cultural goods and services that are created, transmitted, and circulated on the Internet. Examples of online cultural content are online music and cartoons.

# Broadcasts, films, and TV programs

This type of online content refers to audio-visual programs that consist of movable pictures or sounds that can be continuously listened to, such as the content on video and live streaming websites. Such content is shot and recorded by using audio-visual recording equipment such as video cameras and recorders.

# **Education**

Pre-approvals of the education sector are applied to educational websites and online schools, such as diploma services, distance education videos, and examination training.

# Healthcare

Internet information services of healthcare refer to the supply of medical and health information services to Internet users by launching a medical and health institution website, a disease prevention and health knowledge website, or a disease prevention and health channel on a comprehensive website.

# Online taxi hailing

Online taxi hailing services refer to taxi hailing operations on a technology-powered business platform that arranges for on-demand taxi rides online. An *Online Taxi Hailing Business*Certificate is required for any enterprises that provide online taxi hailing services or related activities.

# **Electronic bulletin**

Electronic bulletin services refer to the activities of providing Internet users with information publishing conditions in various interactive forms, including electronic bulletin boards, interactive whiteboards, electronic forums, online chat rooms, and message boards.

Note: Based on the *Decision of the State Council on the Fifth Batch of Items Subject to Administrative Examination and Approval at the Management Level to Be Canceled or Delegated to Lower Level*, Article 7 abolished the pre-approval of electronic bulletin services.

## **Finance**

If some financial terms appear in the name, business scope, website name, or website content of the organization, you must provide the required approval document issued by the financial department when you apply for an ICP filing for your website. The financial terms include exchange, exchange center, finance, asset management, financial management, funds, fund management, investment management, wealth management, equity investment funds, online loans, online lending, P2P, equity crowdfunding, Internet insurance, and payment. Due to the different regulations of different provinces, the preceding financial terms are for reference only. For more information, check the review result of the ICP filing application.

Note Alibaba Cloud verifies the websites that involve the preceding financial terms on an irregular basis. ICP numbers of websites that violate the regulations are canceled. For reference, you can consult the following authorities to obtain pre-approvals for financial business:

- For Internet payment business, consult the People's Bank of China.
- For online lending business, such as P2P lending and online small loan business, consult the provincial finance office and the China Banking Regulatory Commission.
- For Internet insurance business, consult the China Insurance Regulatory Commission.
- For Internet trust and Internet consumer finance business, consult the China Banking Regulatory Commission.
- For equity crowdfunding, Internet funds, fund sales, financing, and financing guarantee business, consult the China Securities Regulatory Commission. If you need to apply for an ICP filing in Jiangsu Province and your website contains information on financing or financing guarantee, you may consult the local economic and information commission.
- For private equity funds, consult the Asset Management Association of China. If you apply for an ICP filing in Jiangsu Province, you must submit approval documents as required by the financial regulator.

For reference, you can perform related operations in the following special circumstances:

- To apply for an ICP filing for a website of charity funds or public funds, you must submit
  documents such as a filing application document verified by the civil affairs department and
  the letter of guarantee for non-engagement in financial business. If you need to apply for an
  ICP filing for such entities in Zhejiang Province, you must submit verification documents
  approved by the financial regulator. Entities without relevant financial permits cannot apply
  for an ICP filing.
- If the website content is not about finance, you must change the name or business scope of the company. Otherwise, you cannot apply for an ICP filing for the website.

## Games

A game must receive a pre-approval before it can be launched and charge any fees. In Sichuan Province, the pre-approval is issued by the provincial administration of press, publication, radio, film, and television. In Hubei Province, the pre-approval is issued by the provincial administration of press and publication. In other provinces, the pre-approval must be issued by the Press Bureau of Publicity Department of the CPC Central Committee or the provincial administration of press, publication, radio, film, and television.

# Religion

For an ICP filing for online religious information and practices, Guangdong is the only province that requires documented approvals granted by the ethnic and religious affairs commission at the provincial level, municipal level, or district level.

# Provide remarks or submit statements

For industries that involve pre-approvals, if the authority informs you that the pre-approval is not required, you can submit a usual ICP filing application for the preliminary review. You must provide remarks or submit statements based on the feedback of the reviewer. The following table describes the content of the materials and how to provide the materials.

Material	Description	How to provide
Material	Description	now to provide

Material	Description	How to provide	
Remarks	You must include the name of the authority, landline number with the area code, and confirmation result in the remarks.	Log on to the Alibaba Cloud ICP Filing System, enter the ICP filing information in theEnter Website Information step, and then enter the remarks in the Remarks field below Pre-approval Type.	
	The statements do not have a fixed format but you must include the following information:		
	<ul> <li>Name and landline number with the area code of the authority</li> </ul>		
	Detailed introduction to the website	During the preliminary review, if the	
Statement s	<ul> <li>Letter of commitment that assures that your website does not involve content that requires a pre-approval, your company does not need to apply for a pre-approval, and your company must bear all consequences for any violation</li> </ul>	reviewer requires the statements, the reviewer informs you of an email address in the review comments or sends you an email. You can email the statements to the reviewer.	
	<ul> <li>Signature of the legal representative with the date and the official seal of your company</li> </ul>		

# ? Note

- If the remarks or statements are not accepted based on the regulations of the relevant authority, you must apply for a pre-approval.
- If your website name or website content involves the content that requires a preapproval, you must apply for a pre-approval. Otherwise, you must modify the website name or website content.